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54<sup>TH</sup> SESSION

CALIFORNIA  
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UNIVERSITY

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## **NONDISCRIMINATION STATEMENT**

In compliance with federal law, including provisions of Section 504 of the Rehabilitation Act of 1973, California Baptist University does not illegally discriminate on the basis of race, color, national origin, age, or disability in admissions or in the administration of its education policies, programs, and activities. In compliance with Title IX of the Education Amendments of 1972, the University does not illegally discriminate on the basis of sex in the administration of its education policies, programs and activities.

## **SPECIAL NOTICE**

This catalog does not constitute a contract between California Baptist University and its students. Although every effort has been made to ensure the accuracy of the content of this catalog, the University assumes no liability for any omissions or errors contained herein. California Baptist University reserves the right to alter and revise the contents of this catalog at any time.

**All announcements here are subject to revision.**

*Editing by Shawn Koning and Shelly Rupard; typesetting and design by Ovation Graphics. July 2003.*

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# University Calendar 2003 - 2004

## FALL SEMESTER 2003

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### August

- 19 Student Leadership Training Week
- 26 Residence Halls/Apartments open for new students
- 26 Orientation begins
- 27-29 New Student Retreat
- 30 New Student Registration
- 31 Residence Halls/Apartments open for returning students

### September

- 1 Labor Day Holiday (no classes, offices closed)
- 2 Open Registration and Add/Drop
- 3 Classes begin
- 3 First day of Late Registration
- 10 Last day of Late Registration
- 10 Last day to add a class for credit
- 10 Fall Faculty Convocation
- 17 Last day to drop a class with refund
- 17 Last day to turn in Credit/No Credit
- 26 Board of Trustees meeting

### October

- 20-24 Midterm Examinations
- 30 Last day to withdraw from a class with a "W" (no refund)

### November

- 3 Graduation Application Deadline for December 2003 graduation
- 26-30 Thanksgiving Holiday (no classes, offices closed at 12:00 noon on the 26th)

### December

- 1 Classes resume, offices opened
- 4 Board of Trustees meeting
- 8-11 Final examinations
- 11 Semester closes
- 12 Christmas Holiday begins
- 12 Residence Halls close for Christmas vacation
- 22 Offices closed

# University Calendar 2003 - 2004

## SPRING SEMESTER 2004

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### January

- 2 Offices open
- 4 Residence Halls/Apartments open
- 6 Classes begin
- 6 First day of Late Registration
- 13 Last day of Late Registration
- 13 Last day to add a class for credit
- 19 Martin Luther King Jr. Holiday (no classes, offices closed)
- 20 Last day to drop a class with refund
- 20 Last day to turn in Credit/No Credit

### February

- 2 Graduate Application Deadline for May and August 2004 graduation
- 23-27 Midterm examinations

### March

- 2 Postmark deadline for FAFSA and GPA verification form (Cal Grant)
- 12 Last day to withdraw from a class with "W" (no refund)

### April

- 3-12 Easter Observance
- 9 Good Friday Holiday (offices closed)
- 13 Classes resume
- 21 Honors Day Convocation
- 26-29 Final Examinations
- 29 Semester closes
- 30 Board of Trustees meeting
- 30 Graduate Commencement Exercises and Activities

### May

- 1 Undergraduate Commencement Exercises and Activities  
Residence Halls close (noon)

# University Calendar 2004 - 2005 (Proposed)

## FALL SEMESTER 2004

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### August

### September

3	Open Registration and Add/Drop
6	Labor Day Holiday (offices closed)
7	Classes begin
7	First day of Late Registration
14	Last day of Late Registration
14	Last day to add a class for credit
21	Last day to drop a class with refund
21	Last day to turn in Credit/No Credit

### October

25-29	Midterm Examinations
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### November

5	Last day to withdraw from a class with "W" (no refund)
24-28	Thanksgiving Holiday (no classes, offices closed at 12:00 noon on the 24th)
29	Classes resume, offices open

### December

9-14	Final examinations
14	Semester closes
15	Christmas Holiday begins
21	Offices closed

# University Calendar 2004 - 2005 (Proposed)

## SPRING SEMESTER 2005

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### January

- 3 Offices open
- 6 Classes begin
- 6 First day of Late Registration
- 13 Last day of Late Registration
- 13 Last day to add a class for credit
- 17 Martin Luther King Jr. Holiday (no classes, offices closed)
- 20 Last day to drop a class with refund
- 20 Last day to turn in Credit/No Credit

### February

- 28-Mar 4 Midterm examinations

### March

- 2 Postmark deadline for FAFSA and GPA verification form (Cal Grant)
- 18 Last day to withdraw from a class with "W" (no refund)
- 19-28 Easter Observance
- 25 Good Friday Holiday (offices closed)
- 29 Classes resume

### April

- 25-28 Final Examinations
- 28 Semester closes
- 29 Graduate Commencement Exercises and Activities
- 30 Undergraduate Commencement Exercises and Activities

# Final Examination Schedule

## FALL SEMESTER 2003

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### Monday, December 8

8:00 – 10:00	All	8:00 – 9:20	Tuesday, Thursday classes.
11:00 – 1:00	All	9:30 – 10:50	Tuesday, Thursday classes.
2:00 – 4:00	All	2:00 – 3:20	Tuesday, Thursday classes.

### Tuesday, December 9

8:00 – 10:00	All	8:00 – 8:55	Monday, Wednesday, Friday classes.
11:00 – 1:00	All	11:15 – 12:10	Monday, Wednesday, Friday classes.
2:00 – 4:00	All	1:25 – 2:20	Monday, Wednesday, Friday classes.

### Wednesday, December 10

8:00 – 10:00	All	9:05 – 10:00	Monday, Wednesday, Friday classes.
11:00 – 1:00	All	12:20 – 1:15	Monday, Wednesday, Friday classes.
2:00 – 4:00	All	2:30 – 3:25	Monday, Wednesday, Friday classes.
4:00 – 6:00	All	3:35 – 4:30	Monday, Wednesday, Friday classes.

### Thursday, December 11

8:00 – 10:00	All	11:00 – 12:20	Tuesday, Thursday classes.
11:00 – 1:00	All	12:30 – 1:50	Tuesday, Thursday classes.
2:00 – 4:00	All	3:30 – 4:50	Tuesday, Thursday classes.

Examinations in other afternoon and evening classes will be given during the final examination week at the time the class regularly meets.

# Final Examination Schedule

## SPRING SEMESTER 2004

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### Monday, April 26

8:00 – 10:00	All	8:00 – 8:55	Monday, Wednesday, Friday classes.
11:00 – 1:00	All	11:15 – 12:10	Monday, Wednesday, Friday classes.
2:00 – 4:00	All	1:25 – 2:20	Monday, Wednesday, Friday classes.

### Tuesday, April 27

8:00 – 10:00	All	8:00 – 9:20	Tuesday, Thursday classes.
11:00 – 1:00	All	9:30 – 10:50	Tuesday, Thursday classes.
2:00 – 4:00	All	2:00 – 3:20	Tuesday, Thursday classes.

### Wednesday, April 28

8:00 – 10:00	All	9:05 – 10:00	Monday, Wednesday, Friday classes.
11:00 – 1:00	All	12:20 – 1:15	Monday, Wednesday, Friday classes.
2:00 – 4:00	All	2:30 – 3:25	Monday, Wednesday, Friday classes.
4:00 – 6:00	All	3:35 – 4:30	Monday, Wednesday, Friday classes.

### Thursday, April 29

8:00 – 10:00	All	11:00 – 12:20	Tuesday, Thursday classes.
11:00 – 1:00	All	12:30 – 1:50	Tuesday, Thursday classes.
2:00 – 4:00	All	3:30 – 4:50	Tuesday, Thursday classes.

Examinations in other afternoon and evening classes will be given during the final examination week at the time the class regularly meets





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**Dr. Ronald L. Ellis**  
*President*

**Ann Cramer**  
*Administrative Assistant to the  
President*

Phone (909) 343-4210  
FAX (909) 343-4511

# CALIFORNIA BAPTIST UNIVERSITY

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**Dr. Ronald L. Ellis**

*President*

**Ann Cramer**

*Administrative Assistant to the President*

Phone (909) 343-4210

FAX (909) 343-4511

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*Dear Friend:*



*Welcome! On September 29, 2000, California Baptist University celebrated fifty years of ministry through education. Since 1950, an abiding commitment to the Great Commission has been a significant component of our vision and passion at CBU. In Matthew 28:19-20, Christ commanded His followers to:*

*Go ye therefore, and teach all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Ghost, teaching them to observe all things whatsoever I have commanded you; and, lo, I am with you always, even unto the end of the world.*

*The CBU family is committed to fulfilling this commandment through the integration of faith and learning. Together we learn; together we serve.*

*This is an exciting time to be a part of California Baptist University. Again, welcome.*

*May God continue to bless!*

*Your Brother in Christ,*

A handwritten signature in cursive script that reads "Ronald L. Ellis".

*Ronald L. Ellis, Ph.D.*

*President*

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# The University

## History

On September 18, 1950, the Los Angeles Baptist Association opened the doors of California Baptist College in El Monte to 120 students who came seeking a liberal arts education in a Christian environment.

In 1955, after four years of continued growth, the college relocated to larger facilities in Riverside. Today, the Spanish-style buildings, which include classrooms, campus housing, a library, offices, maintenance and athletic facilities are located on the eighty-two-acre campus. Growth in all areas paved the way for the institution to become a university on September 25, 1998. California Baptist University continues the tradition of liberal arts education in a Christian environment.

## Location and Environment

Located in the Los Angeles Basin, sixty miles east of downtown L.A., Riverside is easily accessible by all modes of transportation. Freeways lead into Riverside from every direction and the city is served by international airports in nearby Ontario and Los Angeles.

California Baptist University is surrounded by cultural and scientific opportunities for students of all interests, and the proximity of other colleges and universities makes possible inter-library and inter-cultural exchanges.

## Mission Statement

The primary purpose of this corporation is to conduct regular four-year college courses in education, music, sciences and the liberal arts, and to grant certificates, diplomas and any and all degrees evidencing completion of any course of training, together with any and all honorary degrees and to provide training for Baptist youth and others desiring to be affiliated with Baptist theology and theological instruction and such other instruction as may be needful and advantageous in preparing and qualifying ministers and others for Christian work.<sup>1</sup>

## Philosophy Statement

California Baptist University is a Christian liberal arts institution founded by Southern Baptists to serve the world. As such, the university community provides an accepting, caring Christian atmosphere in which the growth of individuals is enhanced by spiritual formation, personal development, vocational preparation, and a sound, academic, liberating education. In the midst of the pursuit of truth, individuals are encouraged to investigate, practice, and refine their aesthetic, moral, social, and spiritual values in order to prepare themselves to make substantial contributions to the cause of Christ as skilled professionals, thinking citizens, and educated persons.

## Goals

To implement its philosophy, the university strives:

1. To reflect, in life and thought, historic Southern Baptist principles, such as:
  - a. The Lordship of Jesus Christ.
  - b. The competency of the individual soul before God.
  - c. The Scriptures as the authoritative guide for doctrine and practice.
  - d. The separation of Church and State.
  - e. The autonomy of the local church.
2. To help students observe and interact with a community that effectively models Christian characteristics and values.
3. To offer a selection of programs that will attract a wide range of qualified students.
4. To encourage a free exchange of ideas by providing a wide variety of spiritual, intellectual, cultural, and social learning experiences both within and outside the classroom.
5. To encourage high standards of scholarship.
6. To provide support for students experiencing academic and personal difficulties.
7. To encourage each member of the university community to be involved in a lifelong, personal Christian pilgrimage.
8. To enable its educators to engage in continuing professional development.
9. To develop mature individuals of genuine Christian character who can contribute to churches and effect changes in society for its betterment.
10. To develop specific leadership for the churches and general work of the Southern Baptist Convention.

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<sup>1</sup>Articles of Incorporation of the California Baptist College, 1954.

### Desired Student Outcomes

California Baptist University desires that each student acquire certain knowledge, skills, values, and aspirations during their collegiate experience. The University seeks to provide academic programs that prepare students for professional careers, as well as co-curricular programs that foster an environment supporting the intellectual, physical, social and spiritual development of each student. Within these arenas of the student experience, the University, through its faculty and administration, has identified student outcomes as desirable and reflective of the impact it seeks to have in the lives of its students.

Upon completion of a degree program, each student at California Baptist University should be able to:

1. Demonstrate spiritual literacy, including Biblical Christian faith and practice, Baptist perspectives, and the Christian's role in fulfilling the Great Commission.
2. Respect diverse religious, cultural, philosophical, and aesthetic experiences and perspectives.
3. Use critical thinking skills to demonstrate literacy: listening, speaking, writing, reading, viewing, and visual representing.
4. Demonstrate competence in mathematical, scientific and technological skills.
5. Transfer academic studies to a profession and the workplace.
6. Implement a personal and social ethic that results in informed participation in multiple levels of community.

### Council for Christian Colleges & Universities

California Baptist University is a member of the Council for Christian Colleges & Universities, a consortium of more than 100 private liberal arts Christian colleges and universities in North America and 64 affiliate institutions in 23 countries. Membership in CCCU provides CBU students access to numerous off-campus learning opportunities: an American Studies program in Washington, D.C.; a Contemporary Music Program, a Latin American studies program in Costa Rica; the Los Angeles Film Studies Center; and an increasing number of overseas travel programs.

### American Studies Program (ASP)

Founded in 1976, the American Studies Program has served hundreds of students from member institutions as a "Washington, D.C. campus." ASP uses Washington as a stimulating educational laboratory where collegians gain hands-on experience with an internship in their chosen field. Internships are tailored to fit the student's talents and aspirations and are available in a wide range of fields. They also explore pressing national and international issues in public policy seminars that are issue-oriented, interdisciplinary and led by ASP faculty and Washington professionals. The American Studies Program bridges classroom and marketplace, combining biblical reflection, policy analysis and real-world experience. Students are exposed to on-the-job learning that helps them build for their future and gain perspective on the calling of God for their lives. They are challenged in a rigorous course of study to discover for themselves the meaning of Christ's lordship in putting their beliefs into practice. The aim of the program is to help Council schools prepare their students to live faithfully in contemporary society as followers of Christ. Students earn 16 semester hours of credit.

### Contemporary Music Program (CMP)

The Contemporary Music Program provides students the opportunity to live and work in community while seeking to understand how God will have them integrate music, faith and business. Both interdisciplinary and multidisciplinary in nature, the CMP offers two tracks: the Artist Track and the Executive Track. The Artist Track is tailored to students considering careers as vocalists, musicians, songwriters, recording artists, performers, producers and recording engineers. The Executive Track is designed for business, arts management, marketing, communications and other majors interested in possible careers as artist managers, agents, record company executives, music publishers, concert promoters and entertainment industry entrepreneurs. Both Artist and Executive track students receive instruction, experience and a uniquely Christian perspective on creativity and the marketplace, while working together to create and market a recording of original music. Both tracks include course work, labs, directed study and a practicum. Students earn 16 semester hours of credit.

### Latin American Studies Program (LASP)

Students of CCCU colleges have the opportunity to live and learn in Latin America through the Latin American Studies Program based in San Jose, Costa Rica. The program introduces students to as wide a range of experiences through the study of the language, literature, culture, politics, history, economics, ecology and religion of the region. Living with a Costa Rican family, students experience and become a part of the day-to-day lives of typical Latin Americans. Students also take part in a service opportunity and travel for three weeks to nearby Central American nations. Students participate in one of four concentrations: Latin American Studies (offered both fall and spring terms); Advanced Language and Literature (limited to Spanish majors and offered both fall and spring terms); International Business and Management (offered only in fall terms); and Tropical Sciences (offered only during spring terms). Students in all concentrations earn 16 semester credits.

### **Los Angeles Film Studies Center (LAFSC)**

The Los Angeles Film Studies Center is designed to train students of CCCU member institutions to serve in various aspects of the film industry with both professional skill and Christian integrity. Students live, learn and work in the L.A. area near major motion picture studios. The curriculum consists of two required seminars focusing on the role of film in culture and the relationship of faith to work in this very influential industry. In addition, students choose two elective courses from a variety of offerings in film studies. Internships in various segments of the film industry provide students with hands-on experience. The combination of the internship and seminars allow students to explore the film industry within a Christian context and from a liberal arts perspective. Students earn 16 semester hours of credit.

### **China Studies Program (CSP)**

The China Studies Program introduces students to the diversity of China, including Hong Kong, Beijing, Shanghai, Xi'an and Xiamen. This interdisciplinary, cross-cultural program enables students to deal with this increasingly important part of the world in an informed, Christ-centered way. Students earn 16 semester hours of credit.

### **Honours Programme – CMRS, Oxford (HP-O)**

Honors and other highly qualified students have the exciting opportunity to study in England through this interdisciplinary semester in Oxford. The rigorous academic program, aimed at increasing critical thinking skills and scholarship from an integrated Christian perspective, allows participants to choose from a wide variety of tutorial study programs in numerous disciplines, including the arts, religion, history, literature and philosophy. Students earn 16 semester hours of credit.

### **Middle East Studies Program (MESP)**

This program, based in Cairo, Egypt, allows Council students to explore and interact with the complex and strategic world of the modern Middle East. The interdisciplinary seminars give students the opportunity to explore the diverse religious, social, cultural and political traditions of Middle Eastern people. MESP encourages and equips students to relate to the Muslim world in an informed, constructive and Christ-centered manner at a time of tension and change. Students earn 16 semester hours of credit.

### **Russian Studies Program (RSP)**

RSP students are exposed to the depth and diversity of the culture during a semester spent in Russia's three largest cities: Moscow, St. Petersburg and Nizhni Novgorod. In addition to three seminar courses students receive instruction in the Russian Language. Students also participate in a service opportunity in Nizhni Novgorod. Students earn 16 semester hours of credit.

### **Summer Programme – CMRS, Oxford**

This program allows students to spend a summer term studying at the Centre for Medieval and Renaissance Studies (CMRS) in Oxford, England. The program includes multi-disciplinary study of the Renaissance and Reformation through examination of philosophy, art, literature, science, music, politics and religion of early modern Europe in a choice of lectures, seminars and field trips. Students earn 6-9 hours of credits.

### **Summer Institute of Journalism (SIJ)**

Council campuses are invited to choose two student journalists to apply for this four-week, all-expenses-paid experience in Washington, D.C. Fifteen students are selected to participate in the Institute, which lasts from mid-May to mid-June. The Institute develops students as Christian journalists—exhibiting both professionalism and legal/ethical integrity. Students earn 4 semester hours of credit.

## The University

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### Educational Standings

California Baptist University is incorporated under the laws of the State of California as a university of arts and sciences authorized to grant the degrees of Bachelor of Arts, Bachelor of Science, Bachelor of Business Administration, Master of Arts, Master of Science, and Master of Business Administration.

California Baptist University is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC)\*. The School of Business at California Baptist University is nationally accredited by the Association of Collegiate Business Schools and Programs. Additionally, the School of Music at California Baptist University holds membership in the National Association of Schools of Music.

California Baptist University is accredited for teacher education by the State of California Board of Education. In accordance with California Senate Bill 148 (Bergeson Act), the California State Commission for Teacher preparation and Licensing has approved the multiple-subject and single-subject credential programs offered at California Baptist University.

The University is also a member of the Western College Association and holds membership in the Association of Southern Baptist Colleges and Schools, the Association of Collegiate Business Schools and Programs, the Council for Christian Colleges & Universities, and the Service Members Opportunity Colleges.

Graduates of California Baptist University are earning advanced degrees in leading colleges, universities, and seminaries of the United States. All women graduates are eligible for membership in the American Association of University Women.

Accreditation letters may be viewed in the Office of the Provost.

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\*Western Association of Schools & Colleges  
Association of Senior Colleges & Universities  
Accrediting Commission for Senior Colleges & Universities  
985 Atlantic Avenue, Suite 100  
Alameda, CA 94501

Phone: (510) 748-9001  
Fax: (510) 748-9797  
Web Site: [www.wascweb.org](http://www.wascweb.org)

START  
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UNIVERSITY  
STUDENT SERVICES

*finish well*



**Mr. Kent Dacus**  
*Vice President for Student Services*

**Kristine Smith**  
*Administrative Assistant*  
Phone (909) 343-4217  
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**Anthony Lammons**  
*Dean of Students*

# STUDENT SERVICES

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*Vice President for Student Services*

## **Kristine Smith**

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## **Anthony Lammons**

*Dean of Students*

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## **Philosophy of Student Development**

As a Christian university, California Baptist University has dual responsibilities to its constituency. As an academic institution, it seeks to promote high scholastic standards, stimulate mental alertness, impart a general knowledge of the natural world and of the history and institutions of human society, and to assist students in choosing and learning an area of specialization for their life's work.

As a Christian institution, the University seeks to promote and follow the spiritual principles set forth by Jesus Christ. In acknowledging these principles, the University places special emphasis on leading its students in an active pursuit of the spiritual values of life and on developing leaders for the Southern Baptist churches of California.

Students at CBU are individuals involved in academic pursuits and at the same time are members of a Christian community nurturing one another in spiritual growth. The University expects students to take seriously this two-fold responsibility.

The Student Services Division is committed to the intellectual, spiritual, social, aesthetic, and physical development of California Baptist University students so that they are assisted in becoming autonomous, competent, responsible, and interdependent individuals who use their intellects and skills with wisdom and integrity.

## **Freedom and Responsibility**

California Baptist University students are entitled to the same freedom as any other citizens of our country. It is the policy of the University to ensure these rights, consistent with the provisions of law, acceptable tastes, and the purposes and goals of the institution. When matriculation in the University requires that conditions be placed upon student freedoms, these conditions and their rationale are clearly delineated.

On this campus, the concepts of freedom and personal responsibility are inextricably bound together. The University community, like any other, functions upon the principle that all members will respect, and indeed will protect, the rights of their fellow citizens. Students are encouraged to develop these values which represent mature, self-disciplined persons who appreciate the privilege of education and are willing to accept its responsibilities.

When persons choose a university, they commit themselves to its philosophy of education and its policies and regulations. Even though students may not agree with a few rules established by the University, it is expected that they will comply with them in a manner conducive to the highest moral standards and in keeping with the discipline of the academic community.

Responsibility for student conduct lies with the Vice President for Student Services, Dean of Students and the Student Services staff. This group defines behavioral expectations and takes appropriate action in support of the rules of the University.

## **Standard of Student Conduct**

In order to achieve its mission, California Baptist University expects members of the University community to accept responsibility for their personal conduct and to encourage others within the community to do the same.

All California Baptist University students (undergraduate, Evening College, and graduate) are expected to conduct themselves in accordance with the rules and regulations contained within the Student Handbook.

If the conduct of any member of the University community is found to be detrimental to the academic, social, and spiritual development of others within the community, the University (through its various offices and personnel) provides guidance, direction, and, if necessary, discipline.

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This Standard of Student Conduct shall apply to any and all lands owned or leased by the University, as well as to any location where a student is engaged in a University activity. Students should understand the commitment to the spirit of the University and realize that their enrollment is viewed as a willingness to abide by and accept the responsibilities of the environment. A detailed discussion of the Standard of Student Conduct is located in the Student Handbook. Failure to abide by the Standard of Student Conduct may result in dismissal from the University.

## **Philosophy of Discipline**

The purpose of discipline at California Baptist University is to assist in maintaining individual and community growth. Personal growth and maturity are encouraged most when each member of the University community uses self-discipline and shares the responsibility to care enough about others to confront them when appropriate. The responsibility to confront one another in a loving manner, if functioning properly, should enable inappropriate behavior to be corrected on a personal level.

Unfortunately, situations may arise which warrant a formalized disciplinary process. The disciplinary procedures of the University are designed to provide a just and equitable process of educational discipline. While every effort is made to protect the rights of students, the University does not attempt to duplicate or to emulate court proceedings and should not be viewed as a court. Student disciplinary procedures, student rights, and the appeal process are outlined in detail in the Student Handbook.

## **Student Services**

### **Student Employment and Career Services**

The Job Development and Placement Center is designed to assist students in their personal journey of career exploration and development, as well as their immediate employment needs while attending California Baptist University. In addition to coordinating on-campus jobs for both work study and non-work study positions, the Center assists students to secure off-campus employment. At no expense to the students, the following resources are provided:

- Individual employment and career consultation
- Interactive computer software on topics of career exploration, self assessment, interview techniques and resume writing
- Local job postings
- Seasonal employment opportunities
- Internships
- Seasonal ministry opportunities, locally, nationally and abroad
- Salary and job trend projections, both locally and nationally
- Directories of employers, including literature and audiovisual material
- Directory of current employment opportunities in business, government, industry, and other agencies
- Brochures and periodicals
- Graduate and professional school catalogs

Job fairs are held both in the fall and spring semesters as well as workshops on resume writing, job search, and interviewing skills. Additionally, students may produce professional resumes at the Center. Personal assistance in resume and interview preparation is available by appointment.

### **Intercollegiate Athletics**

The Department of Intercollegiate Athletics provides education for the body, mind, and spirit of each California Baptist University student athlete. Coaches work diligently in the education of students so that they experience athletic, academic, and personal success in their endeavors and encourage Christ-like competition by all participants.

Programs for men include soccer, basketball, baseball, volleyball, swimming, water polo, cross country, and track and field. Women's programs include soccer, basketball, softball, volleyball, swimming, water polo, cross country, and track and field. The programs are under the supervision of the Director of Athletics and are governed by the National Association of Intercollegiate Athletics and the Golden State Athletic Conference.

Athletic health concerns and injuries are managed by a certified athletic trainer and/or team physician.

### **International Students**

The Student Services Office assists students from other countries make a successful transition into the American culture and understand institutional expectations. The Dean of Enrollment Services and the Dean of Students collaboratively process Immigration and Naturalization Service documentation and address programming issues related to international student activities.

## Student Services

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### Public Safety

California Baptist University maintains a Department of Public Safety for the purpose of enhancing the safety and security of the University community. The department assists with the protection of students, employees, and property. Public Safety assumes an educational role in teaching members of the University community to look out for one another.

California Baptist University certifies that it has established a campus security policy, is carrying out that policy, and meets the disclosure requirements of Title IV of the Higher Education Act (HEA) of 1965 regarding campus security policies and crime statistics.

Information in the Emergency Response and Safety Handbook, and Annual Security Report is provided by law annually to all current students, faculty and staff, employees, and upon request to applicants for employment or enrollment (or parents), or upon demand to the Secretary of the Department of Education. The Annual Security Report is distributed by the Department of Public Safety throughout the year to new students at registration, and to new employees with their new-hire-packet.

The Department of Public Safety provides twenty-four hour assistance to the campus community. All areas of the campus are regularly patrolled, and Public Safety Officers may be contacted by dialing 4311 from an on-campus phone or (909) 343-4311 from an off-campus phone. Public Safety may also be contacted by using courtesy phones located on campus. A daily incident log is also available in the Public Safety office for review.

Students who operate a vehicle on campus must register with the Public Safety Department. Current parking permits are issued for the school year at the time of registration. Drivers are expected to comply with the University traffic and safety regulations; non-compliance may result in the suspension of parking and/or driving privileges on campus. Copies of the California Baptist University Vehicle Code are available in the Public Safety Office.

### Spiritual Life

The purpose of the Campus Ministries staff is to prepare students for a lifetime of ministry through organized ministry experiences. The desire of Campus Ministries is to offer opportunities for every student at any and all commitment levels. California Baptist University is committed to the basic values of the Christian faith. Since its inception, the University has sought to evidence the Christian life on campus. In this sense, Christian life should exhibit love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control. No doctrinal statement has ever been requested from students who enter California Baptist University. Because the University is committed to spiritual values and Christian maturity, it offers students many opportunities to explore and express the Christian faith in ways unique to their own needs and individual interest.

In keeping with this commitment, the University provides courses in Christian Studies and encourages faculty and students to integrate their faith into the classroom experience. Spiritual emphasis weeks are planned for each semester. In addition to these weeks, students are encouraged to participate in Bible studies, evangelism, ministry teams, community service, and missions.

### Campus Ministries

Campus Ministries is a vital aspect of student life at California Baptist University. The infrastructure of student leadership, programs, ministries, and mission endeavors are created and implemented to benefit the spiritual development of individual students. Involvement opportunities include: Bible studies, prayer groups, one-on-one discipleship, mission trips, fine arts ministry, conferences, retreats, community ministries, and church related ministries. Involvement is open to all students.

### Chapel

The California Baptist University community gathers regularly for worship, communication, fellowship, personal development, and spiritual formulation. As a community deeply rooted in the Baptist tradition of the Christian faith, it is appropriate to expect broad participation in this experience. Chapel services are organized, coordinated, and implemented by the Campus Minister.

A variety of Chapel programs are scheduled throughout each semester. Typically, Chapel services are held as follows:

- Wednesday and selected Fridays from 10:10 until 11:00 a.m. at Magnolia Avenue Baptist Church,
- Selected Wednesdays from 10:10 until 10:50 a.m. in the Wallace Theatre
- Occasionally, Chapel services are held on other days of the week. Members of the CBU community are expected to participate; attendance is required of traditional undergraduate students enrolled for seven (7) or more units.

Students who are required to be in attendance are enrolled for General Studies 050 (Chapel/Convocation) This non-academic requirement does not count toward the number of units required for graduation. Grading for this non-academic requirement will be on a chapel pass/fail basis; a failing grade in Chapel has a one (1) unit negative effect on a student's semester and cumulative grade point average, and is noted on the student's official academic record. Students are required to attend fifteen (15) chapels each semester.

The Student Services Office is responsible for Chapel attendance records. Students are permitted to make-up one absence each semester. All Chapel attendance records and make-up assignments must be completed by the last day of classes during each regular semester.

Additional information regarding Chapel attendance requirements and exemption requests are available in the Student Handbook.

## Church Involvement

As a manifestation of California Baptist University's commitment to the Christian faith, students are encouraged to join a local church, seek opportunities to grow in faith, and serve Christ by ministering to others.

There are many churches in the Riverside area where students can unite with other believers for fellowship, growth, worship, and service. It is the University's desire to see students attend weekly worship services and actively participate in a local church.

## Campus Housing

The residential facilities of California Baptist University include two dormitories: Simmons Hall for Women, Smith Hall for men; and two apartment complexes: Lancer Arms and University Place. University policies apply to all California Baptist University students who reside in University-owned housing. Specific housing information may be found in the Student Handbook.

## Activities

In addition to maintaining California Baptist University's activity calendar, serving as an activity planning resource, and assisting with the oversight of student clubs and organizations, the Activities Office plans and implements campus activities, recreational sports, educational programs, cultural programs, and seminars that reflect the Christian values of the institution.

## Associated Students

Undergraduate students enrolled for seven (7) or more units pay a Student Services fee during registration each semester. Enrollment of seven (7) or more units and payment of this fee gives students ASCBU membership. The ASCBU is committed to the development of the student body at CBU through the representation of student needs and concerns to the administration and a variety of student programs. The ASCBU organization consists of a three-branch government: the executive, legislative, and judicial. Duties for each branch are performed by the Executive Council, Student Senate, and Judicial Board, respectively. The responsibilities of each branch are outlined in the ASCBU Constitution.

## Student Clubs and Organizations

Student clubs and organizations play a vital role on the California Baptist University campus by encouraging students to pursue their interests, develop meaningful relationships with others, and enhance their academic achievements. A list of chartered clubs and organizations as well as club and organization policy and procedures are available in the Activities Office.

## Recreational Sports

The University's recreational sports program maintains a full schedule of athletic and recreational activities throughout the academic year. Activities include a variety of seasonal competitions between organized teams, tournaments, individual competitions, and non-athletic events. The recreational sports calendar is included in the calendar of campus activities and sign-ups are available through the Activities Office.

## Counseling Services

The Counseling Center offers a full program of assistance to individuals as they strive to become more effective, productive, and comfortable as students. The university experience is a time of growth and transition during which students are confronted with questions about self, religious faith, relationships, and future plans.

In addition to licensed professional counselors, supervised Marriage and Family Therapy interns and trainees are available through the Counseling Center, located on campus in the Lambeth House, at the corner of Magnolia and Adams Street.

Students may discuss and explore freely, and in confidence, problems or feelings that are important to them. During counseling, concerns may be examined, alternatives explored, and decisions made about future courses of action.

## **Student Services**

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Individual intelligence and personality instruments, administered by trained personnel, are also available through the Counseling Center. Test results are kept confidential and released to authorized personnel at the discretion of the Counseling Center personnel.

Services offered without charge to California Baptist University students include individual, group, academic, pre-marital, and marriage and family counseling.

## **Student Health Services**

Students requiring medical attention within the Riverside area should report to the designated University Student Health Care Provider, Park View Community Hospital, located at 9041 Magnolia Avenue. Urgent Care hours are 12 p.m.–9 p.m., Monday–Friday, and 9 a.m.–6 p.m., Saturday and Sunday. Emergency Room service is available at all times. A valid student identification card and an insurance card must be presented in order to receive medical attention.

Undergraduate students enrolled for seven (7) or more units are automatically charged for medical insurance provided by the University, unless proof of medical insurance is submitted to the Student Services Office. Students must submit proof of insurance prior to the end of the fourth week after classes begin, during the first semester of attendance each academic year. The purchase of student medical insurance is optional for students who are enrolled in graduate or Evening College programs.

Campus residents who need transportation to Parkview Community Hospital, in non-emergency situations, should to contact the Public Safety Department at extension 4311.

## **F.O.C.U.S (Freshman Orientation and Christian University Success)**

The FOCUS (Freshman Orientation and Christian University Success) program is designed to assist new students with the transition to university life and the California Baptist University community. FOCUS consists of two parts, New Student Orientation and a University Success course. New Student Orientation is designed to provide a complete program of social, educational, and spiritual activities prior to the beginning of each semester. The FOCUS course is required of first-semester freshman students who are enrolled full-time, have completed less than 15 transferable semester units, and are under 20 years of age. Additional information regarding FOCUS enrollment requirements is available in the Student Handbook. Comprised of a semester-long series of small group seminars, activities, and discussions, this course is designed to address the developmental and transitional needs of new students at CBU. Topics focus on the issues, skills, and relationships that can help students succeed academically, socially, emotionally, and spiritually. Students enroll for General Studies, GST 100 (FOCUS) which carries one semester-unit of credit on a pass/fail basis. Based on years of tradition, but sensitive to the ever-changing needs of university students, FOCUS provides a well-rounded introduction to the California Baptist University experience.

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**Doug Wible**

*Dean of Enrollment Services*

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# UNDERGRADUATE ADMISSIONS

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*Dean of Enrollment Services*

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## **Admissions Statement**

All students are encouraged to apply for admission to California Baptist University, provided they have an eagerness to learn and a desire to pursue higher education in a Christian environment. Students may apply either by the completion and mailing of the application form or through the California Baptist University website at [www.calbaptist.edu](http://www.calbaptist.edu).

## **When to Apply**

The priority deadline for students interested in applying for the fall semester is February 1.

The priority deadline for students interested in applying for the spring semester is November 15.

Applications may be submitted after the priority deadlines and will be considered and processed if space is available.

## **Application Procedures**

To be considered for admission students are required to submit the following documents:

- A completed Application for Admission.
- A \$45.00 non-refundable fee.
- Official high school transcripts sent directly to the Office of Undergraduate Admissions from your high school. (Should you have more than 30 transferable semester units from an accredited college, no high school transcripts are necessary.)
- Official transcripts from all previously attended colleges and universities.
- Application Reference Forms completed by a teacher, counselor, employer, or by the pastor of your church. (Please do not have relatives provide references.)
- The Scholastic Aptitude Test I (SAT I) or American College Test (ACT). (If you have more than 30 transferable semester units from an accredited college, this requirement does not apply.)

When an applicant has submitted all the required documents, an evaluation will take place and a decision rendered.

## **ADMISSION GUIDELINES**

### **First-time Freshmen**

Students will be evaluated on High School curriculum, academic achievement and SAT I or ACT scores.

The college preparatory curriculum should include:

1. **Recommended Academic Program:**
  - Four years of college preparatory English
  - Three years of mathematics (Algebra, Geometry, and Algebra II)
  - Two years of history (World and U.S.)
  - One semester each of United States government and economics
  - Two years of the same foreign language
  - Two years of laboratory science (Life and Physical)
2. **Suggested Courses:**
  - Fourth year of mathematics
  - Third year of the same foreign language
  - Third year of laboratory science
  - Religion
  - Psychology or sociology
  - Fine and performing arts

**Admissions Status**

Students will be admitted with one of the following academic standings:

**Honors**

Honors at entrance may be granted to those applicants with a GPA of 3.5 or above and a composite score of 1020 on the SAT I or 21 on the ACT. Students admitted with Honors may take up to 18 units in their first semester.

**Standard**

Standard entrance may be granted to those applicants with a minimum GPA of 2.5 and a composite score of 920 on the SAT I or 19 on the ACT. Students admitted under Standard status may take up to 15 units their first semester.

The Admissions and Retention Committee will review students who do not meet the requirements for Standard admissions. Upon review of the student's file, one of the following decisions will be rendered: Standard Admission, Provisional Admission or Denial.

**Provisional**

Provisional entrance may be granted to those applicants who do not meet the Standard entrance requirements, but are approved by the Admissions and Retention Committee. Students admitted on Provisional status may enroll in 12 units their first semester.

**Denial**

Denial may occur when an applicant does not qualify for admission in the above categories. California Baptist University also reserves the right to deny admission to applicants who are antagonistic with the philosophy and purpose of the University.

**Appeals**

Appeals on any decision regarding admission should be made in writing and addressed to the Admission and Retention Committee in care of the University. All appeals will be heard by the Committee. The appeals may include a personal interview and additional academic transcripts. Once the appeal is reviewed, the Committee will render a final decision.

**Advance Standing Freshmen**

Students who have completed less than 30 units of transferable college credit must complete the Admission Requirements for First-time Freshman. Status will be evaluated on high school transcripts, SAT I or ACT scores, and college transcripts. Students will be admitted with one of the following academic standings:

**Honors**

Honors at entrance may be granted to those applicants with a GPA of 3.5 or above and a composite score of 1020 on the SAT I or 21 on the ACT. Students admitted with Honors may take up to 18 units in their first semester.

**Standard**

Standard entrance may be granted to those applicants with a minimum GPA of 2.5 and a composite score of 920 on the SAT I or 19 on the ACT. Students admitted under Standard status may take up to 15 units their first semester.

The Admissions and Retention Committee will review students who do not meet the requirements for Standard admissions. Upon review of the student's file, one of the following decisions will be rendered: Standard Admission, Provisional Admission or Denial.

**Provisional**

Provisional entrance may be granted to those applicants who do not meet the Standard entrance requirements, but are approved by the Admissions and Retention Committee. Students admitted on Provisional status may enroll in 12 units their first semester.

**Denial**

Denial may occur when an applicant does not qualify for admission in the above categories. California Baptist University also reserves the right to deny admission to applicants who are antagonistic with the philosophy and purpose of the University.

**Appeals**

Appeals on any decision regarding admission should be made in writing and addressed to the Admission and Retention Committee in care of the University. All appeals will be heard by the Committee. The appeals may include a personal interview and additional academic transcripts. Once the appeal is reviewed, the Committee will render a final decision.

## **Undergraduate Admissions**

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### **Transfer Students**

Students who have completed 30 or more transferable units from a regionally accredited college or university will be evaluated on the basis of their official college transcripts.

Once evaluated a student may be admitted in the following categories:

#### **Honors**

Honors at entrance may be granted to those applicants with a cumulative GPA of 3.3 for all transferable college work. Students admitted with Honors may enroll in up to 18 units their first semester.

#### **Standard**

Standard entrance may be granted to those applicants with a minimum cumulative GPA of 2.0 for all transferable college work. Students admitted under Standard status may enroll in up to 15 units their first semester.

The Admissions and Retention Committee may review students who do not meet the requirements for Standard admissions. Upon review of the student's file one of the following decisions will be rendered: Standard Admission, Provisional Admission or Denial.

#### **Provisional**

Provisional entrance may be granted to those applicants who do not meet the Standard entrance requirements, but are approved by the Admissions and Retention Committee. Students admitted on Provisional status may enroll in up to 12 units their first semester.

#### **Denial**

Denial may occur when an applicant does not qualify for admission in the above categories. A college transfer student may be denied admission if he or she is on academic suspension or dismissal from another college. California Baptist University also reserves the right to deny admission to applicants who are antagonistic with the philosophy and purpose of the University.

#### **Appeals**

Appeals on any decision regarding admission should be made in writing and addressed to the Admission and Retention Committee in care of the University. All appeals will be heard by the Committee. The appeal may include a personal interview and additional academic transcripts. Once reviewed the Committee will render a final decision.

### **Home Educated Students**

California Baptist University welcomes applications from home educated/schooled students. Students must submit the following: a completed application, a \$45 non-refundable fee, official transcripts documenting a four-year high school record from a regional accrediting agency (transcripts through sixth semester are required for evaluation and final transcript with graduation date is required prior to enrollment), two application reference forms completed by a teacher, counselor, or employer or friend and by a pastor of your church (please do not have relatives provide references), and official SAT I or ACT scores. A General Education Diploma (GED) or State Proficiency Exam may be submitted in lieu of high school transcript if none is available. Students with a verifiable cumulative Grade Point Average (GPA) are eligible to qualify for all merit scholarships. To be eligible for federal or state financial aid, an Ability To Benefit factor must be completed. In order to qualify students must have completed either the American College Test (ACT) or have a regionally accredited transcript, a General Education Diploma (GED) or a State Proficiency Exam. For more information contact the Office of Undergraduate Admissions at 1-877-228-8866.

### **Readmit**

Students who have attended California Baptist University, but have for any reason discontinued enrollment for one semester will be required to submit a Readmit application, a \$25 application fee, and official copies of transcripts from all other institutions attended. Readmitted students will enter under the catalog current at the time of re-admission, and will be subject to the admissions and degree requirements outlined in that catalog. The University is not responsible for providing courses or programs which have been discontinued. For more information contact the Office of Undergraduate Admissions Office at 1 (877) 228-8866.

### **Reapply**

Students who have attended California Baptist University, but have for any reason discontinued enrollment for two or more semesters must Reapply for admission. Students in this category must complete all admissions requirements stated under the Transfer Student section of this catalog. Students will enter under the catalog current at the time of readmission, and will be subject to the admissions and degree requirements outlined in that catalog. The University is not responsible for providing courses or programs which have been discontinued. For more information contact the Office of Undergraduate Admissions at 1-877-228-8866.



## International Students

California Baptist University welcomes applications from all international students.

### Authorization

California Baptist University is authorized under Federal law to enroll non-immigrant alien students.

### When to Apply

Application for a particular term must be made according to the following deadlines. The closing dates for receiving international student applications are earlier than for standard applications due to the additional time needed to process documents through Immigration and Naturalization Service.

Session	Deadline
Fall Semester	July 15
Spring Semester	November 15

### Application Procedure

To be considered for admission international students must submit the following:

- A completed International Student Application for Admission
- A \$45.00 non-refundable (U.S. International Money Order) fee
- Official copies of all academic records from secondary schools and colleges, showing dates of attendance, courses taken, and grades received. These records must be provided along with a certified English Translation (for students applying from non-English speaking countries). Students transferring from post-secondary institutions must submit copies of transcripts to the International Education Research Foundation Credentials Evaluation Service for an official evaluation of transferable credit (Brochures available upon request)
- Proof of English proficiency. Students applying from non-English speaking countries must demonstrate English proficiency in order to ensure a successful experience at California Baptist University. English proficiency may be demonstrated in four ways:
  1. A minimum score of 550 on the Test of English as a Foreign Language (TOEFL)
  2. A minimum score of 430 on the verbal section of the Scholastic Aptitude Test (SAT)
  3. A minimum score of 17 on the English section of the American College Testing Program (ACT)
  4. Satisfactory completion (2.0 on a 4.0 scale) of thirty or more transferable semester college credits, including the equivalent of English 113 (English Composition), in a college or university where English is the primary language of instruction
- Application Reference Forms completed by school official where the applicant most recently attended
- The California Baptist University Confidential Financial Statement accompanied by a certified bank statement or affidavit of support indicating sufficient funds for study. Financial support must be guaranteed and certified for the duration of the applicant's academic career at CBU.

**International students must pay semester charges in full at the time of registration. Failure to do so will result in withdrawal from classes and affect international student status.**

## Special Students

A Special Student is defined as a student who is not working toward a degree at California Baptist University. Students in this category may enroll in up to six (6) semester units of traditional daytime campus based coursework.

### Application Procedure

To be considered for admission students are required to submit the following documents:

- A completed Special Student Application for Admission
- A \$45.00 non-refundable fee

Also one of the following must be submitted:

- Official high school or college transcripts sent directly to the Office of Undergraduate Admissions
- Application Reference Forms completed by a teacher, counselor, or employer, and by the pastor of your church
- The Scholastic Aptitude Test I (SAT I) or American College Test (ACT)

Special Students who later decide to have their credits apply toward a degree at California Baptist University must formally make application for traditional student standing with the Registrar. When an applicant has submitted all the required documents, an evaluation will be made and a decision rendered.

## Undergraduate Admissions

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### Audit Students

An Audit Student is defined as a student who is not taking classes at California Baptist University for credit. For more information on Auditing a class please see the Academic Information section of this catalog.

### Application Procedure

To be considered for admission students are required to submit the following documents:

- A completed Special Student Application for Admission
- A \$45.00 non-refundable fee
- Two recommendation forms completed by a teacher, counselor, employer, or the pastor of your church (please do not have relatives provide references)

When an applicant has submitted all the required documents, an evaluation will be made and a decision rendered.

### Rising Senior Program

High school students may be eligible to attend classes at California Baptist University provided they have completed their junior year of High School and met the following requirements:

- A minimum grade point average of 3.0 in college preparatory subjects
- Satisfactory test scores (PSAT, SAT, or ACT)
- Recommended by an official of the high school

Such students may enroll in a full program of study (6 units) which will be selected from ENG 113 (English Composition), MAT115 (Intermediate Algebra), MAT 133 (College Algebra), MAT 134 (Trigonometry and Analytical Geometry), BIO 143 (Principles of Biology), SOC 113 (Intro to Sociology), or CST 110 and 130 (Old and New Testament Survey).

### Application Procedure

To be considered for admission students are required to submit the following documents:

- A completed Special Student Application for Admission
- A \$45.00 non-refundable fee

Also one of the following must be submitted:

- Official high school transcripts sent directly to the Office of Undergraduate Admissions
- Application Reference Forms completed by a teacher, counselor, or employer, and by the pastor of your church
- The Pre Scholastic Aptitude Test (PSAT), the Scholastic Aptitude Test I (SAT I) or the American College Test (ACT)

### Advanced Placement Credit

Students who score three (3) or higher on an Advanced Placement (AP) exam will receive three units of lower division credit for the equivalent course.

### College Level Examination Program (CLEP) and DAN TES

Students wishing to receive credit for CLEP or DAN TES examinations must provide to the Registrar an official transcript issued by the CLEP board or by DAN TES. Additional information about acceptable CLEP and DAN TES exams and scores is available on the California Baptist University web site, and approval to take CLEP or DAN TES exams for transfer credit must be obtained from the Registrar's Office.

### Confirmation Procedure

Once a student has received a letter of admission to California Baptist University, the following steps must be completed for the student to confirm their intent to enroll:

- Complete and return the Permit to Register Card
- Pay the \$250.00 non-refundable tuition deposit. This deposit will go toward the first semester tuition balance

Upon completion, the student has confirmed their intent to enroll at California Baptist University. The University will contact the student regarding the enrollment and registration procedures.

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**Eileen Terry**  
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# FINANCIAL AID

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## **Calvin Sparkman**

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## **The Purpose of Financial Aid**

California Baptist University coordinates and provides financial assistance to students who may otherwise be unable to attend for financial reasons. Financial aid at California Baptist University is administered in accordance with federal, state, and institutional policies. Although every effort is made to provide assistance to as many students as possible, it is important that students understand that they and their parents bear the principal responsibility for meeting educational costs. A federal methodology calculation is used in determining eligibility for financial aid, which is available to students through federal, state, and institutional programs.

There are various scholarships, grants, work programs and loans available for students who are eligible for financial assistance. These forms of financial assistance are grouped into the following four categories: federal programs, state programs, institutional programs, and private scholarships. Specific information on each of these sources of financial aid is available in the Financial Aid Office.

## **Applying for Financial Aid**

Students who apply for federal, state, institutional, or private aid must complete a Free Application for Federal Student Aid (FAFSA) each year. This form is available online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Paper applications are also available in the Financial Aid Office. The Renewal FAFSA can also be done on the internet at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). The federal Department of Education assigns each student a PIN for ease of filing and for signing electronically.

Completion of the FAFSA will generate a Student Aid Report (SAR) which is sent directly to the student by the federal government. This report provides information regarding the student's Expected Family Contribution (EFC). The Financial Aid Office will receive the FAFSA information electronically provided that the student has listed California Baptist University (school code 001125) on the FAFSA. Generally, the amount of financial aid awarded is based on the financial need of the student as determined by the results of the FAFSA. Financial need is defined as the difference between the total cost of attending school (tuition, fees, room, board, books, supplies, and other allowable living expenses) and the Expected Family Contribution (EFC) as determined through the Federal Methodology Need Analysis. A student whose EFC exceeds the cost of attendance may still qualify for financial aid.

## **Requirements for Awarding**

Financial aid funds are limited and are awarded on a priority basis. Priority for the academic year will be given to students who are approved for admission and complete their financial aid file by March 2. A completed financial aid file consists of the following documents:

- Results of the FAFSA.

If requested by the Financial Aid Office - previous year federal income tax returns (signed copies including all schedules and worksheets) for parents and students accompanied by a Verification Worksheet (provided by the Financial Aid Office).

Applicants for the Cal Grant programs must file a FAFSA; new applicants *must* also submit a GPA verification form no later than the deadline established by the California Student Aid Commission (March 2). Students who fail to meet this deadline each year are not eligible to receive a Cal Grant.

Students who are approved for admission and have completed their financial aid file after the priority deadline will still be considered for financial aid. However, options for preferred aid programs may be limited.

The evaluation of a completed financial aid file will result in a formal Financial Aid Award Letter for eligible students.

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## Student Rights and Responsibilities

### Financial Aid Award Letter

The Financial Aid Award Letter is issued to a student after all requested documents are submitted to the Financial Aid Office. Grants and scholarships will be accepted for the student unless the Financial Aid Office is notified of the student's decision to decline the aid. Acceptance of loan proceeds must be confirmed as outlined in the award letter instructions before funds will be disbursed to the student's account. Departmental and athletic scholarship recipients may be required to sign a separate agreement before the scholarship will be disbursed. All single students receiving institutional aid must sign an agreement to live on campus or with an approved relative.

Students are required to notify the Financial Aid Office of changes in financial, residency or academic status. Changes of this nature will be reviewed and adjustments may be made to the student's Financial Aid award. Changes due to marital status cannot be made once a FAFSA has been completed for that academic year.

Students have the opportunity to have their financial aid decision reviewed and explained by their Financial Aid Counselor upon request of an appointment.

### Disbursement

Generally, a student's total financial aid award is divided equally between the Fall and Spring semesters. Federal and state grants, institutional and private scholarships, and student loans will be credited directly to the student's account. Stafford loan funds, subsidized and unsubsidized, and Parent PLUS loan disbursements are sent directly to the university each semester via Electronic Funds Transfer (EFT). Recipients are notified by the Student Accounts Office that funds have arrived. Students may request Stafford loan disbursements via paper check. Checks are returned to the lender if not endorsed within thirty days.

Seniors attending one semester during their last academic year (graduating early) or attending an additional semester (senior year totaling 3 semesters) are required by federal regulations to have their Financial Aid prorated based on federally directed calculations.

### Withdrawal from the University

Withdrawal from the University (all classes) during any period of enrollment, whether official or unofficial, may necessitate the return of federal financial aid.

Pursuant to federal regulations (CFR 668.22), a refund calculation will be performed to determine the amount, if any, of Title IV aid (Pell Grant, SEOG, Stafford loans, Perkins loans) earned by the student for their attendance up to the date of withdrawal. The amount of Title IV aid earned is in no way relative to the amount of tuition and fees charged to the students.

The withdrawal process begins with the completion of an official Petition to Withdraw form that is available in the Office of the Registrar. Please refer to the Academic section of this catalog for further details of the process.

Unofficial withdrawals encompass those students who fail to initiate and/or complete the official withdrawal process as noted above.

Ceasing to attend class without proper notification to the Office of the Registrar will result in an unofficial withdrawal and a refund calculation will be performed to determine the amount of Title IV aid earned and the amount to be returned to the Title IV programs. The student is responsible for any resulting balance owed to the University.

### Satisfactory Academic Progress

In order to receive any type of financial aid, an undergraduate student must earn and maintain a cumulative GPA of 2.0. In addition, the student must earn the required number of units and graduate in the prescribed amount of time. The process of monitoring all students' progress will occur annually after the Fall semester. If the student has not met the requirements of Satisfactory Academic Progress (SAP), the student will be placed on probation in the following term. Students will be notified of the probationary status and a SAP contract will be prepared. An appointment request will be mailed to the student; failure to make an appointment to sign the contract will not prevent probation.

### SAP Requirements

Although an undergraduate student should enroll in a minimum number of units each semester for normal progress in the completion of degree requirements, Satisfactory Academic Progress policy states that full-time enrollment is twelve units. Satisfactory progress for each semester is based on the completion of no less than the number of units for which the student was funded (i.e., full-time, part-time). Satisfactory progress for the year is based on completion within a 12-month period of the number of units for which the student was funded.

These standards may be different than the academic standards required to stay in the program, to advance to candidacy, or to earn a degree or certificate. Where differences exist, the following standards set forth in this policy shall be used to determine eligibility for aid:

## Financial Aid

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### Undergraduate Students

- For full-time enrollment a student must register for, complete, and receive credit for at least 12 units by the end of the noted major semester (e.g. Fall, Spring, or Summer) at California Baptist University.
- For three-quarter time enrollment a student must register for, complete, and receive credit for at least 9 units by the end of the noted major semester (e.g. Fall, Spring, or Summer) at California Baptist University.
- For half-time enrollment a student must register for, complete, and receive credit for at least 6 units by the end of the noted major semester (e.g. Fall, Spring, or Summer) at California Baptist University.
- All students must maintain a 2.0 cumulative GPA.

### Units Completed/Not Completed

Certain criteria will be used to evaluate grades at the conclusion of each semester.

- Earned units: the following will be counted as units completed: grades “A” through “D”, “P” (pass) and “CR” (credit)
- Unearned units: the following will NOT be counted as units completed: “F” (fail), “W” (withdrawal), “I” (incomplete) grades and Audit.
- Repeated courses: financial aid for any class will be given only twice for the same class. The cost of the third attempt will not be covered by financial aid or be counted as part of the half-time minimum aid eligibility requirement.

### Graduation Time Limit

To be eligible for financial aid, undergraduate students must graduate within the following schedule:

- Full-time students (at least 24 units per year) have six years of financial aid eligibility to complete the degree.
- Three-quarter time students (at least 18 units per year) have eight years of financial aid eligibility to complete the degree.
- Half-time students (at least 12 units per year) have twelve years of financial aid eligibility to complete the degree.

Graduation time limits for Evening College students enrolled in Degree Completion programs are listed under Student Financial Aid in the Evening College section of this catalog.

### Concurrent Enrollment

Students attending California Baptist University and another college or university concurrently are eligible for aid based on the coursework and GPA acquired at CBU only. In addition, satisfactory academic progress will be determined exclusively by California Baptist University coursework and GPA.

### Satisfactory Academic Progress (SAP) Contract

When it is discovered that a student has fallen below the cumulative GPA requirement, completes less than the number of units for which they obtained aid, or has reached the graduation time limits the following action(s) will be taken:

On the first non-consecutive occurrence, the student will be sent an appointment request card. The student must make an appointment for SAP counseling and signing of the SAP Probation Contract which outlines the SAP policy and the steps necessary to retain financial aid eligibility.

On the second consecutive occurrence (while on probation), the student will receive a Termination Notice indicating that failure to meet the terms of the contract has resulted in termination of aid for the following semester.

### Appeals and Reinstatement Process

Should a student choose to appeal the termination of financial aid, they may petition the University for an exception to the policy. Appeals for reestablishing eligibility may be based on extenuating circumstances.

If the student is below the cumulative GPA requirement, the Admissions and Retention Committee may approve their appeal to remain enrolled; however, the student must also obtain, complete, and submit a SAP Appeal Request Form to the SAP Appeals Committee in the Financial Aid Office. The form must be completed according to its instructions and submitted with all appropriate supporting documentation attached. The Committee will review the student's appeal, transcript, and any other documents needed to support a decision.

Student appeals will be handled on a case-by-case basis and outcomes will be different.

If an appeal is granted, the student will be eligible for financial aid but will remain on SAP contract for the following semester. If the terms of the SAP contract have not been met at the end of the contracted semester, financial aid will be denied the following semester and further appeals may not be granted.

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## Institutional Financial Aid Programs

### Common Requirements for all Institutional Aid

1. Students applying for institutional aid must apply for other forms of grant-based aid available through federal and state programs.
2. Institutional aid is applied to tuition, fees, room, and board charges only. Institutional aid is considered grants from California Baptist University and any combination may not exceed a total amount of \$6,000 for the academic year. Exceptions to this policy may be made for recipients of Varsity Athletic Scholarships and Music Department Scholarships (not to exceed the total cost of tuition, fees, on-campus room and board).
3. Institutional aid is applied directly to a student's account. No cash distributions are made directly to the recipients, nor is institutional aid transferable to students other than the recipient.
4. Institutional aid recipients must maintain at least half-time enrollment in order to remain eligible. For financial aid purposes, half-time enrollment is defined as six (6) units.
5. Single students who receive \$1,500 or more in institutional scholarships are required to reside in campus housing or with their parents/legal guardians. This policy does not apply to recipients of the Church-Related Vocation Scholarship.
6. Students receiving institutional aid must maintain satisfactory academic progress as stated in this catalog.
7. Institutional aid is coordinated and adjusted with other forms of aid and cannot exceed a student's direct cost. If a student is a Cal Grant recipient, institutional aid cannot exceed the student's calculated need per California Student Aid Commission policy.
8. Institutional aid may not be applied to any travel/study programs conducted by the University.
9. For information concerning financial aid between traditional and Evening College programs, please see the Evening College section of this catalog.
10. Students concurrently enrolled in other institutions are eligible for California Baptist University institutional aid based only on the units being taken at CBU.
11. Institutional aid is awarded for the Fall and Spring semesters only, unless otherwise indicated.
12. Students who are in default of Title IV federal aid are not eligible for institutional aid.

### Academic Honors Scholarship

#### Eligibility

- The Academic Scholarship is merit-based and designed to attract and retain students of exceptional academic ability. This scholarship is available only to entering freshman and students who transfer from a regionally accredited institution. The recipient must have earned a cumulative high school grade point average (GPA) of at least 3.5 on a 4.0 scale in a college preparatory program and a minimum SAT score of 1020 or ACT composite score of 21.
- Students entering with less than 30 units of transfer work from other colleges or universities must meet the high school GPA requirement.
- Students entering with 30 or more units of transfer credit from other colleges or universities must enter with a cumulative college GPA of 3.3.
- The scholarship is renewable annually provided a minimum 3.0 cumulative GPA is maintained each semester.
- Should the cumulative GPA drop below this requirement, the recipient will be given one probationary semester to restore the GPA to the minimum level. Only one such probationary semester will be allowed throughout the student's tenure at California Baptist University. Academic progress will be monitored each semester.

#### Award

- A recipient may receive up to \$1,250 per semester for the Fall and Spring semesters.
- Scholarships will be awarded initially upon approval from the Admissions Office and are renewable annually as long as eligibility is maintained, up to the maximum of four consecutive academic years.

## Financial Aid

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### Varsity Athletic Scholarship

#### Description

- The Athletic Scholarship is designed to assist students who have been chosen to represent the University on one of the intercollegiate athletic teams.

#### Eligibility

- A recipient must be selected for participation on one of the University's athletic teams.
- A recipient must meet eligibility requirements of the National Association of Intercollegiate Athletics and the Golden State Athletic Conference.
- A recipient must sign a participation agreement with the University.

#### Award

- A recipient may receive up to full tuition, fees, room, and board per semester for the Fall and Spring semesters.
- These maximum award amounts represent the maximum total award a recipient may receive from all institutional sources.

#### Procedure

- Potential recipients should apply directly with the Department of Intercollegiate Athletics.

### Church-Related Vocation (CRV) Scholarship

#### Description

- The Church-Related Vocation (CRV) Scholarship is designed to assist students who are preparing for a vocation as a minister.

#### Eligibility

- The recipient must be a Southern Baptist student preparing for vocational ministry as a minister of education, music, children, youth, pastor, missionary, or denominational minister through the Southern Baptist Convention.
- Applicants for the scholarship must be interviewed and recommended by a faculty member of the Christian Studies Division.
- Recipients must satisfactorily participate in the Supervised Ministry Program for students preparing for ministry in a church-related vocation.
- Recipients must complete at least nine (9) units of upper division coursework within the Christian Studies Division.
- A local Southern Baptist Church must certify the recipient's status. Satisfactory church attendance and participation are required.
- The scholarship is renewable annually, with approval of the Chair of the Christian Studies Division.

#### Award

- Recipients who have earned less than sixty (60) units may receive up to \$750 per semester for the Fall and Spring semesters. Recipients who have earned sixty (60) or more units may receive up to \$1,000 per semester for the Fall and Spring semesters.

#### Procedure

- Applicants may inquire in the Financial Aid Office.

### Drama Scholarship

#### Description

- The Drama Scholarship is designed to attract and assist students who have been selected for participation in the Drama Department.
- A recipient must be selected by the Drama Department for participation in the Drama Ministry Team or as an assistant to the Director.

#### Award

- Recipients may receive up to \$1000 per semester for the Fall and Spring semesters.

#### Procedure

- Potential recipients should apply directly with the Drama Department.



## Minister's Kin Scholarship

### Description

- The Minister's Kin Scholarship assists the dependent children and spouses of Southern Baptist ministers.

### Eligibility

- The recipient must be the spouse or dependent child of a minister engaged in full-time service within the Southern Baptist Convention as a pastor, minister of education, music, children, youth, chaplain, missionary appointed by the Southern Baptist North American Mission Board or International Mission Board; or denominational employee engaged in a full-time vocational ministry.
- The scholarship is renewable annually.
- A recipient of the Church-Related Vocation (CRV) Scholarship is ineligible to receive the Minister's Kin Scholarship.

### Award

- A recipient may receive up to \$1,250 per semester for the Fall and Spring semesters.

### Procedure

- Potential recipients should inquire directly with the Admissions Office.

## Multiple Family Discount

### Description

- The Multiple Family Discount is designed to assist students from families with two or more members who are simultaneously attending California Baptist University on a full-time basis.

### Eligibility

- Recipients must be immediate members of the same family (siblings or parents) in which two or more family members are currently enrolled at California Baptist University on a full-time basis. Evening College students are not eligible. Immediate family members enrolled in regular traditional undergraduate programs are eligible to receive this discount.

### Award

- Recipients receive \$500 per semester for the Fall and Spring semesters. The number of recipients is based on the availability of funds.

### Procedure

- Potential recipients should complete the FAFSA and turn in all required paperwork to the Financial Aid Office no later than March 2. New students should inquire directly with the Admissions Office.

## California Baptist University Grant

### Description

- The CBU Grant program is a merit and need-based grant offered to traditional undergraduate students.

### Eligibility/Award

- Students are eligible to receive the CBU Grant if financial need is determined and a cumulative GPA is as follows:
 

• 2.5 - 2.99	\$1,500.00
• 3.0 - 3.49	\$2,500.00
• 3.5 - Above	\$3,500.00
- Students must demonstrate need (as determined by the results of the FAFSA) to be eligible. This grant is available to new and continuing undergraduate students (not available to Evening College students). The grant is renewable dependent upon meeting eligibility requirements and availability of funds.

### Procedure

- Potential recipients should complete the FAFSA and turn in all financial aid paperwork to the Financial Aid Office no later than March 2.

## Financial Aid

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### Music Scholarship

#### Description

- The Music Scholarship is designed to attract and assist students who have been chosen for participation in one of the university's music performance groups.

#### Eligibility

- A recipient must be selected by the Music Department for participation in a music performance group or as a staff accompanist. A recipient must sign a contractual agreement with the Music Department.

#### Award

- Recipients may receive varying amounts for the Fall and Spring semesters.

#### Procedure

- Potential recipients should apply directly with the Music Department.

## Federal Financial Aid Programs

### Common Requirements for all Federal Programs

1. All students applying for federal aid must complete a Free Application for Federal Student Aid (FAFSA).
2. All federal aid recipients must be U.S. citizens, permanent residents or eligible non-citizens.
3. All federal aid recipients must not be in default of a student loan and not owe a refund of any state or federal educational grant.
4. All federal aid recipients must maintain satisfactory academic progress according to institutional standards as stated in this catalog.
5. Students concurrently enrolled at other institutions will only be eligible to receive financial aid for registered units at California Baptist University.

Note : Federal programs are subject to change at any time.

### Federal Pell Grant

#### Description

- The federal Pell Grant is a federally-funded, need-based grant available to undergraduate students as determined by the U. S. Department of Education.

#### Eligibility

- Eligibility for the federal Pell Grant is determined by the federal government according to a formula developed by the U.S. Department of Education and approved annually by Congress.
- Students must submit a FAFSA to determine eligibility. Students will be notified of eligibility via the Student Aid Report (SAR).

#### Award

- Award amounts range from \$200 to \$2,025 per semester depending on eligibility.

### Federal Supplemental Educational Opportunity Grant (FSEOG)

#### Description

- The Federal Supplemental Educational Opportunity Grant is a federally-funded, need-based, campus-based grant designed to supplement other sources of financial aid for students who qualify for additional assistance.

#### Eligibility

- Eligibility is determined by a student's expected family contribution (EFC). Students with the lowest EFC will be awarded first. Priority will be given to students who meet the March 2 FAFSA filing date.

#### Award

- The award is \$500 per semester for the Fall and Spring semesters.

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## Federal Work Study Program

### Description

- Federal Work Study (FWS) is a federally-funded, need-based, campus-based work program designed to assist undergraduate and graduate students desiring a job on or off campus to help earn money for their educational expenses.

### Eligibility

- Eligibility is determined by a student's financial need as determined by the results of the FAFSA. Priority will be given to students with financial need who have met the March 2 priority deadline.

### Award

- FWS awards are not disbursed to the student's account. The awarded amount represents the federally supplemented amount a recipient is eligible to earn upon finding a job and working, whereby earning a paycheck. FWS is only awarded in the Fall and Spring semesters.

### Procedure

- Students who are awarded Federal Work Study must contact the Career Placement Center within two weeks of the first awarded semester to obtain employment and maintain eligibility. By the fourth week, students must be employed. Federal Work Study students who do not obtain employment by the fourth week of the first awarded semester will lose the annual awarded amount (fall & spring) of Federal Work Study. Additional paperwork regarding Federal Work Study must be completed before funds will be made available.

## Federal Perkins Loan

### Description

- The Federal Perkins Loan is a low-interest, need-based, federal campus-based loan available to students who demonstrate high financial need (as determined by the results of the FAFSA). No interest accrues while the student is enrolled in school at least half-time and repayment begins nine months after graduating, leaving school, or dropping below half-time enrollment.

### Eligibility

- Eligibility is determined by a student's financial need. Priority will be given to students with exceptional financial need who have met the March 2 priority deadline.
- All recipients must attend an entrance interview with the Financial Aid Office before any funds will be disbursed. Upon withdrawal from school or graduation, all recipients must also attend an exit interview.
- All recipients must complete a promissory note and additional forms as required by the institution before any funds will be disbursed.

### Award

- Awards for undergraduate students may be up to \$2,000 per semester for Fall and Spring. Awards for graduate students may be up to \$3,000 per semester for the Fall and Spring.
- Availability is very limited and Perkins loans are awarded on a first-come, first-serve basis to the most needy students.

### Procedure

- Potential recipients should apply directly through the Financial Aid Office.

## Financial Aid

### Federal Subsidized Stafford Loan

#### Description

- The Federal Stafford Loan is a low-interest loan available to students who have financial need as determined by the results of the FAFSA. The loan is made to the student by a lender that participates in this program. No interest accrues while the student is enrolled in school at least half-time and repayment begins six months after graduating, leaving school, or dropping below half-time enrollment. Upon repayment, loan payments are made directly to the lender on a monthly basis. The interest rate is based on a 91-day T-bill rate plus a variable percentage, capping at 8.25%.

#### Eligibility

- Eligibility is determined by a student's financial need and grade level.
- First-time borrowers and transfer students must complete an entrance interview before any funds will be disbursed. Upon withdrawal from the university or graduation, all recipients must also complete an exit interview.
- Funds will be disbursed via EFT (Electronic Funds Transfer) unless otherwise requested by the student.

#### Award

- For the first year of undergraduate study, a student may be eligible to borrow up to \$2,625. A student may be eligible for \$3,500 as a sophomore or \$5,500 as a junior and senior.

### ANNUAL AND AGGREGATE LOAN LIMITS Federal Stafford Loans

	<b>Dependent Students</b>	<b>Independent Students</b>	
Academic Year	Maximum Federal Subsidized & Unsubsidized	Maximum Federal Subsidized Stafford	Maximum Federal Unsubsidized Stafford
<b>Annual Limits</b>			
Year 1	\$2,625	\$2,625	\$4,000
Year 2	\$3,500	\$3,500	\$4,000
Year 3,4,5	\$5,500	\$5,500	\$5,000
<b>Aggregate Limits</b>			
Undergraduate	\$23,000	\$23,000	\$23,000

### Federal Parent Loan for Undergraduate Students (PLUS) & Federal Unsubsidized Stafford Loan for Independent Students.

#### Description

- The Federal Unsubsidized Stafford Loans for Independent Students and Federal PLUS Loans are designed to supplement other sources of financial aid for independent undergraduates who qualify for additional assistance and parents of dependent undergraduates. Federal PLUS loans are available to parent borrowers; federal unsubsidized Stafford (UNSUB) loans are for independent student borrowers. Both loans are made by a qualified lender. Repayment of PLUS loans begin within 60 days after final disbursement is made to the school unless the borrower qualifies for applicable deferments. Federal PLUS and federal UNSUB loans have an interest rate that is based on a 91-day T-bill rate plus a variable percentage rate. The federal PLUS caps at 9% and the federal UNSUB caps at 8.25%.

#### Eligibility

- Eligibility is dependent upon the amount of other financial aid a student receives. Federal PLUS (Parent Loan) and federal UNSUB loans are not need-based; however, when added to the student's financial aid, the total may not exceed the student's estimated cost of attendance.
- All recipients of the federal UNSUB loan must complete an entrance interview before funds will be disbursed. Upon withdrawal from school or graduation, all recipients must also complete an exit interview.

**Award**

- Under the federal PLUS loan program, a parent may be eligible to borrow up to the difference between university costs and other aid received each academic year. Under the federal UNSUB loan program, a student may be eligible to borrow up to \$4,000 per academic year as a freshman or sophomore and \$5,000 as a junior or senior.

Note: The unsubsidized Stafford loan described above may also be available for dependent students whose parents did not qualify for a PLUS loan.

A PLUS application must have been denied by a lender prior to a dependent student receiving an UNSUB loan.

**State Financial Aid Programs****Common Requirements for State Programs**

1. All students applying for new Cal Grant awards must submit a FAFSA and a GPA verification form by the published deadline (usually March 2). Current Cal Grant recipients must also submit the FAFSA by the published deadline to be able to continue as a Cal Grant recipient.
2. All students applying for state aid must be U.S. citizens, permanent residents, or eligible non-citizens.
3. All state aid recipients must be residents of California. Until age 18, the student's residency status is determined by that of the parents. After age 18, the student's personal residency must be verified.
4. All state aid recipients must maintain at least half-time enrollment in order to be eligible to receive Cal Grant. For financial aid purposes, half-time enrollment is defined as six (6) units. Award amounts will be determined on a pro-rata basis for students enrolled less than full time in any semester or term.
5. All state aid recipients must not be in default on a student loan and not owe a refund on any state or federal educational grant.
6. All state aid recipients must make satisfactory academic progress as explained under the Satisfactory Academic Progress section of this catalog.
7. California Baptist University does not have a mandatory fifth year program.
8. If a student becomes a Cal Grant recipient, other awarded Institutional Aid may have to be reduced so that the Cal Grant and Institutional Aid does not exceed demonstrated financial need.
9. Students concurrently enrolled at other institutions will only be eligible to receive financial aid for registered units at California Baptist University.

**Cal Grant A****Description**

- The Cal Grant A is a state-funded, need and merit-based grant that provides tuition and fee assistance to eligible students.

**Eligibility**

- Eligibility is determined by a student's financial need as determined by the results of the FAFSA and cumulative GPA. Please consult the Financial Aid Office for further information regarding eligibility and funding levels.

**Award**

- Based on eligibility, Cal Grant A funds are awarded for tuition and fees only.
- Students interested in pursuing a Teaching Credential may be eligible for a 5th year Teaching Credential extension. Please see the Financial Aid Office for further information.

**Cal Grant B****Description**

- The Cal Grant B is a state-funded, need-based grant that provides tuition and fee assistance and a subsistence allowance to students from low income families.

**Eligibility**

- Eligibility is determined by a student's financial need, ratio of family income to family size, parental education level, and whether or not the student is from a single parent family.

**Award**

- Cal Grant B first-year, full-time recipients receive a subsistence allowance only. The subsistence allowance may vary according to state funding levels. In subsequent years, a Cal Grant B recipient enrolled full-time receives the subsistence allowance, tuition, and fee assistance. The tuition and fee assistance award may vary according to state funding levels.

## Financial Aid

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### Cal Grant T - Teaching Credential Grant

#### Description

- The Cal Grant T is a state-funded, need and merit-based grant that provides tuition and fee assistance to students enrolled in a Teaching Credential Program.

#### Eligibility

- A student's financial need and cumulative GPA determine eligibility. Please consult the Financial Aid Office for further information regarding eligibility and funding levels.
- The FASFA must be completed by the posted deadline in order to qualify.
- The Cal T GPA Verification form must be filled out and mailed by the priority deadline.

#### Award

- Based on eligibility, Cal T awards are given for tuition and fees only.

### Assumption Program of Loans for Education (APLE) (For Credential Students)

#### Description

- The Assumption Program of Loans for Education (APLE) is a competitive teacher incentive program which is designed to encourage outstanding students to become teachers and serve in critical teacher shortage areas. Under the provisions of the APLE program, the California Student Aid Commission may assume up to \$11,000 in outstanding educational loan balances in return for the participant's service as a public school teacher in California in either a designated subject matter area (mathematics, science, English, bilingual education or special education), or schools serving large populations of students from low-income families.

#### Eligibility

- Students must be legal residents of the state of California.
- Applicants must have completed a minimum of 60 semester or 90 quarter units prior to the Fall term of the year of application.
- Applicants must have received Stafford, FFELP, Perkins, or other loan(s) approved by the California Student Aid Commission.
- Applicants must not have completed the coursework necessary to obtain an initial teaching credential.
- Applicants must not be employed as full-time teachers.
- Applicants must agree to teach in a designated California public school for at least four consecutive years after obtaining a teaching credential. This agreement may also have other requirements regarding type or location of teaching.

#### Award

- Potential recipients may have up to \$2,000 of their educational loans assumed after completion of the second full year of eligible full-time teaching service. After completion of the third and fourth consecutive years of full-time teaching service, up to an additional \$3,000 each year may be assumed. The maximum amount of loans forgiven is \$11,000 for four (4) years of service.
- Potential applicants may obtain applications in the Financial Aid Office in the Spring semester each year.

### Private Financial Aid Programs

Complete information regarding scholarships listed and other private donor scholarships that are available to current California Baptist University students may be obtained through the Financial Aid Office.

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UNIVERSITY

STUDENT  
ACCOUNTS

*finish well*

'03

'04



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*Director of Accounting*

**Heidi Pendleton**  
*Director of Student Accounts*  
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# STUDENT ACCOUNTS

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The Student Accounts Office is open:

Monday, Wednesday and Friday

8:00 a.m. - 5:00 p.m.

Tuesday

8:00 a.m. - 6:00 p.m.

Thursday

8:00 a.m. - 7:00 p.m.

The cost of an education at California Baptist University is among the lowest to be found in accredited, private senior institutions. This is made possible with support from the Cooperative Program of the California Southern Baptist Convention and other gifts and grants.



## Student Charges in U.S. Dollars

### Summary of Direct Costs for an Undergraduate Student

Full-time Tuition (13-18 units)	\$6,877
Mandatory Fees	465
Room (semi-private dorm)	1280
Board (20 meal plan)	1660
Per Semester	10,282
Per Year	20,564

### Undergraduate Tuition

Traditional Tuition	
Per Semester (13 - 18 units) Fall and Spring Semesters	\$6,877
Per Unit (below 13 units or above 18 units) Fall and Spring Semesters	529
Per Unit Summer Semester(traditional students only)	265
Study Abroad (per unit)	120
Audit (per unit)	100
Credit by Exam Units (per unit)	Applicable tuition rate

### Evening College Tuition

Evening College (per unit)	\$413
Criminal Justice Active Law Enforcement Program (per unit)	375
Prior Learning Portfolio Units (per unit)	110
Study Abroad (per unit)	120
Audit (per unit)	100
Credit by Exam Units (per unit)	Applicable tuition rate

Graduate students should refer to the Graduate University Catalog for financial information.

### Non-refundable Fees

(apply to traditional and evening college, unless otherwise specified)

#### Admissions

Undergraduate	\$45
Re-admission	25
Testing Fee (ACT, Undergraduate)	35
Tuition Deposit (traditional, first semester only)	250
Tuition Deposit (evening college, first semester only)	100

#### Registrar

Add/Drop (traditional, per course)	\$10
Incomplete Fee	45
Graduation Application Fee	150
Late Graduation Application Fee	50
Re-application for graduation	25
Transcript Fees	
Official	6
Unofficial	3
Transcript Processing Fees	
Rush (same day)	25
Next Day	10
Faxed Unofficial Transcript (per fax)	15

## Student Accounts

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### Health Insurance

Regular Health Insurance (traditional undergraduates)	\$400
Athletic Insurance (intercollegiate sports/activities)	425

### Orientation (New traditional students only)

Commuter (Fall or Spring)	\$190
On Campus	
Fall	180
Spring	90

### Student Services

Associated Students of California Baptist University (ASCBU) Fee (traditional students with 6 or more units)	
On-campus	\$165
Off-campus	150
International Students (in addition to ASCBU fee)	200
ISP Fee (International Service Project)	2,550
Lost Key	50

### Academic Affairs

Catalina Lab	\$320
Directed / Independent Study (per unit, in addition to tuition)	150
Education Lab	150
Kinesiology Lab	50
Music Private Instruction (per semester)	
1 lesson per week	300
2 lessons per week	600
Choir Uniform Fee (annual)	400
Science Labs	50
Exemption by Exam Fee	50
Reading Fee (Capstone/Senior Project)	100
Prior Learning Portfolio Reading Fee (per discipline)	75
Waiver Evaluation Fee	
CBU Student	80
Non-CBU Student	160

### General Fees

Traditional Students (with 6 or more units)	\$300
Traditional Students (with 5 or less units)	125
Evening College On-campus Students (with 6 or more units)	235
Evening College Off-campus Students (with 6 or more units)	205
Evening College Students (with 5 or less units)	100

### Student Accounts

FACTS Enrollment (payment plan)	
ACH or Credit Card (per semester)	\$25
FlexEXTRA (per semester)	30
Late Financial Clearance Fee	100
Dishonored Check (per check)	30

**Housing**

Smith Hall & Simmons Hall (per semester)	Semi-Private	Private
Deposit (per person)	\$150	\$150
Fall or Spring Semester	1280	1915
Summer	TBD	

**Lancer Arms Apartments—Fall/Spring**

Deposit (per person, single students)	\$150
Single Student Units- all utilities included (per semester)	
Studio (per person, shared occupancy)	1200
1 Bedroom (per person, shared occupancy)	1280
2 Bedroom (per person, shared occupancy)	1030

**Lancer Arms Apartments—Summer**

Single Student Units- all utilities included (May/June only)	
Studio (per person, shared occupancy)	\$600
1 Bedroom (per person, shared occupancy)	640
2 Bedroom (per person, shared occupancy)	515

**University Place Apartments – Water, Gas and Trash included. Electricity is paid by residents.**

Deposit	\$350
Studio	460
Jr. 1 Bedroom	490
1 Bedroom (gas not included)	580
2 Bedroom (gas not included)	695
2 Bedroom Townhouse	730
Late Rent (per day)	5

**Board\***

**Fall or Spring Semester**

<b>Plan A</b>	<b>Plan B</b>	<b>Plan C</b>	<b>Plan D</b>	<b>Plan E</b>
7 meals/wk	10 meals/wk	13 meals/wk	16 meals/wk	20 meals/wk
\$730	\$1,035	\$1,340	\$1,515	\$1,660

\*All residence hall and non-family students must be on a meal plan.

## Student Accounts

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### Policy for Student Accounts

*Student charges are due and payable at the time of registration for all students. Tuition, fees, room, and board become the liability and obligation of the student in accordance with the Policy for Refund of Tuition, Room, and Board Charges. Two payment plans are available for students with a balance after financial aid, if applicable. All students should pay their balance prior to the first day of the semester to avoid a Late Financial Clearance Fee charge and possible withdrawal from the University.*

### Two Payment Plans

#### Plan 1 (Cash)

Students and parents able to pay cash are encouraged to do so. Payment in full at the beginning of each semester or term is required. Cal Baptist offers an alternative payment plan for parents and students unable to pay full costs by the start of an academic semester or term.

#### Plan 2 (FACTS Payment Plan)

Plan 2 enables you to pay all or part of your annual charges in installments without interest. Your monthly payments are calculated on an amount that is equal to the total expenses less grants, scholarships, or direct payments made to the University. FACTS gives students the option to pay through automatic bank draft (ACH), credit card, or with a modified checking option called FlexExtra. The plan requires a \$25 per semester enrollment fee for students using the ACH or credit card option and a \$30 per semester enrollment fee for students using the FlexExtra option. Please call the Student Accounts Office at 1-800-782-3382 ext. 4371 for more information.

### International Students

International Students are required to pay their balance in full by the deadlines specified below:

Semester	Deadline
Fall	August 1
Spring	December 1
Summer	April 1

International students who do not complete payment arrangements by the specified deadline will be administratively dropped from their courses. The Dean of Students will be notified of such action.

### Delinquent Accounts

Delinquent accounts are those in which monthly payments are past due. Interest is charged on all delinquent accounts at a rate of .833% per month or 10% per year computed monthly. In the event an account becomes delinquent and the account is turned over to a collection service, the cost of the service and reasonable attorneys' fees will be added to the account. Failure to make payments of any indebtedness to the University when due, including, but not limited to, tuition, housing or rental charges, student loans, special fees, library or parking fines, is considered sufficient cause, until the debt is settled, to:

- Bar the student from classes
- Record no grades on transcript
- Withhold diploma or transcript of records
- Suspend the student

Returning students will not be allowed to register for classes if a balance appears on their account.

## Policy for Refund of Tuition, Fees, Room and Board Charges

Refund policies at California Baptist University are established in compliance with federal and state regulations. These regulations are subject to change at any time. When such changes are made, notice will be given as far in advance as possible. To obtain a refund or a copy of refund policy requirements and calculations, please contact Student Accounts.

Refunds are calculated from the date of official withdrawal. A withdrawal is considered official when a completed Student Withdrawal Form has been submitted to the Registrar's Office. The Registrar must approve withdrawals for all students.

Tuition, room and board charges may be refunded or credited per the following schedules:

### New Traditional Undergraduate Students (First Semester)

In compliance with federal and state regulations, special accommodations can be made for new students who are unable to complete their first semester. This provision is not applicable to any other students. The provision is subject to change at any time.

Withdrawing students who are attending California Baptist University for the first time are afforded a pro-rata tuition credit. Cal Baptist retains the school charges (tuition, fees, room, board) proportional to the enrollment period completed by the student (i.e., the total number of weeks attended divided by the total number of weeks in the semester on or before completion of 60% of the semester or session). A pro-rata refund will be made to any "first-time freshman" student withdrawing on or before completion of 60% of the semester or session. Information regarding refund calculations and repayment hierarchy is available in Student Accounts. An example of a refund calculation is shown below:

Example:     4 weeks of semester completed (out of a 16 week semester) = 25% of semester completed  
                   Student receives a 75% credit on tuition/fees  
                   10 weeks of the semester completed (out of 16 week semester) = 63% of semester completed  
                   Student receives no tuition/fees credit

**Ceasing to attend does not constitute an official withdrawal from a course or from the University.**

### Room and Board

These charges may be refunded or credited upon written application to the Student Services Office only within the first two weeks of each semester. Except for approved extenuating circumstances, no room or board refund/credit will be made after the second week.

## FALL AND SPRING SEMESTERS (TRADITIONAL UNDERGRADUATE STUDENTS)

### Tuition

#### Withdrawal from a course

Within add/drop period-	A student may drop from a course and receive a full credit of tuition. No mark will appear on the transcript and there is no charge incurred.
Within withdrawal period-	A student may withdraw from a course. However, there will be no credit of tuition. A "W" will appear on the transcript and a fee will be assessed for each withdrawal. Refer to the University Calendar for add/drop and withdrawal dates.

#### Withdrawal from the University (Traditional 16 week courses)

A student withdrawing from the University during the semester may receive a credit on tuition (room and board not included) according to the following schedule:

Within the first two weeks after semester begins	100%
Within the third week after semester begins	75%
Within the fourth week after semester begins	50%
Within the fifth through eighth week after semester begins	25%
After the eighth week of the semester	No refund

**Ceasing to attend does not constitute an official withdrawal from a course or from the University.**

## Student Accounts

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### Room and Board

These charges may be refunded or credited upon written application to the Student Services Office only within the first two weeks of each semester. No room or board refund/credit will be made after the second week.

## EVENING COLLEGE SEMESTERS (EVENING COLLEGE STUDENTS)

### Tuition

#### Withdrawal from a course

- |                           |  |
|---------------------------|--|
| Within add/drop period-   | A student may drop from a course and receive a full credit of tuition. No mark will appear on the transcript and there is no charge incurred.                          |
| Within withdrawal period- | A student may withdraw from a course. However, there will be no credit of tuition. A "W" will appear on the transcript and a fee will be assessed for each withdrawal. |

#### Withdrawal from the University (Evening College 8 week courses)

A student withdrawing from the University during the semester may receive a credit on tuition (room and board not included) according to the following schedule:

Within add/drop period	100%
After add/drop period	No refund

Completion of even one course in a semester will make a student ineligible for withdrawal from the University for that semester.

Ceasing to attend does not constitute an official withdrawal from a course or from the University.

Refer to the University Calendar for add/drop and withdrawal dates.

### Other Policies

#### Repayment of Financial Aid

See "Withdrawal from the University" under Financial Aid for a complete discussion.

#### Student Organization Funds

All student organization funds must be deposited with the University. The University disburses funds through the normal requisition process. All requisitions must have the signature of the organization treasurer or president and the Vice President for Student Services. Proceeds from the sale of yearbook advertising and school newspaper advertising must be handled through the Student Accounts Office. No organization or club is permitted to solicit advertising or contributions without the written permission of the University administration.

**The University reserves the right, with or without notice, to change fees and charges when necessary.**

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ACADEMIC  
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# ACADEMIC INFORMATION

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## Academic Information

California Baptist University offers three undergraduate degrees: Bachelor of Applied Theology, Bachelor of Arts, and Bachelor of Science; and six graduate programs: Master of Science in Counseling Psychology, Master of Science in Education, Master of Science in Kinesiology, Master of Arts in Education, Master of Arts in English, and Master of Business Administration. The following academic degrees, majors, minors, and concentrations are offered:

### **Bachelor of Applied Theology**

#### Applied Theology

### **Bachelor of Arts**

#### Applied Arts

- Communication Arts
- Music
- Visual Arts

#### Arts in Christian Ministry

- Communication Arts
- Music
- Visual Arts

#### Behavioral Science

- Christian Behavioral Science
- Life-Span Development
- Research in Psychology
- Social Work
- General Behavioral Science
- General Psychology

#### Business Administration

#### Christian Studies

- Bible and Theology
- Biblical Languages
- Christian Ministry
- Focus on the Family
- Global Studies
- Theology/Philosophy
- Youth Ministry

#### Communication Arts

- Journalism and Mass Communication
- Speech
- Theater

#### English

- Creative Writing

#### History

#### Liberal Studies

- Astronomy
- English
- Environmental Science
- Human Development
- Mathematics
- Political Science
- Science in Society
- United States History

#### Management

- Church Management
- Construction Management
- e-Business Management

- Human Resource Management
- Logistics Management
- Organizational Management
- Retail Management
- Transportation Management

#### Music

- Church Music
- Education
- Performance
- Theory and Composition

#### Philosophy

#### Political Science

- Public Administration

#### Psychology

- Christian Behavioral Science
- Life-Span Development
- Research in Psychology
- Social Work
- General Behavioral Science
- General Psychology

#### Social Science

- Behavioral Science
- Government
- History
- Interdisciplinary

#### Sociology

- Christian Behavioral Science
- Life-Span Development
- Research in Psychology
- Social Work
- General Behavioral Science
- General Psychology

#### Visual Arts

### **Bachelor of Science**

#### Biology

#### Business Administration

- Accounting
- e-Business
- Information Systems
- Management
- Marketing

#### Criminal Justice Administration

#### Information Systems Management

#### Kinesiology

- Exercise Science
- Physical Education

#### Mathematics

### **Master of Arts**

#### Education

- CLAD
- English

#### English

### **Master of Science**

#### Education

- Educational Leadership
- Educational Leadership for Faith Based Institutions
- Educational Technology
- Instructional Computer Applications
- Reading
- Special Education
- Teaching

#### Counseling Psychology (MFT Program)

#### Kinesiology

- Physical Education Pedagogy
- Sport Management

### **Master of Business Administration**

#### Business Administration

- Accounting
- Church Administration
- Information Systems
- Management

### **Minors**

- Behavioral Science
- Biology
- Business Administration
- Christian Behavioral Science
- Christian Studies
- Coaching
- Contemporary Christian Music
- English
- Film Literature
- Global Studies
- History
- Journalism and Mass Communication
- Kinesiology
- Mathematics
- Music
- Philosophy
- Political Science
- Psychology
- Sociology
- Spanish
- Speech
- Theatre
- Visual Arts

## Graduation Requirements

### Graduation Under a Particular Catalog

Students must adhere to graduation requirements listed in the catalog in effect at the time of matriculation. A student may choose to use any newer catalog, provided that the catalog used is no more than five years old. The catalog remains in effect for the student until degree completion or catalog expiration at the end of five years. All students who are re-admitted to programs at California Baptist University after officially or unofficially withdrawing, or any lapse of enrollment of more than one semester, will be placed under the catalog current at the time of re-admission.

Continuation under the catalog holds ONLY degree requirements; it does NOT hold policies, tuition and fees, and other information which may change annually. It is the responsibility of the student to attend to changes in policies, tuition and fees and other information. Updates regarding current policies, tuition and fees and other information is available from Academic Services, Student Accounts, Student Services and other University offices.

### Scholastic Requirements

The completion of the requisite 124 hours usually requires four years of 31 semester hours per year. Of these, the freshman and sophomore years are spent primarily in general education or core curriculum work, comprised of courses in diverse subjects. During the junior and senior years, students may confine their work within comparatively narrow limits. The work for the entire four-year program consists of:

- General Education (competency requirements and core curriculum)
- Major and minor coursework
- Elective coursework
- Developmental coursework (if required)
- Breadth coursework (Interdisciplinary and Multicultural)

### English Proficiency

All students must demonstrate their proficiency in writing standard English. They may do so by making at least a C- in (or being exempted by exam from) ENG 113 (Composition) and making at least a C- in ENG 123 (Intermediate Composition). No student is eligible to graduate unless the Registrar's official records show the English proficiency requirements have been met.

### Work in Residence

Students are required to take 36 units in residence at California Baptist University. Of the 39 upper-division units required for graduation, at least 30 upper-division units must be taken in residence.

### General Education

The General Education curriculum consists of approximately 46-62 units of coursework designed to provide the student with a strong and diverse academic preparation for a major and professional experiences. In addition to specific course requirements, students must complete nine (9) units designated as Interdisciplinary (I) coursework, and nine (9) units designated as Multicultural (M) coursework. Courses which meet these requirements will be denoted in the course description in this publication.

### Majors and Minors

Though a minimum of 39 upper-division hours are required for graduation, some majors require less than 39 upper-division hours. The additional upper-division units may be taken in the student's major field or in other academic areas. A student may qualify for a minor by using these additional units to meet the requirements for a minor in the field of choice. Coursework for credit toward a major, minor, or emphasis must be passed with a minimum grade of C- and an overall average in the major or minor of 2.0 or higher. Certain disciplines may require a minimum grade of C (2.0) in the lower-division prerequisites also.

### Upper Division

Upper division requirements for graduation can only be fulfilled with courses at the 300 and 400 (Junior and Senior) level. Lower division units cannot be used to fulfill upper division requirements. Upper division requirements that are waived must be replaced by upper division electives. Students seeking substitutions and waivers must submit an Academic Variance Form to the Office of the Registrar for approval.

### Double Major

Students who wish to complete two majors may do so if the following conditions are met:

1. Students must complete all of the required courses listed in the catalog for both majors
2. Not more than four (4) upper division courses may be common to both majors
3. Twenty-four (24) units must be unique to the second major, of which at least 18 units must be upper division.

## Second Major

Students who have earned a baccalaureate degree or higher at another institution and wish to complete an additional major at California Baptist University must receive approval from the Office of the Registrar. The student must complete the regular graduation application process. Students completing a second major only will receive a certificate of completion.

## Additional Major or Minor

Students who have earned a baccalaureate degree at California Baptist University may complete an additional major or minor by completing all requirements for the major or minor, as listed in the catalog current at the time of readmission to the University. Those who have walked in the graduation ceremony may not participate again in ceremonies upon completion of the additional major or minor. The student must complete the graduation re-application process. Students completing an additional major only will receive a certificate of completion. No certificate is granted for an additional minor.

## Second Degree

Students seeking a second baccalaureate degree must complete a minimum of 30 distinct units in a second area of major studies. Twenty-four of these units must be at the upper-division level. A minimum of 154 total units is required for graduation with a double or second degree. All general education (if different from first degree), prerequisites, supporting courses and departmental requirements for each major and degree must be completed.

## Electives

A number of electives may be taken from the regular university courses offered in each department. Students should plan carefully and complete their required work first. Failure to do this may cause students to take more than 124 semester hours in order to graduate.

## Approval for Graduation

Students with 90 or more posted units will receive a graduation evaluation from Academic Services. Upon verification of eligibility to graduate, students will receive an application for graduation. Graduation Applications must be submitted by the application deadline or the student will be assessed a Late Graduation Application fee due at the time of application. Applications received after the degree posting date will be required to apply for the next eligible degree date. All candidates for graduation must be recommended by the faculty. Failure to complete degree requirements by the designated posting date may require re-application and an additional fee will be assessed.

## Graduation Honors

Honors are awarded according to the following cumulative grade point average: Cum Laude, 3.50; Magna Cum Laude, 3.70; Summa Cum Laude, 3.90. Honors announced at the graduation ceremony represent the cumulative grade point average at the completion of the Spring semester. Degrees and honors awarded in the ceremony are conditional upon completion of all course requirements in accordance with university policies. Post-baccalaureate students (Graduate and Second Major only) are not eligible for graduation honors.

### Graduation Check List

- Complete at least 124 semester hours of credit, at least 39 of which must be upper division (300 level and 400 level courses)
- Earn a cumulative grade point average of at least 2.0 overall with no grade below C- in the major field of study
- Complete all general education requirements
- Complete all coursework in a major as selected from the University Catalog
- Complete all coursework for minor or concentration, if applicable
- Satisfy all financial obligations
- Be in good academic standing (not suspended or expelled) at the time of completion

## Degree Posting Dates

The University posts degrees three times each year, regardless of the specific date all work is completed. All degree requirements must be met prior to the posting date. The three approximate posting dates are at the end of the regular fall semester (last day in December), the end of the regular spring semester (first Friday in May), and the end of the regular summer semester (last day in August). Degrees completed between posting dates will be posted at the next scheduled date.

Once the degree is posted, no changes will be made to the transcript.

## Academic Policies

### Student Placement

California Baptist University requires all new students to take placement exams in English. Based on the results of the placement exam, students may be required to take remedial coursework in reading and/or writing.

### Transfer Restrictions

A maximum of 100 semester units may be accepted in transfer toward fulfilling degree requirements. Within these 100 units, no more than 30 upper division units may be transferred; no more than 70 units may be transferred from a community college. A maximum of 30 semester units is allowable from examinations (AP, CLEP).

The Office of the Registrar will evaluate previous college work to determine its relationship to the requirements of California Baptist University. Only coursework completed with a grade of C- or better will be accepted in transfer. Lower division units and units from institutions that do not offer a baccalaureate degree will not be accepted for upper division credit under any circumstances. California Baptist University does not accept transfer work that was not designated as degree-applicable by the issuing institution.

All coursework completed at other institutions will be computed into your California Baptist University cumulative grade point average regardless of course transferability.

### Advanced Placement Credit

Students who score three (3) or higher on an Advanced Placement (AP) exam will receive three units of lower division credit for the equivalent course. AP scores provided below are subject to change. For the most current AP score information contact the Office of the Registrar. More information about the AP Program is available on the College Board web site at [www.apcentral.collegeboard.com](http://www.apcentral.collegeboard.com).

Advanced Placement Exam	Credit Grade	Credit Hours Awarded	CBU Credit
Art History	3	3	Music/Visual Art
Art, Studio: Drawing	3	3	Music/Visual Art (Applied Art)
Art, Studio: General	3	3	Music/Visual Art (Applied Art)
Biology	3	4	Science w/Lab (BIO 143 & 143L)
Chemistry	3	5	Science w/lab (CHE 115 & 115L)
Computer Science A	3	3	Computer Competency
Computer Science AB	3	3	Elective
English, Language & Composition	3	3	ENG 113
English, Literature & Composition	3	3	ENG 201
Environmental Studies	3	3	Science non-lab
French, Language	3	6	Lang. I & Lang. II
French, Literature	3	3	Elective
German, Language	3	6	Lang. I & Lang. II
Government & Politics, US	3	3	POL 213
Government & Politics, Comparative	3	3	Political Science Elective
History, European	3	3	Study Abroad/HIS Elective
History, US	3	6	HIS 213 & 223
Latin, Literature	3	3	Elective
Latin, Vergil	3	3	Elective
Macroeconomics	3	3	BUS 218
Mathematics, Calculus AB	3	4	MAT 245 Lecture only
Mathematics, Calculus BC	3	4	MAT 255 Lecture only
Microeconomics	3	3	Elective
Music Theory	3	3	MUS 114
Physics B	3	4	PHY 133 & 133L
Physics C, Electricity and Magnetism	3	4	Science w/lab
Physics C, Mechanics	3	4	Science w/lab
Psychology	3	3	PSY 213
Spanish, Language	3	6	SPA 115 & 125
Spanish, Literature	3	3	Elective
Statistics	3	3	MAT 144

## College Level Examination Program (CLEP) and DANTES

Students wishing to receive credit for CLEP or DANTES examinations must provide to the Registrar an official transcript issued by the CLEP board or by DANTES. It is the student's responsibility to seek clarification of their degree requirements before taking an examination. Examinations may not be repeated within six months of the testing date. Additional information about acceptable CLEP and DANTES exams and scores is available on the California Baptist University web site.

CLEP scores provided below are subject to change. For the most current CLEP score information contact the Office of the Registrar. Check the CLEP web site at [www.collegeboard.com/clep](http://www.collegeboard.com/clep) for testing locations.

CLEP Examination	Credit granting score	Credit awarded	California Baptist University Requirement
Accounting, Principles	50	3	BUS 254 Principles of Accounting
American Government	50	3	POL 213 American Government
American Literature	50	3	General Education English
Analyzing & Interpreting Literature	50	3	Does not apply toward ENG 113 or ENG 123 General Education English
Biology	50	3	Does not apply toward ENG 113 or ENG 123 BIO 143 Principles of Biology (non-lab)
Business Law, Introductory	50	3	Elective
Calculus with Elementary Functions	50	3	Math Competency
Chemistry	50	3	CHE 115 Intro. to Chemistry (non-lab)
College Algebra	50	3	Math Competency
College Level French	50	6	French Lang. I & Lang. II Competency
College Level German	50	6	German Lang. I & Lang. II Competency
College Level Spanish	50	6	Spanish Lang. I & Lang. II Competency
College Mathematics	50	3	Math Competency
College Mathematics	70	6	Math Competency plus elect
College Trigonometry	50	3	Math Competency
English Literature	50	3	General Education English
Freshman College Composition	50	3	Does not apply toward ENG 113 or ENG 123 ENG 113 Composition Competency
Human Growth & Development	50	3	Behavioral Science
Humanities	50	6	HUM213 & HUM223
Info Systems & Computer Applications	50	3	CMP 265 Computer Competency
Macroeconomics, Principles of	50	3	BUS 218 Macroeconomics
Management, Principles of	50	3	Elective
Marketing, Principles of	50	3	Elective
Microeconomics, Principles of	50	3	Elective
Natural Science (Cannot be taken by students who have received credit for BIO143)	50	6	Science (non-lab)
Psychology, Introductory	50	3	PSY 213 General Psychology
Social Sciences & History	50	6	BEH 113 & POL 213
Sociology, Introductory	50	3	BEH 113 Intro. to Sociology
United States History I	50	3	HIS 213 US History I
United States History II	50	3	HIS 223 US History II
Western Civilization I	50	3	HUM 213 Humanities I
Western Civilization II	50	3	HUM 223 Humanities II

## Enrollment at Other Institutions

All students who wish to take coursework at other institutions and wish to apply this work toward degree requirements at California Baptist University must receive prior approval from the Registrar. The purpose of this is to ensure that the coursework is transferable to California Baptist University, and to encourage student success by monitoring total academic loads. Students not receiving prior approval for enrollment at another institution may not be permitted to transfer those credits. Additional information and appropriate forms are available on the California Baptist University web site and in the Office of the Registrar.

## Academic Information

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### Course Load

The standard academic load for undergraduate students is 12-18 units. The maximum course load is 18 units. A student may be approved to register for more than 18 units if the student has 1) a 3.0 cumulative GPA, 2) a minimum 3.0 session GPA in the preceding semester, 3) no outstanding incomplete course work, and 4) status as a Sophomore, Junior or Senior in good academic standing. Permission for overload is granted on a semester by semester basis. A desire to graduate early is, in itself, not sufficient reason to receive approval for academic overload.

### Classification of Students

At the beginning of each semester all students are officially classified in the following manner:

First-Time Freshman	Any regular student with no prior university experience
Freshman	Any student with prior university experience who has less than 30 units
Sophomore	Any regular student who has earned 30 semester units
Junior	Any regular student who has earned 60 semester units
Senior	Any regular student who has earned 90 semester units
Graduate	Any regular student who has completed a bachelor's degree and is studying in a Master's program

### Scholastic Regulations

A student must maintain a satisfactory scholastic standing in order to remain enrolled at California Baptist University. Satisfactory scholastic standing is a semester 2.00 grade point average for all undergraduate students.

A student who fails to attain and maintain the scholastic standing, but who passes some courses, during any given semester is placed on Academic Probation for one semester. This carries with it the stipulation that the student may take a maximum of 12 units during the next semester. Failure to meet satisfactory scholastic standing the semester following probation will result in Academic Suspension.

A student who fails all academic courses during any semester will be suspended at once and will not be granted a probationary semester. All appeals should be directed to the Chair of the Admissions and Retention Committee in compliance with dates detailed in the letter of notification of suspension sent after the close of each semester.

A student who has been suspended for one semester must be approved by the Admissions and Retention Committee for possible re-admission to the University with probationary status. After being re-admitted, the student will be allowed one semester to meet satisfactory scholastic requirements by achieving a 2.0 semester grade point average. A person who has been academically suspended and re-admitted must meet satisfactory scholastic requirements or show significant improvement, to avoid a second suspension. A second suspension is regarded as terminal. All re-admitted students are placed under the catalog current at the time of re-admission. (See Satisfactory Academic Progress in the Financial Aid Section)

### Academic Dishonesty

Academic dishonesty (cheating, plagiarism, copying, and other forms) will be reported to the Office of the Provost. A first incident of cheating may be handled at the discretion of the professor in consultation with the Provost. A possible penalty for a first offense is failure in the course in which the offense occurred. Second and subsequent violations shall be referred to the Provost and the Dean of Students for formal disciplinary procedures and may include dismissal from the University. A detailed discussion of academic dishonesty is located in the Student Handbook.

## Credit/No Credit Courses

A student may take up to twelve (12) units of coursework on a “credit/no credit” basis in lieu of a letter grade. ENG 113 and 123 (English Composition) may not be taken on a “credit/no credit” basis, and not more than two (2) courses in general education may be taken on a “credit/no credit” basis.

Not more than one course may be taken per semester on a “credit/no credit” basis. All courses in the student’s major field or minor field must be taken for a letter grade.

The student’s decision for this grading option must be made during the Add/Drop Period. In order to receive credit for work completed on a “credit/no credit” basis, the work must be equivalent to a C– grade or better. The grade of “credit” does not effect the GPA calculations; a grade of “no credit” has the same effect on the GPA calculation as a failing grade.

## Pass/Fail

Chapel/Convocation (GST050), the Christian University Success course (GST100 FOCUS), and certain seminars are graded on a “pass/fail” basis. The grade of “pass” does not effect the GPA calculations; a grade of “fail” has the same effect on the GPA calculation as a failing grade.

## Incomplete Grade Policy

A Petition for Incomplete Work is filed only in cases of extreme and unforeseen emergencies. Students receiving financial aid may adversely affect aid eligibility by taking an Incomplete. If a grade of I is not raised to a passing grade six weeks after the close of the semester, the grade automatically becomes an F and credit for the course may be obtained only by repeating the course. An incomplete fee is charged for all approved incomplete petitions. Approval for an Incomplete is gained by petition to the dean of the school/college in which the course is offered. It is the responsibility of the student to initiate and complete the process for incomplete work prior to the end of the semester. Students who receive an Incomplete will not be eligible for semester honors (Provost’s or President’s Honor Roll).

## Examinations/Make-up Tests

Students are expected to take all tests at the regularly scheduled time. In the case of serious illness or extreme emergency, a faculty member may allow the student to take a make-up test WITHIN TWO WEEKS of the originally scheduled test date. If the test is not made up within two weeks, the student will receive no credit for that test. It is the responsibility of the student to arrange for a make-up test by securing permission of the instructor IN ADVANCE of the test to be missed. The student must then schedule a make-up test appointment with the Academic Resources Center (ARC). A student who misses their testing appointment at the ARC will not be permitted to take the test at a later time. A \$5 fee will be charged for all make-up tests. A student is allowed a maximum of two make-up tests in any one class and a maximum of five make-up tests for any semester. Students who attempt to exceed these limits may be placed on an academic contract with the Director of Assessment and Retention. Failure to abide by contract stipulations may result in suspension.

## Repeating Courses for Grade Replacement

A student may repeat a course in which a grade of C- or lower was earned. For grade replacement to apply, the course must have been originally taken in residence and repeated in residence. Courses that may be repeated multiple times for credit are not eligible for grade replacement. Tuition will be charged for the repeated units. Students may not repeat a course once the baccalaureate degree has been posted.

Students who elect to repeat a course may do so only one time for grade replacement. The second grade earned will be used in GPA calculations regardless of which grade is higher. If a grade of C- or higher is not earned when the course is repeated, the student may repeat the course again; however, subsequent grades will not replace the grade from the first repetition. Subsequent grades will be used in GPA calculations.

## Grade Changes

Students who believe a grade has been recorded in error have the responsibility to initiate a grade change request with the instructor. There is a five-year limit on requests for grade changes based on computation and recording errors. Otherwise, grades are final at the completion of the course. No grade changes will be permitted once the degree has been posted.

## Academic Information

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### Quality of work in a course is indicated as follows:

Grade of A	Indicates the highest quality of work and is reserved for outstanding achievement.
Grade of B	Indicates definitely superior work done in a sustained and intelligent manner.
Grade of C	Indicates average university-level work satisfactorily performed.
Grade of D	Indicates the lowest passing grade.
Grade of F	Indicates a failing grade.
Grade of CF	Indicates a failing chapel grade
Grade of P	Indicates a passing grade.
Grade of CP	Indicates a passing chapel grade
Grade of CR	Indicates work attempted under the "Credit/No Credit" grading option and was completed at the C- level or better.
Grade of NC	Indicates work attempted under the "Credit/No Credit" grading option that was completed below the C- level.
Grade of W	Indicates a withdrawal from the class.
Grade of UW	Indicates an unofficial withdrawal from the class.
Grade of I	Indicates incomplete work. See Incomplete Work above.
Grade of AU	Indicates the course was audited and not taken for academic credit.
Grade of SP	Indicates satisfactory progress in an ongoing course. (Thesis, Project, Student Teaching)
Grade of IP	Indicates the course is in progress
Grade of NR	Indicates no grade has been recorded

<u>Course Grade</u>	<u>Quality Points</u>	<u>Course Grade</u>	<u>Quality Points</u>
A	4.0	F	0.0
A-	3.7	CF (Chapel Fail)	0.0
B +	3.3	P (Pass)	0.0
B	3.0	CP (Chapel Pass)	0.0
B -	2.7	CR (Credit)	0.0
C +	2.3	NC (No Credit)	0.0
C	2.0	W (Withdrawal)	0.0
C -	1.7	I (Incomplete)	0.0
D +	1.3	SP (Satisfactory Progress)	0.0
D	1.0	UW (Unofficial Withdraw)	0.0
D -	0.7		

### Semester Honors

Each semester the University awards the President's Honor Roll and the Provost's Honor Roll to students who achieve academic excellence. In order to qualify for the President's Honor Roll a student must earn a session GPA of 4.0 while taking a minimum of 12 units of graded coursework (not P/E, CR/NC, AU, etc.) and maintaining satisfactory scholastic standing. In order to qualify for the Provost's Honor Roll a student must earn a session GPA of at least 3.6 while taking a minimum of 12 units of graded coursework (not P/E, CR/NC, AU, etc.) and maintaining satisfactory scholastic standing. All courses taken during a given semester must be successfully completed; any failing grade (including chapel fail and NC) or Incomplete will disqualify the student for semester honors. Post-baccalaureate students are not eligible for semester honors. Students will not be eligible for the Provost's or President's Honor Roll if they elect to Petition for an Incomplete. Semester honors will be posted on the transcript.

### Grade Reports

Grade reports will be provided to students upon completion of the semester. Only one grade report will be provided per semester. Students with a student account hold will not receive a grade report.

### Change of Address

It is frequently a matter of great importance for the University to be able to locate students quickly. For this reason students are asked to file a Change of Address form with the Office of the Registrar promptly upon a change of address. Failure to receive University notices because of an incorrect or outdated address provided by the student will not relieve the student of responsibility for the information provided.



## Classification and Numbering of Courses

The first digit of the course number indicates the year level of the course: 100–first undergraduate year; 200–second undergraduate year; 300–third undergraduate year; 400–fourth undergraduate year; 500–graduate level.

University level courses not having a year designation are signified by 000. These courses are primarily in the Music Department and Chapel/Convocation.

## Size of Classes

Before a class can be offered, there must be an enrollment of at least ten (10) students, or approval of the Provost must be secured.

## Study Abroad

Students may receive academic credit for overseas study tours offered by California Baptist University or authorized Study Abroad programs. A maximum of 18 units per semester may be earned for Study Abroad. Non-academic tours will not be considered for academic credit. All students wishing to receive Study Abroad credit must process their Petition to Study Abroad prior to the trip's departure. Study Abroad petitions are available in Academic Services. Students will be assessed a Study Abroad per unit tuition rate for tours offered through CBU. Student's participating in other authorized study abroad programs will be assessed for the cost of the program.

## Directed Study and Independent Study

Directed Study will be limited to those courses listed in the catalog and are part of the University's regular curriculum. Independent Study will be limited to original coursework not included in the University's regular curriculum. Approval for the arrangement must include the faculty member, department chair, and Registrar. In addition to regular tuition, a per unit Directed/Independent Study fee will be assessed. Students petitioning for Directed/Independent Study must adhere to the following guidelines:

- Only juniors and seniors are eligible for directed study.
- Only upper division coursework will be considered.
- Only students who have a 3.0 or better grade point average are eligible for directed study.
- No student may take more than a total of four units of independent study or directed study in any given semester.
- Faculty members are not to offer more than two areas of independent study or directed study in any given semester.
- A form for independent study may be obtained from Advising. It must be completed with the appropriate faculty member and submitted to the Department Chair and Registrar for approval.
- A maximum of nine (9) units of directed study or independent study may be applied towards degree requirements.

## Challenging a Course for Credit or Exemption

A student wishing to challenge a course by examination should consult the appropriate dean or department chair and complete the examination within the first two weeks of the semester. Not all courses offered at California Baptist University may be challenged by a single exam. Students wishing to receive university credit for the challenged course must register for the course and tuition will be charged. The course will appear on the transcript and will have a non-letter grade of "Credit" or "No Credit." Students wishing only to be exempt from the requirement, but not wishing to receive university credit, will be billed the credit by exam fee, and no credit will be earned.

Students who do not successfully pass the exam may not retake the exam and will have to complete the course. An exam fee will be assessed for each exam taken, regardless of the score received.

## Auditing a Course

Courses which are audited are not credit-bearing; they cannot be applied toward degree requirements. Audited courses do appear on the transcript and are indicated by an AU in lieu of a credit-bearing grade.

Students may register for an audit during the first two weeks of the semester only, pending available space in the desired course. Regular withdrawal policies apply to audited coursework.

## Post Baccalaureate Credit

Post baccalaureate credit for a course taken as an undergraduate student must be requested prior to the posting of the bachelor's degree. The following criteria must be met in order to grant credit:

- Course(s) were not used to complete a bachelor's degree, second major, minor, emphasis, or concentration.
- Student was classified as a Senior (90.0+ units) when courses were completed.

### Attendance and Withdrawal Policies

Completion of the registration process constitutes a contract and obligates the student for full payment. The student must secure the appropriate form from Academic Services to add, drop, or withdraw from a course. To withdraw from the University, the student must submit a Petition to Withdraw to the Office of the Registrar. Students should consult the University Calendar, Schedule of Classes, and Academic Services for course and semester add, drop and withdraw dates.

Class attendance is of paramount importance, and excessive absences will negatively affect the final grade. The individual instructor defines, in the course syllabus, the grading attendance policies for each class.

#### Adding a Course

During the initial add period a student may add a course to his or her schedule of classes. A per course Add/Drop fee will be assessed. Adding a course could result in the increase of student account tuition and fee charges.

#### Dropping a Course

During the initial Add/Drop period a student may drop a course and receive a full credit of tuition if applicable. No mark will appear on the transcript. A per course Add/Drop fee will be assessed. A student may not drop a class merely by ceasing to attend. Dropping a class could result in the reduction of already awarded financial aid and an increase in the student account balance.

#### Withdrawal from a Course

Students may withdraw from a course during the Withdraw period. A grade of W will appear on the transcript and a fee will be assessed for each withdrawal. No credit of tuition will be granted after the Drop period. After the Withdraw period no withdrawal from a course will be permitted. Students who cease attendance after the withdrawal date will receive a grade of F in that course.

A student who never attends or stops attending a course for which he or she is officially registered, without following the accepted procedures, will receive a grade of F in that course. A student who wishes to initiate withdrawal from a course after the deadline may do so by filing a petition to present a serious and compelling reason for withdrawal to the Office of the Registrar. Approval for such a withdrawal will be granted only in extreme cases where extenuating circumstances are evident and can be substantiated. No financial adjustments are made. Failing or performing poorly in a class, and dissatisfaction with the subject matter, class or instructor is not acceptable serious and compelling reasons for late withdrawal.

#### Withdrawal from the University and Semester

Complete withdrawal from the University and semester is permitted through the last day of the final examination period. Students requesting full withdrawal from the University and semester must complete an official Petition to Withdraw form available in the Office of the Registrar. The student must also complete the Exit Interview process through the Financial Aid Office and reconcile their account balance in the Student Accounts Office. Failure to comply with these regulations will result in failing grades being entered on the student's permanent record, and dismissal will be recorded as unofficial.

Refer to the Financial Aid and Student Account sections in this catalog for additional information regarding the effects of withdrawing.

#### Veterans Information

The Office of the Registrar maintains records for each identified veteran. A record of transfer work is kept on file and the Veterans' Administration is notified of the transfer work accepted for each veteran.

Veterans must provide a written request to the Office of the Registrar at the beginning of each term to initiate reporting of verification of enrollment and academic progress to the appropriate Veterans' Administration office. Any changes in enrollment or attendance should be reported to the Office of the Registrar.

Satisfactory progress must be maintained as specified in the Scholastic Regulations Section under Academic Policies. California Baptist University is a Serviceman's Opportunity College (SOC), and military academic credit or experience may provide some equivalency credit in accordance with the American Council on Education (ACE) guidelines.

## Privacy of Student Records

In compliance with Federal Legislation (Buckley Amendment) a student's confidential academic record is available for inspection by the student. See the Registrar for further information.

By law the following information may be considered directory information and thus able to be released without prior permission of students involved: student's name; address; telephone listing; date and place of birth; major field of study; participation in official recognized sports activities; weight and height of athletic team members; dates of attendance, degrees, and awards received; and the most recent previous educational institution attended by the student.

The University does not release any grade information to any person other than the requesting student without the written permission of the student. Grades will not be given over the phone under any circumstances.

## Other Academic Information

### Academic Computing

The University offers access to computer labs as well as coursework in computer technology and supports the computer as a tool to success in the overall liberal arts curriculum. Labs are located in the Annie Gabriel Library, W.E. James Complex, and Yeager University Center. A valid student identification card is required for access to the computer labs.

### Academic Resources Center

The Academic Resources Center (ARC) provides cost-free tutoring assistance for all students requiring support in their academic programs. Peer tutors are available by appointment, scheduled hours, and on a limited walk-in basis for most lower division subjects, including math, science, social sciences, and writing. The ARC facilitates a Writer's Workshop to assist students with writing skills, provide editing help for student papers, and strengthen critical thinking processes. Help for upper division subjects may also be provided upon request. The ARC is located in the James Complex, and accommodates both traditional and Evening College students. Community members may also use the tutoring services for a donation of \$10 per hour.

The Academic Resources Center is responsible for providing support services to help students acquire skills essential to achieve academic and personal success. These services include CBEST preparation workshops, research documentation workshops, study skills seminars, and make-up testing services.

The ARC does not provide testing for learning disabilities, but may assist in the coordination of necessary accommodations and services associated with the student's documented learning disability. Students are responsible for providing the University with current documentation (no more than three years old) of the learning disability.

## Academic Services

### Advising

Advising provides scheduling services and registration for all students. The Advising staff works in cooperation with faculty assigned to students by major. A member of Advising will meet at least twice a year with each student to develop the appropriate academic schedules and review the student's academic course plan. Students are encouraged to make appointments to discuss degree requirements, academic scheduling, graduation evaluation and pre-graduation checks. All academic forms, pre-registrations and registrations are processed through Advising.

### Office of the Registrar

The Office of the Registrar maintains the student's official academic record and assists students with transcripts, letter requests, degree and enrollment verifications, veterans benefit enrollment certification and other requests related to the student's enrollment. The Registrar's Office also maintains articulation agreements, completes official evaluation of previous college work, reviews requests for concurrent enrollment transfer approvals, reviews academic variances, processes all applications for graduation, reviews the academic record for final degree completion and post completed degrees.

### **Annie Gabriel Library**

The purpose of the library is to enhance the quality of the academic experience available at California Baptist University by supporting the instructional, learning and research activities of the faculty and students. In addition to over 76,700 volumes (including 3,600 electronic books) and 39,000 EROC documents on microfiche, the library currently subscribes to more than 300 print journals, and 29 online databases that combined provide access to several million journal records, thousands of full-text articles, and numerous citations for leading scholarly journals. Faculty and students can access books, journal titles, videos, and music through the library's online public access catalog (WebCat). In addition to the material available through the California Baptist University library, participation in several local, regional and national information networks offer students and faculty access to the collection of numerous area libraries through the Inland Empire Academic Library Cooperative (IEALC). Library materials from more than 85 public, academic, special and other libraries are available through local library organizations and loan networks. The majority of the library's services and materials can be accessed through the California Baptist University web site. The Annie Gabriel Library also houses the General Use Computer Lab and the Modern Language Lab. Among the special collections in the University's library are the Virginia Hyatt Memorial Collection for Baptist Studies, P. Boyd Smith Hymnology Collection, D. Eugene Wallace Collection and the Nie Wieder? Collection.

### **General Education Rationale**

The General Education curriculum at California Baptist University aims to provide a foundation of knowledge, skills and values that are consistent with the liberal arts tradition. Representing a diverse sampling of academic disciplines upon which a student may build intellectually, these courses provide opportunities for students to progress toward academic maturity and to develop the skills necessary for success in upper division coursework in a specific discipline. It is the intent of these courses to enhance students' knowledge and to improve their understanding of the world and its people. Requirements for upper division general education coursework afford additional opportunity for integration of a Christian world-view with more advanced study in a variety of areas, enhancing rigor and influence, particularly for students who transfer in much of their general education coursework. It is hoped that this knowledge and understanding, particularly when contextualized within the Christian world-view promoted by the University will lead to wise and moral action, and that students will be challenged to become better citizens and better Christians.

The mission and identity of Cal Baptist resonate with the assertion that there are three features essential for Christian higher education: reflection, valuing and responsibility. General education is the first step in a course of study which develops students into reflective beings, ignited by natural inquisitiveness, valuing beings who are empowered to act, and responsible agents prepared for citizenship and stewardship. In concert with further study, general education aims to equip individuals to think and act for themselves in the dignity of people created in God's image.

While a liberal arts program is not designed to train students for applied or specialized fields, it does promote employability skills, including the ability to think for oneself, communication and analytical skills, and the capacity for lifelong learning. A variety of subjects are looked at from various points of view, enabling students to develop an informed openness to new information. Problem solving, creative thinking, critical and reflective reading skills, the ability to conduct research and organize material effectively, as well as an awareness of cultural differences are all fostered by this curriculum. The world is changing rapidly, and it is important to develop these skills, which are very resistant to obsolescence, in tandem with the specific knowledge and training afforded by a major.

Recognizing that general education comprises a significant portion of the undergraduate degree, it is designed to be the foundation for achieving the Desired Student Outcomes. The skills, knowledge and values gained in the general education requirements are reinforced by advanced study in the major. To that end, general education requirements focus on two major components: competencies and breadth. Competency requirements ensure that the student has standard knowledge and skills in a given area. Breadth requirements ensure that the student is exposed to the ideas and content seminal to the liberal arts tradition and necessary for advanced studies. In addition, a decidedly Christian perspective is integrated into these requirements, and afford the student an opportunity to develop a Christian worldview.

# GENERAL EDUCATION REQUIREMENTS

<b>Competency Requirements</b>	<b>Units</b>
ENG 113 or SAT II* English score of 600	0-3
MAT 115 or SAT II* Math score of 550	0-3
Technology coursework (CIS) or Approved High School technology course or CIS 265 exam	0-3
Two semesters of the same college level foreign language or two years of the same high school foreign language with grades of B or higher or SAT II Foreign Language score of 600	0-6
<b>Total for Competency Requirements</b>	0-15

<b>Core Curriculum</b>	<b>Units</b>
Behavioral Sciences	6
ENG 123	3
English	3
Communication Arts	3
Art or Music	3
Philosophy	3
US History	3
Study Abroad/Non US History	3
Political Science	3
Lab Science	4
Science or Kinesiology	4
Christian Studies	6
ISP/Christian Studies	3
<b>Total for Core Curriculum</b>	47
<b>Total General Education Units</b>	<b>47-62</b>

- 12 units of the core curriculum must be taken at the upper division level
- 9 units of general education coursework must have an Interdisciplinary designation
- 9 units of general education coursework must have a Multicultural designation
- Students must meet all pre-requisites in order to register for an upper division course
- Courses may not double count for core curriculum categories, but they may be applied to a major, minor or concentration as well as the core curriculum
- General education requirements are waived (with the exception of Christian Studies and two semesters of English composition) for individuals transferring to CBU with an IGETC certified associate's degree



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# College of Arts and Sciences

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## **Dr. Daniel Skubik**

*Dean*

## **Linda Hood**

*Administrative Secretary*

Phone (909) 343-4363

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The College of Arts & Sciences comprises five departments: Communication and Visual Arts; History, Philosophy and Political Science; Kinesiology; Modern Language and Literature; and Natural and Mathematical Sciences. Together they reflect and promote studies in and personal pursuit of the finest in human artistic, intellectual, scientific and spiritual achievements. All curricula are aimed at enriching the lives of our students by enabling them to grow in sensitivity to themselves, their heritages, and the world around them.

To achieve these ends, the College directs a series of Integrated Humanities courses for all students that cross the usual disciplinary boundaries in order to create space for vital interdisciplinary interaction. Likewise, the College sponsors Overseas Study Tours each summer that are open to majors in all CBU programs that provide special opportunities and challenges to personal and intellectual growth.

Integration of faith with learning is key both to our identity and our mission, our tasks and our goals. Our commitment to applying faith to life is second to none. If you want to pursue a job to earn a living, a degree program in most any university will do. But if you want to pursue a calling, CBU and the programs in the College of Arts & Sciences will prepare you for the race.

## **Department of Communication and Visual Arts**

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*Chair*

### **Karen Heinze**

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## **Faculty**

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John Pate, M.A. . . . . Speech • Forensics  
Duncan Simcoe, M.F.A. . . . . Studio Art • Art History  
Mark Wyatt, D.Min. . . . . Journalism • Mass Communication  
Melodie Yocum, M.A. . . . . Drama • Theatre

The Department of Communication and Visual Arts is a supporting department in the liberal arts tradition of the University and is also a division of professional training. The department seeks to help students explore the world of creativity and the human spirit as expressed through the visual arts, theatre, speech and journalism. The Department includes the disciplines of Communication Arts and Visual Arts, and administers the corresponding majors as well as two multidisciplinary majors, Applied Arts and Arts in Christian Ministry.

The Communication Arts curriculum seeks to develop students' creativity and expressive abilities, improve everyday conversation, develop written and oral skills, and provide opportunity to gain experience in drama and theatrical production. The Visual Arts curriculum aims to develop an understanding of and appreciation of traditional and modern expressions of the visual, and to incorporate appropriate technologies into this mix. Students may select coursework from beginning level applied arts to a senior art show. Students interested in media and film may apply for a semester at the LA Film Institute (see the Council for Christian College and Universities entry in the University section).

*Majors: Applied Arts, Arts in Christian Ministry, Communication Arts, Visual Arts*

*Minors: Communication Arts, Visual Arts*

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**Department of History, Philosophy and Political Science**

**Dr. Scott Key**

*Chair*

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**Faculty**

- Avery Fouts, Ph.D. . . . .Philosophy
- Scott B. Key, Ph.D. . . . .Philosophy • Ethics • Humanities
- Pat Kircher, M.P.A. . . . .Public Administration • American Politics
- Tim Luther, Ph.D. . . . .Political Philosophy • American Politics
- Wayland Marler, M.A. . . . .World History
- John McCarthy, Ph.D. . . . .American Politics
- Dan Puckett, M.A. . . . .American History
- Daniel Skubik, Ph.D. . . . .Philosophy • Ethics

It is the mission of the History, Philosophy, and Political Science Department to teach students to recognize, analyze, and engage the central issues of human existence in a historical and political context and who, as citizens, pursue integration of faith in learning and living. Consistent with its mission, the Department of History, Philosophy, and Political Science provides both theoretical foundation and practical experience in preparation for a wide range of career opportunities. Positions in public and private education, public service, public safety, the legal profession, ministry, higher education, and graduate study in various fields including theology, philosophy, political science, and history are supported by the Department.

*Majors: Criminal Justice, History, Philosophy, Political Science, Social Science*

*Minors: History, Philosophy, Political Science*

*Programs: Pre-law, Social Science Subject Matter Competence*

**Department of Kinesiology**

**David Pearson**

*Chair*

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**Faculty**

- Nicole MacDonald, M.Ph. . . . .Kinesiology
- Mary Marcinko, M.D. . . . .Kinesiology
- David Pearson, M.S., A.B.D. . . . .Kinesiology

## College of Arts and Sciences

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Kinesiology may be defined as “the study of human movement.” At CBU we are interested in the experience of physical activity, the theoretical and conceptual bases of physical activity, and the professional practice centered in physical activity. To explore these interests, research in Kinesiology requires the use of a variety of scientific knowledge and research techniques from such fields as biology, chemistry, history, physics, psychology, and sociology. The areas of investigation within Kinesiology are quite extensive because the responses of the human body to physical activity can be examined at many levels (from cellular to whole society). A knowledge base in Kinesiology provides professional preparation for careers in fitness-related industries, athletic training, teaching and coaching, and health-related fields such as physical therapy. In addition, as Christian stewards uniquely qualified to apply the mysteries of human movement to the world around them, students become well-equipped for graduate work in a variety of related fields.

*Majors: Kinesiology*

*Minors: Kinesiology, Coaching*

*Graduate Programs: Master of Science in Kinesiology (See Graduate Catalog for degree requirements.)*

## Department of Modern Language and Literature

**Dr. James Lu**

*Chair*

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## Faculty

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David Isaacs, M.A. ....	Composition • Literature
Dawn Ellen Jacobs, Ph.D. ....	Literature • Linguistics
James Lu, Ph.D. ....	World Literature • Narrative Theory
Stan Orr, Ph.D. ....	American Literature • Film Studies
Gilberto Perez, M.A. ....	Spanish Language • Cultural Studies
Irena Renfro, M.A. ....	Linguistics • Literature
Carmen Romig, M.A. ....	Spanish Language • Literature
Jennifer Tronti, M.A. ....	Composition • Literature

Through expanded English and Spanish programs, the Modern Language and Literature Department offers a variety of courses in language acquisition, composition, literature, film, critical theory, cultural studies, linguistics, and creative writing.

English majors are drawn to our undergraduate curriculum because it prepares them for future careers embracing a wide range of professions and ministries: to become teachers in secondary education; to go into journalism, library science, or publishing; to embark on Christian missions; to work in commerce, industry, and government; to succeed as creative writers; or to further education by attending graduate schools of law, medicine, business, etc. The department also offers a Master's program in English. Liberal Studies majors may seek a concentration in English which affords them an area of specialization within the Multiple Subjects credential.

The program in Spanish currently serves students seeking a minor in Spanish as well as fulfilling General Education requirements. Our primary goal is to enable students, through carefully-designed course sequences, to gain a bilingual proficiency and multicultural adaptability so that they be well-equipped for future professional and ministerial careers where linguistic and cultural knowledge in Spanish is imperative. Lower-division courses train students in basic communication skills. Upper-division classes guide students into areas where special attention goes to interactions between and among language, history, culture, politics, economics, psychology and all other aspects of real life. Students who have taken two or more years of Spanish in high school or college may choose to take a placement test administered by the department in order to be exempt from lower-division requirements. (Note: in this case, however, no credit shall be given for placing out of lower-division courses). For those who begin the program with a linguistic ability above the intermediate level, it is wise to consult program instructors or advisors for an appropriate, well-constructed academic plan.

*Majors: English*

*Minors: English, Film Literature, Spanish*

*Programs: English Subject Matter Competence*

*Graduate Programs: Master of Arts in English (See Graduate Catalog for degree requirements.)*

## Department of Natural and Mathematical Sciences

**Dr. L. Alan Fossett**

*Chair*

**Debbie Spala**

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### Faculty

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Thomas Ferko, Ph.D. ....	Physical Science
Jim Buchholz, Ph.D. ....	Mathematics • Physics
Alan Fossett, Ph.D. ....	Chemistry
Catherine Kong, Ph.D. ....	Mathematics
Elizabeth Morris, M.S. ....	Mathematics
Frank Pankowski, Ph.D. ....	Mathematics
Nelson Samuel, Ph.D. ....	Biology

The Department of Natural and Mathematical Sciences provides general education courses in a variety of disciplines within the natural sciences, and degrees in the subject areas of Biology and Mathematics. Pre-professional students interested in pre-medical, pre-dental, nursing or other professional graduate preparation should consult with department faculty for assistance in selecting the best major and concentration for their graduate or career goals. In addition, the department provides courses leading to teaching credentials for math and liberal studies students pursuing such careers.

*Majors: Biology, Mathematics*

*Minors: Biology, Mathematics*

*Programs: Pre-Biomedical Sciences, Mathematics Subject Matter Competence*

# School of Behavioral Sciences

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**Dr. H Bruce Stokes**

*Dean*

**Barbara Alves Farrier**

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## Faculty

Carole Arnold, Ph.D. ....	Psychology
Gary Collins, Ph.D. ....	Psychology
Kathryn Fagan, Ph.D. ....	Psychology
Virgo Handojo, Ph.D. ....	Behavioral Sciences
Nathan Lewis, Ed.D. ....	Psychology
Alan McThomas, Ph.D. ....	Psychology
Carol Minton, A.B.D. ....	Sociology
Marilyn Moore, M.A. ....	Sociology
Ken Pearce, Ph.D. ....	Psychology
Mischa Routon, M.S. ....	Psychology
H Bruce Stokes, Ph.D. ....	Anthropology • Behavioral Sciences

The School of Behavioral Sciences is made up of the undergraduate psychology and behavioral science programs. It also includes the graduate counseling psychology programs and the University Counseling Center.

The School of Behavioral Sciences provides general education courses and degrees in the subject areas of Anthropology, Sociology, Social Work and Psychology. Bachelor of Arts degrees are available in three majors: Behavioral Sciences, Psychology and Sociology. Each major includes a core of courses and a choice of concentrations in general Psychology or Behavioral Science, Social Work, Christian Behavioral Science, Research, or Life-Span Development. Students should consult with department faculty for help in selecting the best major and concentration for their graduate or career goals. All majors prepare students for entry-level positions in the behavioral sciences and for admission to graduate programs in Psychology, Sociology, Social Work, or Anthropology.

The faculty of the School of Behavioral Sciences believes that academic training best serves the student when it is generalized across the various disciplines of the university. Students are therefore encouraged to broaden their educational experience by examining interdisciplinary aspects of their major and intentionally integrating their worldview and religious perspective. Understanding human behavior from the unique perspective of integrating the relationship of material, cognitive, and spiritual aspects of reality are a significant part of the instruction and curriculum of the division.

Behavioral Science graduates can find entry-level employment in business, education and government positions. Most degrees prepare the student for graduate work and professional life in the behavioral science fields.

*Majors: Behavioral Science, Psychology, Sociology*

*Minors: Behavioral Science, Christian Behavioral Science, Psychology, Sociology*

*Graduate Programs: Master of Science in Counseling Psychology (MFT program) (See Graduate Catalog for degree requirements.)*

# School of Business

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## **Dr. Gary Barfoot**

*Interim Dean*

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## **Faculty**

Gary Barfoot, Ph.D. ....	Management
John Bonagofsky, Ph.D. ....	Marketing • Accounting
Deena Chapman, Ph.D. ....	Management • Information Technology
Andrew Herrity, Ph.D. ....	Finance • Management
Robert K. Jabs, Ph.D. ....	Management • Marketing
Charles E. Kelley, M.B.A., M.S. ....	Information Systems • Quantitative
Bob Namvar, Ph.D. ....	Economics • Management

The School of Business provides a variety of business based programs that prepare students to be competitive in the workforce. Undergraduate majors include Information Systems Management as well as a traditional Business Administration program with concentrations in management, accounting, marketing, church administration, e-Business and information systems. At the graduate level, the School of Business provides the Master of Business Administration with three areas of emphasis: management, church business administration (on-line only) and management of information systems. The on-campus graduate courses are offered in accelerated weekend formats (see graduate catalog).

The educational goal of the School of Business at California Baptist University is to train competent men and women in a Christian environment for any position in all fields of business and for the service of the Lord, Jesus Christ.

California Baptist University, through its School of Business and MBA program, has additional accreditation from the Association of Collegiate Business Schools and Programs (ACBSP). The school offers the following business degrees: Bachelor of Science (BS) in Business Administration or Information Systems Management in our traditional program; Bachelor of Arts in Business Administration (BABA), Management (BAM), or a Bachelor of Science (BS) in Information Systems Management through our Evening College program; and a Master of Business Administration (MBA).

The School of Business receives help from numerous professional and business executives throughout the community.

The Delta Mu Delta Honor Society provides recognition of scholastic achievement for students in business programs. Named in honor of an outstanding Riverside county administrator and churchman, the Robert T. Andersen Chair of Administration inspires students and others toward the highest ideals of administration in all walks of life. Advocating effective practices based on biblical principles, the chair occupant is a spokesman and consultant to the community and institutions such as colleges, churches, hospitals, non-profit agencies, and private businesses.

In addition, the School of Business has a close relationship with the National Association of Church Business Administration (NACBA), offering courses and an annual program designed for professional church administrators.

Graduates are employed in many positions such as sales representatives, accountants, retailers, insurance agents, auditors, CPAs, tax consultants, business teachers, and administrators in all levels of private, public, and church sectors.

*Majors: Business Administration, Information Systems Management*

*Minor: Business Administration*

*Graduate Programs: Master of Business Administration (See Graduate Catalog for degree requirements.)*

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# School of Christian Ministries

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## **Dr. Dan Wilson**

*Dean*

## **Patti Risinger**

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## **Faculty**

Jeff Cate, Ph.D. ....	Bible Survey • New Testament
Jeff Lewis, M.Div. ....	Intercultural Studies
Richard Mobley, Ph.D. ....	New Testament • Greek
Chris Morgan, Ph.D. ....	Christian Theology • Church History
Amy Stumpf, M.A. ....	Christian Life • Christian Ethics
Dan Wilson, Ph.D. ....	New Testament • Greek • Christian Ministry • Youth Ministry

The School of Christian Ministries serves to prepare students for graduate school (seminary) and to equip students for careers in churches and other ministry-related organizations.

A balanced general degree (B.A. in Christian Studies) includes a core curriculum that gives students a broad understanding of the Bible, interpretative methodologies, Christian doctrine, Christian history, Baptist distinctives, and specific applications of Christian ministry, including field experience.

Students will also select and complete a concentration in either Biblical Languages (pre-seminary), Bible and Theology, Theology/Philosophy, Christian Ministry, Youth Ministry, or Global Studies. The Biblical Languages concentration is a pre-seminary language track that enables students to enter Southern Baptist seminaries on a “fast-track.” The Bible and Theology concentration is designed to give more intensive study in biblical and theological studies. The Theology/Philosophy concentration is an academically-based emphasis designed to help students in articulating and defending the Christian faith in view of non-Christian religious viewpoints. The Christian Ministry and Youth Ministry concentrations allow students to focus on a more directed area of ministry preparation. The Global Studies concentration is designed to enable students to develop a plan for their involvement in the spread of the gospel throughout the world. In addition, through participation in the academic program of the Focus on the Family Institute in Colorado Springs, Colorado, students may earn a full concentration for the Christian Studies degree.

In addition to this general Christian Studies degree, the School of Christian Ministries also offers a degree program that is an intensively practical degree, focused on the training of a new generation of pastoral leaders, Bachelor of Applied Theology (B.A.T.). The program is fully directed and includes internship units in every semester’s study.

*Majors: Applied Theology, Christian Studies*

*Minors: Christian Studies, Global Studies*

*Programs: Focus on the Family Institute, Nehemiah Project (church planting), Global Center*

# School of Education

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**Dr. Mary Crist**

*Dean*

**Dr. Gail Reeder**

*Associate Dean*

**Dr. John Shoup**

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*Administrative Secretary*

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*Administrative Assistant*

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## Faculty

Mary Crist, Ed.D. ....	Education • Special Education
Barbara Cockerham, M.S. ....	Education • Reading • Multiple Subject Credential
Joe De Vol, M.A. ....	Education
Georgia Hill, M.A. ....	Education • C.L.A.D. • Multiple Subject Credential
James Heyman, Ed.D. ....	Education • Educational Leadership
Karin Johnson, Ph.D. ....	Education • Educational Technology
David King, Ed.D. ....	Education • Kinesiology
Gail Reeder, Ph.D. ....	Education • Administrative Services • Single Subject Credential
John Shoup, Ph.D. ....	Educational Leadership • Research
Sherrye Smith, Ph.D. ....	Education • Special Education
Susan Studer, Ph.D. ....	Education
Rachel Timmons, M.A. ....	Education
David Wiebe, Ed.D. ....	Education

## Education Division Contact Personnel

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The School of Education offers a full range of state approved teacher credential programs leading to careers in elementary, secondary education, and special education. California Baptist University is accredited by the Western Association of Schools and Colleges, and the School of Education is fully accredited by the California Commission on Teacher Credentialing. Many surrounding states have cooperative agreements with California that allow teachers with California credentials to teach in those states.

In addition to the Preliminary Multiple Subject and Single Subject Teaching Credentials, the School of Education also offers all courses necessary for a certificate in Cross-cultural, Language & Academic Development (CLAD). Students may also seek a master's degree through the School of Education. Additional credentials offered at the graduate level include the Education Specialist Credential in Mild/Moderate Disabilities, Level I and Level II, the Reading Certificate, and the Administrative Services Credential. Preparation for teaching in the elementary classroom includes completion of the state-approved Liberal Studies program designed to meet Subject Matter Competence. Students seeking a Single Subject Credential must major in an academic discipline. They may satisfy Subject Matter Competence by completing an approved academic program at the university, or by passing the appropriate state examination. Presently, the Credential Program includes three prerequisite courses, four professional methods courses and student teaching. Each of these courses requires field experiences. The culminating experience is the semester of full-time student teaching in local schools.

## Mission Statement

It is the mission of the School of Education to prepare teachers of high moral character and ethical behavior to teach in schools throughout the world. Graduates from our School of Education are well-equipped, highly principled individuals who understand diversity as a strength and who provide for individual differences in order to help students prepare for a diverse and rapidly changing world. The faculty members in the School of Education maintain high standards and expectations for themselves and for the students who wish to serve in building a better world by entering the teaching profession.

## Undergraduate Teacher Education Credential Program

Because the credential program offered by California Baptist University is a state approved program, it is subject to revision at any time by state or federal law. California Baptist University has submitted program documents to California Commission on Teacher Credentialing for Multiple Subject, Single Subject, and Internship Credentials. Pending approval of these program documents, new programs will go into effect Fall 2003. Please contact the School of Education for more information. Obtaining a Single Subject Credential authorizes the holder to teach all subjects in kindergarten through grade twelve in departmentalized classrooms. The individual obtaining a Multiple Subject Credential is authorized to teach all subjects in kindergarten through grade twelve in self-contained classes. All credential candidates must take the state-administered California Basic Educational Skills Test (CBEST) before being admitted to the program. All credential candidates must pass the state-administered CBEST before student teaching. Multiple Subject and Education Specialist candidates must pass the Reading Instruction Competency Assessment (RICA) prior to applying for the credential.

When the student has successfully completed an approved Liberal Studies major or approved Single Subject preparation program, the university requirements for the baccalaureate degree, and the professional education courses, a Preliminary Teaching Credential may be obtained. This credential is valid for five years. Within this five-year period, all other legislated requirements must be completed to obtain a Professional Clear Credential. The recommendation of an approved agency is necessary in order to obtain this credential. Since credential legislation and regulations are subject to change, it is the student's responsibility to contact the School of Education about current regulations. The university and the School of Education reserve the right to modify the teacher credentialing requirements when directed to do so by the California Commission on Teacher Credentialing. The Liberal Studies major (Elementary Subject Matter Program) in the Bachelor of Arts degree program is designed for, but not limited to, students interested in qualifying for the Preliminary Multiple Subject Credential Program and teaching in the elementary schools. Students interested in professional careers other than education may also wish to consider this undergraduate program.



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There are two program options for undergraduate students who wish to earn the Preliminary Multiple Subject Credential or Preliminary Single Subject Credential:

**Option 1: Fast Track**

Students will complete all general education requirements, subject matter competence requirements, and all professional methods courses. Student teaching may be completed before or after graduation, depending upon individual needs. In lieu of traditional student teaching an internship program is available. The degree must be posted before the candidate can apply for the teaching credential. Subject matter competence must be met for the Multiple Subject Credential through completion of the approved Elementary Subject Matter Program requirements or passage of the California Subject Examination for Teachers (CSET). Candidates for the Single Subject Credential must be advised on a case-by-case basis by a representative of a state-approved program for their discipline and a program advisor for the Teacher Credential Program.

Admission to Fast Track requires a GPA of 2.75 or higher, junior status, and completion of the CBEST. Candidates must also meet with a program advisor, complete an application for admission to the Teacher Credential Program, obtain a Certificate of Clearance, and obtain program acceptance from the Teacher Education Committee. Candidates may complete nine units from the following courses (EDU 300, EDU 302, ETC 305) prior to being accepted by the Teacher Education Committee. These courses may be taken by all students.

Undergraduate candidates may not take professional methods courses until they have been admitted to the Teacher Credential Program. Qualified transfer from community colleges or other universities who meet eligibility requirements may be evaluated by the Teacher Education Committee for possible acceptance into the Fast Track program.

Because of the extensive program requirements, it is imperative that Fast Track students begin planning coursework for this major during their freshman year.

**Option 2: Traditional Track**

Students will complete all major requirements, all subject matter competence requirements, and all pre-requisite courses (EDU 300, EDU 302, ETC 305) for the professional methods courses. They do not complete professional methods courses or student teaching as an undergraduate.

**Option 3—Liberal Studies Major/B.A.**

Students electing this track complete the liberal studies major for the B.A., but they do not complete any coursework toward a teaching credential nor do they complete Elementary Subject Matter competence.

*Programs: Elementary Subject Matter Program (Single Subject Credential candidates should consult with a faculty advisor within their academic area for information on approved Subject Matter Competence Programs.)*

*Graduate Programs: Master of Arts in Education, Master of Science in Education (see Graduate Catalog for degree requirements.)*

# School of Music

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## **Dr. Gary Bonner**

*Dean*

## **Dr. Susanne Reid**

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## **Kellie Brown**

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## **Matthew McConnell**

*Technical Director*

---

## Faculty

Gary Bonner, Ed.D. ....	Conducting • Choir and Orchestra
Judd Bonner, M.A. ....	Choral • Conducting
Guy Holliday, M.M. ....	Instrumental • Choral
Beverly Howard, D.M.A. ....	Music Theory • Organ
Tom Jenkins, D.M.A. ....	Music Theory • Worship Practicum • Conducting
Larry Johansen, M.M. ....	Music History • Trumpet
Susanne Reid, D.M.A. ....	Voice

California Baptist University offers a Bachelor of Arts Degree in Music with concentrations in Church Music, Music Education, Performance, and Theory and Composition.

The School of Music is a member of the National Association of Schools of Music (NASM) and is committed to the continual refinement of its educational opportunities as we grow in this new millennium. The Dorian Society is a student organization which focuses on student participation in various, professional music chapters, such as ACDA, MENC, CAPMT, CMEA and CMS. Membership is open to students across campus.

The School of Music offers the student opportunities to participate in ensembles of varying size, and to take coursework leading to a major, minor, credential or certificate. We believe that music is for the masses and not just the elite few. As Aristotle said, "excellence is not an act but a habit," so we will be striving for excellence in the classroom and in our performance. The quality expected at rehearsals and performances is the same, so we will use all those opportunities to draw out, sharpen, blend, and mature the students who study in our school.

Students graduating with a degree in music enter a variety of careers including elementary and secondary teaching and church music ministry. The performance emphasis serves the needs of the students who wish to teach privately, consider a career as a full time performer, or teach applied lessons at the college level. The music theory studies give a foundation to those seeking a career in music writing, arranging or publication.

Each year the School of Music publishes a handbook, which outlines the requirements for the music major, minor, single-subject matter competence and church music certificate. Students are responsible for fulfilling these requirements as well as those in this catalog.

*Majors: Music*

*Minors: Contemporary Christian Music, Music*

*Programs: Music Subject Matter Competence*

START  
HERE

CALIFORNIA  
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UNIVERSITY  
ACADEMIC PROGRAMS

*finish well*

'03

'04



## SAMPLE COURSE PLAN

# APPLIED ARTS

[COMMUNICATION ARTS/VISUAL ARTS CONCENTRATION]

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall			Spring		
		Units			Units
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Foreign Language II*	3
	Foreign Language I*	3	ART 204	Basic Drawing	3
CIS	Technology Course*	3	COA 113	Oral Communications*	3
ART 201	Principles of Design & Color	3	ENG 123	Intermediate Composition*	3
COA 133	Fundamentals of Acting	3	MAT 115	Intermediate Algebra*	3
ENG 113	Composition*	3			15
		<u>16</u>			

### Sophomore Year

Fall			Spring		
		Units			Units
GST 050	Chapel	0	GST 050	Chapel	0
BEH	Behavioral Science*	3		Elective	3
HIS	US History*	3		Lab Science*	4
PHI	Philosophy*	3	CST	Christian Studies*	3
POL	Political Science*	3	ENG	English*	3
COA 163	Play Production	3	MUS 080	Applied Music – Lessons	1
MUS 080	Applied Music – Lessons	1	MUS 098	Choral Union	.5
MUS 098	Choral Union	.5	MUS 112	Introduction to Careers in Fine Arts	2
		<u>16.5</u>			16.5

### Junior Year

Fall			Spring		
		Units			Units
GST 050	Chapel	0	GST 050	Chapel	0
BEH	Behavioral Science*	3	KIN	Kinesiology*	3
CST	Christian Studies*	3	ART 300	Traditional Media and the Macintosh	3
COA	Upper Division Communication Arts Elective	3	ART 346	History of Modern Painting*	3
COA	Upper Division Communication Arts Elective	3	COA 143	Introduction to Theatre History	3
ART 345	Nineteenth Century Art History	3	COA 308	Interpersonal Communication	3
		<u>15</u>			15

### Senior Year

Fall			Spring		
		Units			Units
GST 050	Chapel	0	GST 050	Chapel	0
	Upper Division Elective	3		Elective	3
HIS	Non-US History*	3		Elective	2
ART 300	Traditional Media and the Macintosh	3	CST	Christian Studies*	3
ART 350	Gallery Methods	3	KIN	Kinesiology*	1
COA	Upper Division Communication Arts Elective	3	ART 300	Traditional Media and the Macintosh	3
		<u>15</u>	MUS 499	Senior Project	3
					15

\*Denotes possible general education course.

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## APPLIED ARTS

### **Applied Arts Major** (56-57 units) BA

The Bachelor of Arts with a major in Applied Arts provides the student with an enriched background in art, music, and communication arts. This degree equips the student to creatively approach projects blending the three disciplines. The student must demonstrate competence in all three areas, but will concentrate study in two disciplines.

#### **Core Courses** (21 units)

Principles of Design and Color: ART 201  
 Basic Drawing: ART 204 or Beginning Ceramics: ART 232  
 Oral Communications: COA 113  
 Fundamentals of Acting: COA 133  
 Play Production: COA 163 (1 unit)  
 Introduction to Careers in Music: MUS 112  
 Applied Music: MUS 080 (2 units)  
 Choral Union: MUS 098 (1 unit)  
 Senior Project: MUS 499 (Must be a project combining all three areas of study)

#### **Elective Courses** (35–36 units)

Students must complete all of the prescribed courses listed in two of the following disciplines:

#### **Communication Arts** (17 units)

Introduction to Theatre History: COA 143  
 Play Production: Either COA 163, 263, 363, or 463 (2 units)  
 Interpersonal Communications: COA 308  
 Nine units of Upper-division Communication Arts Electives (9 units)

#### **Music** (18 units)

Music Theory I: MUS 134A, 134B and Lab: MUS 135A, 135B  
 Music History: MUS 313; 323, 324, or 325 (5 units)  
 Ensemble: MUS 090 - 098 (1 unit)  
 Performance Lab: MUS 011 (1 unit)  
 Three units of Upper-division Music Electives (3 units)

#### **Visual Arts** (18 units)

Gallery Methods: ART 350  
 Art History: Select two from ART 345, 346, 385, 412, 415, 430  
 Advanced Art: ART 300 Traditional Media and the Macintosh (9 units)

Courses beginning with the prefix ART are listed in the Visual Arts section of this catalog.  
 Courses beginning with the prefix COA are listed in the Communication Arts section of this catalog.  
 Courses beginning with the prefix MUS are listed in the Music section of this catalog.

SAMPLE COURSE PLAN

## ARTS IN CHRISTIAN MINISTRY

(COMMUNICATION ARTS/MUSIC EMPHASIS)

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
GST 100 FOCUS	1	Elective	2
Foreign Language I*	3	Foreign Language II*	3
HIS US History*	3	COA 143 Introduction to Theatre History	3
COA 133 Fundamentals of Acting	3	ENG 123 Intermediate Composition*	3
ENG 113 Composition*	3	MAT 115 Intermediate Algebra*	3
MUS 134A Music Theory IA	3	MUS 112 Introduction to Careers in Music	2
	16		16

### Sophomore Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
BEH Behavioral Science*	3	Lab Science*	4
CIS Technology Course*	3	COA Elective	3
ART 204 Basic Drawing	3	COA 308 Interpersonal Communications	3
Elective	3	CST 380 Introduction to Christian Education	3
COA 163 Play Production	3	ENG English*	3
	15		16

### Junior Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
BEH Behavioral Science*	3	Elective	3
COA 253 News Editing and Design*	3	Science*	4
COA 311 Drama Workshop	3	POL Political Science*	3
COA 333 Oral Interpretation & Readers Theatre	3	ART 300 Advanced Art: Traditional Media and the Macintosh	3
CST 370 Christian Doctrine*	3	ART 346 History of Modern Painting	3
	15		16

### Senior Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
ART Art History	3	Elective	3
HIS History*	3	CST Christian Studies*	3
PHI Philosophy*	3	ART 400 Special Problems in Art	3
COA 340 Drama in the Church	3	ART 430 Art and the Bible	3
MUS 492 Arts in Worship	3	MUS 499 Senior Project	3
	15		15

\*Denotes possible general education course.

## APPLIED THEOLOGY

The Bachelors of Applied Theology degree is an intensely practical degree that utilizes the basics of the Christian Studies degree as its foundation. It is designed for students who are centered in their desire to prepare for Christian ministry vocations. As a fully directed program, it will enable students to study with similarly minded people and will afford students opportunity for ministry involvement.

### Applied Theology Degree (124 units) BAT

#### General Education Courses (45 units)

The program requirements will follow the curriculum set forth for other university programs; specific coursework will be determined by the Dean of the School of Christian Ministries in consultation with the faculty of other Schools/Departments.

#### Lower Division Courses (18 units)

- CST 210 Pentateuch & Former Prophets
- CST 220 Latter Prophets & Writings
- CST 230 Jesus & the Gospels
- CST 240 Paul & the Early Church
- CST 291 Ministry and Integration Practicum (6 units)

#### Upper Division Courses (61 units)

- CST 300 History of Baptist Thought
- CST 303 Science & Faith
- CST 305 Gospel Perspectives
- CST 310 Old Testament Exegesis: Genesis
- CST 350 Biblical Interpretation
- CST 360 History of the Christian Church
- CST 370 Christian Theology
- CST 382 Evangelism
- CST 400 Special Topics in Theology (6 units)
- CST 440 New Testament Exegesis: Romans
- CST 451 Biblical Preaching
- CST 480 Pastoral Ministry & Leadership
- CST 391 Ministry and Integration Practicum (18 units)

Four (4) additional units to be determined by SCM faculty

Courses beginning with the prefix CST are listed in the Christian Studies section of this catalog.

## ARTS IN CHRISTIAN MINISTRY

The Bachelor of Arts with a major in Arts in Christian Ministry prepares students to develop and strengthen church programs through the use of the arts.

### Arts in Christian Ministry Major (62 units) BA

#### Core Courses (20 units)

- Introduction to Careers Music: MUS 112
- Christian Doctrine: CST 370
- Introduction to Christian Education: CST 380
- Fundamentals of Acting: COA 133
- Music Theory IA: MUS 134A
- Arts in Worship: MUS 492
- Senior Project in Arts in Christian Ministry: MUS 499

## Arts in Christian Ministry

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### Emphasis Courses (42 units)

Students must complete all of the prescribed courses listed in two of the following disciplines:

#### Communication Arts Emphasis (21 units)

Choose Track A or Track B

##### Track A (21 units)

Introduction to Theatre History: COA 143  
Interpersonal Communications: COA 308  
Oral Interpretation & Readers Theatre: COA 333 or  
Scriptwriting: COA 424 (3 units)  
Play Production: Either COA 163, 263, 363, 463 OR  
Musical Theatre MUS 116, 216, 316, 416 (3 units)  
Drama Workshop: COA 111, 211, 311, 411  
Drama in the Church: COA 340  
Communication Arts Electives (3 units)

##### Track B (21 units)

Los Angeles Film Institute (16 units)  
Play Production: Either COA 163, 263, 363, 463 OR  
Musical Theatre MUS 116, 216, 316, 416 (2 units)  
Drama in the Church COA 340

#### Music Emphasis (21 units)

Ensemble: MUS 090 – 098 (1 unit)  
Choral Union: MUS 098 (1 unit)  
Musicianship Lab IA: MUS 135A  
Music Theory IB: MUS 134B  
Musicianship Lab IB: MUS 135B  
Music History: MUS 313, 323, 324, or 325 (2 - 3 units\*)  
Orchestration: MUS 472  
Congregational Singing Practices: MUS 332  
Conducting I: MUS 312  
Service Playing: MUS 230 (1 unit)  
Applied Music: MUS 080\*\* (2 - 3 units\*)

\*A combined total of five (5) units is required.

\*\*Two units private beyond Class Voice or Piano within the same performance area

#### Visual Arts Emphasis (21 units)

Principles of Design and Color: ART 201 OR  
Basic Drawing: ART 204 or Ceramics: ART 253  
News Editing & Design: COA 253  
Art History (3 units)  
Select one from ART 345, 346, 385, 412, 415, 430 (3 units)  
Select two from ART 300, 383, 400, 315, 316 (6 units)  
Art and the Bible: ART 430

Courses beginning with the prefix ART are listed in the Visual Arts section of this catalog.

Courses beginning with the prefix COA are listed in the Communication Arts section of this catalog.

Courses beginning with the prefix CST are listed in the Christian Studies section of this catalog.

Courses beginning with the prefix MUS are listed in the Music section of this catalog.



## BEHAVIORAL SCIENCE

The Behavioral Science major prepares graduates for employment in social service careers, and for graduate study in Psychology, Sociology, Social Work, and Anthropology. Students select at least one area of concentration within the major. Students are encouraged to pursue a complimentary minor.

### Behavioral Science Major (44 units) BA

#### Core Courses (32 units)

##### Lower Division Requirements

ANT	225	Cultural Anthropology
PSY	213	General Psychology
SOC	113	Introduction to Sociology

##### Upper Division Requirements

ANT	430	Culture and Personality
ANT	325	Physical Anthropology or PSY 473 Psychophysiology
PSY	322	Theories of Personality
SOC	381	Social Theory
SOC	383	Statistical Techniques in Behavioral Science
SOC	385	Methods of Research
SOC	390	American Social and Political Institutions

#### Concentration Courses (12 units)

Students must complete all of the prescribed courses listed in one of the following concentrations:

Christian Behavioral Science; Life-Span Development; Research in Psychology; Social Work; General Behavioral Sciences or Psychology

#### Concentrations

##### Christian Behavioral Science

CBS	303	Marriage and the Family in the Christian Community
CBS	333	Integration of Behavioral Sciences and Theology
CBS	410	Theology as a Behavioral Science
CBS	423	Models of Christian Counseling

##### Life-Span Development

SWK	320	Human Behavior in the Social Environment I or PSY 305 Developmental Psychology: Child
SWK	321	Human Behavior in the Social Environment II or PSY 315 Developmental Psychology: Adolescence
PSY	443	Social Psychology
PSY	453	Psychology of Learning

##### Research in Psychology

For information on this concentration, see the Dean of the School of Behavioral Sciences

##### Social Work \*

SWK	300	Introduction to Social Work
SWK	320	Human Behavior and the Social Environment I
SWK	321	Human Behavior and the Social Environment II
SWK	330	Social Work Issues and Policy

\*The courses for this concentration are only available in the evening schedule. Traditional day students should consult the Dean of the School of Behavioral Sciences for scheduled offerings.

##### General Concentration in Behavioral Sciences or Psychology

General Concentration in Behavioral Sciences or Psychology

Twelve (12) units of upper-division Psychology or Behavioral Science not previously taken. (ANT, CBS, PSY, SOC, SWK)

SAMPLE COURSE PLAN  
**BEHAVIORAL SCIENCE**

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

**Freshman Year**

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Foreign Language II*	3
	Foreign Language I*	3	ART/MUS	Art/Music *	3
ANT 225	Cultural Anthropology	3	ENG 123	Intermediate Composition*	3
CST	Christian Studies*	3	MAT 115	Intermediate Algebra*	3
ENG 113	Composition*	3	PSY 213	General Psychology	3
POL	Political Science*	3			15
		<u>16</u>			

**Sophomore Year**

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3	ENG	English*	3
CIS	Technology Course*	3	POL	Political Science*	3
HIS	US History*	3		Elective	3
PHI	Philosophy*	3		Lab Science*	4
SOC 113	Introduction to Sociology	3	PSY 322	Theories of Personality*	3
		<u>15</u>			16

**Junior Year**

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	3
	Concentration Course	3	CST	Christian Studies*	3
COA	Communication Arts*	3		Concentration Course	3
SOC 381	Social Theory*	3	SOC 385	Methods of Research	4
SOC 383	Statistical Techniques in Behavioral Science	4	SOC 390	Social and Political Institutions	3
		<u>16</u>			16

**Senior Year**

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	3
	Elective	3		Elective	2
HIS	History*	3		Science or Kinesiology*	4
	Concentration Course	3		Concentration Course	3
PSY 473	Psychophysiology	3	ANT 430	Culture and Personality	3
		<u>15</u>			15

\*Denotes possible general education course.

**Behavioral Science Minor (21 Units)**

- PSY 322 Theories of Personality  
 SOC 381 Social Theory  
 SOC 390 American Social and Political Institutions

Twelve (12) units of Upper Division Behavioral Science\*

\*Minor students may use elective units toward a Departmental Concentration.

*Note: ANT 225 or SOC 113 and PSY 213 are prerequisites for the Behavioral Science Minor.*

Courses beginning with the prefix CBS are listed in the Christian Behavioral Science section of this catalog.

Courses beginning with the prefix PSY are listed in the Psychology section of this catalog.

Courses beginning with the prefix SOC are listed in the Sociology section of this catalog.

**Behavioral Science Coursework**

- ANT 225 Cultural Anthropology (3) M** Fall, Spring  
 A general survey of Cultural Anthropology as a social science, including cultural factors that affect human behavior. Topics include language, kinship, art, religion, subsistence, and cultural change. This course or SOC113 is a prerequisite for all other courses in Sociology or Anthropology with the exception of SOC113.
- ANT 325 Physical Anthropology and Archaeology (3) M**  
 A general survey of Physical Anthropology, including genetics, human variability, primatology and fossil man with special emphasis on the creation/evolution controversy. Methods and techniques of archaeology are also taught as they relate to both physical and cultural anthropology.
- ANT 430 Culture and Personality (3) M** Fall, Spring  
 An examination of the interaction between personal patterns of behavior and social influences; consideration of the environment/heredity issue in human life.
- SWK 300 Introduction to Social Work (3) M** Evening College  
 An introduction to the knowledge, values, ethics, skills, systems, and settings of generalist social work practice. An historic overview of political, economical, and cultural factors that influence the profession. This course is a prerequisite for all other courses in Social Work.
- SWK 320 Human Behavior and the Social Environment I (3) M** Evening College  
 A study from a systems perspective of how the interaction of cultural, biological, psychological, social, and environmental influences promote or deter the development of individuals from birth to adolescence. Attention is given to the range of social systems in which people live. The impact of social and economic forces, oppression, gender, and class on human adaptation will be examined as they relate to client situations. Prerequisite: SWK 300.
- SWK 321 Human Behavior and the Social Environment II (3) M** Evening College  
 A study from a systems perspective of how the interaction of cultural, biological, psychological, social, and environmental influences promote or deter the development of individuals from young adulthood through old age to death. Attention is given to the range of social systems in which people live. The impact of social and economic forces, oppression, gender, and class on human adaptation will be examined as they relate to client situations. Prerequisite: SWK 300.
- SWK 330 Social Work Issues and Policy (3)** Evening College  
 A basic introduction to social policy which will include historic and current trends of social welfare services. Emphasis will be given to the role of social policy in helping or deterring people in the maintenance or attainment of well-being, and the impact of social policy on social work practice. Policy formation and analysis in the context of American political process will be examined. Specific policy areas to be addressed include: income maintenance, housing, health, child welfare, aging, and economic and social justice. Prerequisite: SWK 300.

**Bible (see Christian Studies)**

## SAMPLE COURSE PLAN

# BIOLOGY

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Foreign Language II*	3
	Foreign Language I*	3	ENG 123	Intermediate Composition*	3
ENG 113	Composition*	3	BIO 114	General Botany w/ Lab	4
MAT 145	Mathematical Methods in the Natural Sciences	3	BIO 148	General Biology II w/ Lab	4
BIO 146	General Biology I w/ Lab	4			<u>14</u>
		<u>14</u>			

### Sophomore Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
PHI	Philosophy*	3	BIO 200	Microbiology w/ Lab	4
CIS	Technology Course*	3	CST	Christian Studies*	3
MAT 144	Mathematical Statistics	3	CHE 125	General Chemistry II w/ Lab	4
CHE 115	General Chemistry I w/ Lab	4	PHY 224	Physics for Scientists and Engineers II w/ Lab	4
PHY 214	Physics for Scientists and Engineers I w/ Lab	4			<u>15</u>
		<u>17</u>			

### Junior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
ENG	English*	3	CST	Christian Studies*	3
BEH	Behavioral Science*	3	BIO 313	Genetics w/ Lab*	4
COA	Communication Arts*	3	BIO	Upper Division Biology	4
BIO 344	Vertebrate Physiology w/ Lab	4	CHE 352	Organic Chemistry w/ Lab	4
CHE 351	Organic Chemistry w/ Lab	4			<u>15</u>
		<u>17</u>			

### Senior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
ART/MUS	Art/Music*	3	CST	Christian Studies*	3
HIS	US History*	3	POL	Political Science*	3
BEH	Behavioral Science*	3	BIO 302	Ecology*	3
BIO 330	Cell and Molecular Biology w/ Lab	4	BIO 324	Embryology w/ Lab	4
BIO 400	Invertebrate Zoology w/ Lab	4	HIS	History*	3
		<u>17</u>			<u>16</u>

\*Denotes possible general education course.

## BIOLOGY

This Biology program provides the core curricular needs for the life sciences, and prepares its majors for the pursuit of graduate studies, professional studies, teaching at the secondary level, or research in the biological sciences.

### Biology Major (72 units) BS

#### Lower Division Requirements

BIO 114 General Botany with Lab  
 BIO 146 General Biology I with Lab  
 BIO 148 General Biology II with Lab  
 BIO 200 Microbiology with Lab

CHE 115 General Chemistry I with Lab  
 CHE 125 General Chemistry II with Lab

PHY 214 Physics for Scientists and Engineers I with Lab  
 PHY 224 Physics for Scientists and Engineers II with Lab

MAT 145 Mathematical Methods in the Natural Sciences or MAT 245 Analytical Geometry and Calculus

#### Upper Division Requirements

BIO 302 Ecology  
 BIO 313 Genetics with Lab  
 BIO 324 Embryology with Lab  
 BIO 330 Cell and Molecular Biology with Lab  
 BIO 344 Vertebrate Physiology with Lab  
 BIO 400 Invertebrate Zoology with Lab

Four (4) units Upper Division Biology Electives

CHE 351 Organic Chemistry I with Lab  
 CHE 352 Organic Chemistry II with Lab

\*MAT 144 Mathematical Statistics is also recommended for all

### Biology Minor (32 units)

#### Lower Division Requirements

BIO 114 General Botany with Lab  
 BIO 146 General Biology I with Lab  
 BIO 148 General Biology II with Lab  
 BIO 200 Microbiology with Lab

#### Upper Division Requirements

Sixteen (16) upper division units in Biology

### Pre-Biomedical Sciences Curriculum

#### Required Courses

BIO 146 General Biology I with Lab  
 BIO 148 General Biology II with Lab  
 CHE 115 General Chemistry I with Lab  
 CHE 125 General Chemistry II with Lab  
 CHE 343 Biochemistry with Lab  
 CHE 351 Organic Chemistry I with Lab  
 CHE 352 Organic Chemistry II with Lab  
 PHY 214 Physics for Scientists and Engineers I with Lab  
 PHY 224 Physics for Scientists and Engineers II with Lab  
 MAT 245 Analytical Geometry and Calculus I\*

\*MAT144 and MAT145 may provide review necessary for success in MAT245.

## Biology

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### Recommended Courses

BIO	153	Anatomy and Physiology I with Lab
BIO	163	Anatomy and Physiology II with Lab
BIO	301	Histology and Cytology with Lab
BIO	313	Genetics with Lab
BIO	400	Invertebrate Zoology with Lab
BIO	412	Special Topics: MCAT Prep II - Senior Review of Biological Sciences
PSC	401	Special Topics: MCAT Prep I - Senior Review of Physical Sciences

### Optional Courses:

MAT	145	Mathematical Methods in the Natural Sciences
BIO	173	Medical Terminology
BIO	316	Comparative Anatomy with Lab
BIO	324	Embryology with Lab
BIO	326	Parasitology with Lab

Courses beginning with the prefix CHE are listed in the Chemistry section of this catalog.

Courses beginning with the prefix MAT are listed in the Mathematics section of this catalog.

Courses beginning with the prefix PHY are listed in the Physics section of this catalog.

Courses beginning with the prefix PSC are listed in the Physical Science section of this catalog.

## Biology Coursework

BIO 114	<b>General Botany with Lab (4)</b> A study of the physiology, morphology, reproduction, and a survey of the plant kingdom, including fungi, algae, liverworts, mosses, ferns, gymnosperms and angiosperms. Emphasis will be placed on the development, reproduction and the relevance of plants to humans. Lecture (3 units) and required laboratory (1 unit). Additional lab fee.	Spring (odd years)
BIO 143	<b>Principles of Biology (3)</b> An introductory course in biological principles intended for non-majors. Emphasis on scientific method; chemistry of life; interpretation of data; morphology and physiology of animals and plants; genetics; and current biological problems. Meets the general education requirement for natural sciences.	Fall, Spring
BIO 143L	<b>Principles of Biology Lab (1)</b> Laboratory exercises in biology emphasizing basic scientific principles used in biology. Additional lab fee. Pre or Co-requisite: BIO 143.	Fall, Spring
BIO 146	<b>General Biology I with Lab (4)</b> Topics covered include cell structure and function, genetics, reproduction and development of animal systems. Lecture (3 units) and required laboratory (1 unit). Additional lab fee.	Fall
BIO 148	<b>General Biology II with Lab (4)</b> Includes organismal biology of animals and plants, their behavior, ecology, evolution and adaptations. Lecture (3 units) and required laboratory (1 unit). Additional lab fee.	Spring
BIO 153	<b>Anatomy and Physiology I with Lab (4)</b> This course is designed for professional nursing and general college students. Included are a general survey of human histology and the study of structure and function of organ systems of the human body, including the integumentary, skeletal, muscular, endocrine and nervous systems. Structure and function of sensory organs are also included in the course. Correlated by laboratory experience and demonstration. Lecture (3 units) and required laboratory (1 unit). Additional lab fee.	Fall
BIO 163	<b>Anatomy and Physiology II with Lab (4)</b> A continuation of BIO 153 (Anatomy and Physiology I). Included is the study of structure and function of the circulatory (blood, heart, blood vessels and circulation), lymphatic, immune, respiratory, urinary and reproductive systems. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prior completion of BIO153 is recommended.	Spring
BIO 173	<b>Medical Terminology (3) I</b> The analysis of the Greek and Latin components of medical and biological terms with the objective of developing skills in word recognition and word building.	Fall (even years)
BIO 200	<b>Microbiology with Lab (4)</b> A general survey of microorganisms with an emphasis on bacteria. The study includes morphologic characteristics, growth, reproduction, metabolism, genetics and taxonomy of bacteria; a general survey of viruses, fungi, protozoans and algae; and microbiology of food, water, soil and industry. Mechanisms of pathogenesis and control of microorganisms of human relevance will also be introduced. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 143, 146. Recommended: High school Chemistry or CHE 115.	Spring (even years)
BIO 300	<b>Microtechnique with Lab (4)</b> Covers the basic and standard histological procedures applicable to animal tissues and whole mounts. Histochemistry of different stains and fixatives are discussed. Care and use of Rotary Microtome is taught. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146, 153.	

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BIO 301	<b>Histology and Cytology with Lab (4)</b> A microscopic study of tissues and organs of animals and the fine structure of the cell. Laboratory includes some instruction and practice in preparing microscopic slides. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146.	Spring (odd years)
BIO 302	<b>Ecology (3)</b> The study of the interrelations of plants and animals in relation to the environment. Field study and local ecology are emphasized. Prerequisite: BIO 114, 143, 146.	Spring (even years)
BIO 313	<b>Genetics with Lab (4)</b> The principles of genetics including Mendelian, nature of genetic materials, chromosome mechanics, genetic recombination, and gene action. Emphasis will be placed on the transmission of genetic factors. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: 3 units of Biology.	Spring (odd years)
BIO 316	<b>Comparative Anatomy with Lab (4)</b> A comparative study of the functional anatomy of the vertebrates; laboratory dissection of representative vertebrates (spiny dogfish, mud puppy, cat). Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 148.	Fall (odd years)
BIO 323	<b>History and Philosophy of Science (3) I, M</b> A study of the developments, philosophy, and concepts of science and the contributions of great scientists. Focus is based on issues related to the Bible and religious world views. Emphasis is placed on biology and chemistry. Cross-listed with PSC 323.	
BIO 324	<b>Embryology with Lab (4)</b> Descriptive and experimental study of the vertebrate embryonic development. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146.	Spring (even years)
BIO 326	<b>Parasitology with Lab (4)</b> Provides a general information study of the parasites of man and animals. Morphology, life-cycle, physiology, and ecology of the parasites are emphasized. Epidemiology, endemism, and pathology are covered. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146.	Fall (even years)
BIO 330	<b>Cell and Molecular Biology with Lab (4)</b> An examination of the structure, ultrastructure, organization, and functions of cells, with emphasis on bioenergetics, membranes, organelles, genes and gene regulation, genetic control of cell division and differentiation, structure and function of biological macromolecules, particularly nucleic acids and proteins. Mechanisms of DNA replication and repair, transcription and translation will be studied, in addition to bacteriophage and eukaryotic virus biology, mobile genetic elements and genetic engineering. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146 or 148. Recommended: CHE125.	Fall (odd years)
BIO 344	<b>Vertebrate Physiology with Lab (4)</b> Principles of physiology and the function of vertebrate organ systems with emphasis on human. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisites: BIO 148, CHE 115.	
BIO 399	<b>Independent Study (3)</b> An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.	
BIO 400	<b>Invertebrate Zoology with Lab (4)</b> Particular attention is given to taxonomy, morphologic adaptations, ecology, reproduction, and evolutionary relationships of invertebrates. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146 or 148.	Fall (odd years)
BIO 412	<b>Topics in Biology (1-4)</b> This class deals with research projects and topics of current or historical interest which are not normally covered in other established courses. Content variable from year to year.	
MSC 120	<b>Marine Science with Lab (4)</b> A consideration of the sea as a biological environment, of the biota, and of the interrelationships existing between marine organisms and the physical, chemical, and biological aspects of their environments. The course provides a field and laboratory course emphasizing identification and life histories of marine organisms. Does not meet the science/lab requirement for Liberal Studies waiver. Lecture (3 units) and required laboratory (1 unit). Lab fee: See the Financial Information Section.	Fall, Spring
MSC 412	<b>Topics Marine Science (1-4)</b> This class deals with research projects and topics of current or historical interest which are not normally covered in other established courses. Content variable from year to year.	

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SAMPLE COURSE PLAN

## BUSINESS ADMINISTRATION

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Foreign Language II*	3
	Foreign Language I*	3	ENG 123	Intermediate Composition*	3
ENG 113	Composition*	3	MAT 115	Intermediate Algebra	3
ART/MUS	Art/Music*	3	BUS 218	Macroeconomics	3
KIN	Kinesiology*	1	COA	Communication Arts*	3
CIS 265	Information Systems Essentials*	3			<u>15</u>
		<u>14</u>			

### Sophomore Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	2	ENG	English*	3
BEH	Behavioral Science*	3	CST	Christian Studies*	3
HIS	US History*	3		Lab Science*	4
POL	Political Science*	3	BUS 301	e-Business Fundamentals	3
MAT 133	College Algebra	3	BUS 264	Principles of Accounting II	3
BUS 254	Principles of Accounting I	3			<u>16</u>
		<u>17</u>			

### Junior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	2	CST	Christian Studies*	3
BEH	Behavioral Science*	3	BUS	Concentration Course	3
BUS 303	Business Finance	3	BUS 463	Business and Organizational	
BUS 337	Administration Based on			Management	3
	Biblical Principles	3	BUS 313	Microeconomics	3
BUS 333	Principles of Marketing	3	BUS 340	Management Science	3
BUS 315	Business Statistics	3			<u>15</u>
		<u>17</u>			

### Senior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
PHI	Philosophy*	3	KIN	Kinesiology*	3
HIS	History*	3	CST	Christian Studies*	3
BUS	Concentration Course	3	BUS	Concentration Course	3
BUS 358	Fundamentals of Business Law	3	BUS 485	Business Policy and Strategy	3
BUS	Concentration Course	3	BUS 433	International Economics and	
		<u>15</u>		Marketing	3
					<u>15</u>

\*Denotes possible general education course.



## BUSINESS ADMINISTRATION

The Business Administration major prepares students for careers in marketing, accounting, management, information systems and e-business. Students select at least one concentration within the major and are encouraged to seek internship opportunities when possible.

### Business Administration Major (57 units) BS

#### Core Courses (45 units)

##### Lower Division Courses

BUS	218	Macroeconomics
BUS	254	Principles of Accounting I
BUS	264	Principles of Accounting II
CIS	265	Information Systems Essentials

##### Upper Division Courses

BUS	301	e-Business-Fundamentals* (or BUS 319 Intermediate Accounting II**)
BUS	303	Business Finance (or BUS 318 Intermediate Accounting I**)
BUS	313	Microeconomics
BUS	315	Business Statistics
BUS	333	Principles of Marketing
BUS	337	Administration Based on Biblical Principles
BUS	340	Management Science
BUS	358	Fundamentals of Business Law
BUS	433	International Economics and Marketing
BUS	463	Business and Organizational Management
BUS	485	Business Policy and Strategy

\*required for students completing an e-Business Concentration

\*\*required for students completing an Accounting Concentration

#### Concentration Courses (12 units)

Students must complete at least twelve (12) units in one of the following concentrations:

Accounting; e-Business; Information Systems; Management; Marketing

#### Concentrations

##### Accounting (select 12 units from the following)

BUS	310	Cost Accounting
BUS	321	Governmental and Non-profit Accounting
BUS	371	Accounting Information Systems
BUS	410	Auditing
BUS	418	Advanced Accounting
BUS	453	Federal Income Tax Accounting
BUS	491	Internship in Business

##### e-Business (select 12 units from the following)

BUS	302	e-Business – Finance
BUS	332	e-Business – Marketing
BUS	338	e-Business – Purchasing
BUS	342	e-Business – Human Resource Management
BUS	491	Internship in Business

##### Information Systems (select 12 units from the following)

CIS	268	Computer Programming Languages
CIS	367	Database Management Systems
CIS	369	Intermediate Computing
CIS	370	Systems Analysis
CIS	465	Advanced Computer Applications
BUS	491	Internship in Business

## Business Administration

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### Management (select 12 units from the following)

BUS	330	Business and Organizational Behavior
BUS	343	Human Resource Management
BUS	357	Small Business Management
BUS	435	Leadership in Organizations
BUS	456	Business Communication
BUS	491	Internship in Business
BUS	493	Church Administration I
BUS	494	Church Administration III

### Marketing (select 12 units from the following)

BUS	332	e-Business – Marketing
BUS	338	e-Business - Purchasing
BUS	357	Small Business Management
BUS	443	Sales and Advertising Management
BUS	456	Business Communications
BUS	458	Consumer Behavior
BUS	491	Internship in Business

## Business Administration Minor (30 units)

### Lower Division Courses

BUS	218	Macroeconomics
BUS	254	Principles of Accounting I
BUS	264	Principles of Accounting II
CIS	265	Information Systems Essentials

### Upper Division Courses

BUS	333	Principles of Marketing
BUS	337	Administration Based on Biblical Principles
BUS	358	Fundamentals of Business Law
BUS	433	International Economics and Marketing
BUS	463	Business and Organizational Management
BUS	485	Business Policy and Strategy

Courses beginning with the prefix CIS are listed in the Information Systems Management section of this catalog.

## Computer Certificate (see Information Systems Management)

## Church Business Certification

The National Association of Church Business Administration (NACBA) has approved two seminars held at California Baptist University to fulfill requirements for professional certification as a Fellow in Church Business Administration (FCBA). Certification requirements include:

- Two major seminars, each ten (10) days in length
- A project in church administration
- Three years' work experience as a Church Business Administrator or related finance and administrative church position
- Active NACBA membership for one year at time of certification
- Completion of administration procedures as required by NACBA

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**Business Administration Coursework**

BUS 218	<b>Macroeconomics (3)</b> This course offers a common sense approach to economics, covering basic economic laws and how they apply to our world and everyday life. The course focuses on the overall economy and economic theories that offer explanations for its fluctuations and changes. Also, the course is designed to give the student a sufficient grounding in the terminology, basic concepts, and issues of economics to stimulate interest in further study and provide background in business.	Fall, Spring
BUS 254	<b>Principles of Accounting I (3)</b> An introduction to financial accounting, involving its basic structure, the accounting cycles for service and merchandising enterprises, assets, liabilities, and accounting systems. Prerequisite: Sophomore status or high school accounting.	Fall
BUS 264	<b>Principles of Accounting II (3)</b> This course has an emphasis on managerial accounting involved with corporations, control accounting, and decision making. Prerequisite: BUS 254.	Spring
BUS 301	<b>e-Business – Fundamentals (3) I</b> An introduction to e-Business management and leadership principles, theories on managing businesses in the electronic information age. Presentation of problems and solutions applicable to new, expanding, and maturing businesses. An introduction to electronic business applications, Internet and Web commerce to include security issues, electronic payment, marketing, sales and promotion, purchasing and support activities, financial electronic transactions, electronic data exchanges, International business environments, legal issues, and understanding the ethical implications of information technology applications.	Spring
BUS 302	<b>e-Business - Finance (3) I</b> An introduction to electronic transactions and services applicable to finance, payment systems, electronic cash, security, electronic wallets, credit transactions, smart cards, electronic funds transfers, payroll deposits using electronic funds, Internet transactions, electronic credit, billing, payment flows, loan applications and consumer funding, risk taking, and control mechanisms.	Spring (odd years)
BUS 303	<b>Business Finance (3)</b> This course provides an introduction to the principles of financial management. It includes an overview of financial management, financial analysis and control, capital investment decisions, raising funds and cost of capital, sources of long-term funds and cash management principles. Prerequisite: BUS 254 or 347.	Fall
BUS 310	<b>Cost Accounting (3)</b> This course covers budgeting, standard costs, analysis of variances, job order and process accounting, profit centers, capital budgeting, and managerial controls. Recommended for the CPA career. Prerequisite: BUS 264.	Fall (odd years)
BUS 313	<b>Microeconomics (3)</b> This course is a survey of microeconomics analysis, price theory, market structures, analysis of the firm, and current microeconomic problems. It is recommended for students planning to do graduate study in business or planning to take further upper-division economic courses. Prerequisite: BUS 218.	Spring
BUS 315	<b>Business Statistics (3) I</b> This course includes the assembling and presentation of statistical data, probability distributions, sampling techniques, and statistical analyses. A project with practical problem solving is required. Prerequisites: CIS 265 or MAT Competency and an Excel Applications exam.	Fall
BUS 318	<b>Intermediate Accounting I (3)</b> A comprehensive and in-depth coverage of accounting principles. The course is for accounting majors or students wanting a solid understanding of accounting. The accounting cycle steps are reviewed and more complex accounting problems are presented. Topics include cash, short-term investments, accounts receivable, inventories, liabilities, statement of cash flows, revenue recognition, and debt financing. Prerequisite: BUS 264.	Fall
BUS 319	<b>Intermediate Accounting II (3)</b> This course has an emphasis on property, equipment, intangible assets, corporations, long-term investments in equity securities, long-term liabilities, accounting for pensions, leases, error corrections, analysis of financial statements, income taxes and financial reporting. Prerequisite: BUS 318.	Spring

## Business Administration

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BUS 321	<b>Governmental and Non-profit Accounting (3)</b> Covers municipal, school, university, hospital, church, and other forms of governmental and non-profit organizational accounting. Types of funds discussed are general, revenue, capital projects, enterprise, debt service, and others. Recommended for the CPA career. Prerequisite: BUS 264.	Spring (even years)
BUS 323	<b>Family Financial Management (3)</b> Covers budgeting, credit buying, borrowing, saving, insurance, buying a home, taxes, investment, estate planning, retirement and consumer economics.	Fall (odd years)
BUS 330	<b>Business and Organizational Behavior (3) I</b> This is a study of behavior as it applies to business and management. Such issues as motivation, work behavior, decision making, productivity, leadership, job design, quality of work life, change and personal development are studied. This course focuses on the human factor as it applies to business enterprises.	Fall
BUS 332	<b>e-Business – Marketing (3) I</b> An introduction to electronic marketing through the use of case studies, problems and solutions applicable to marketing of products and services are presented through case studies. Topics related to the electronic or e-business based marketing system, emerging technology, and communication processes applicable to consumers and business to business transactions, distribution systems, business strategy, management, and political, legal and ethical environments.	Fall (even years)
BUS 333	<b>Principles of Marketing (3)</b> A study of the marketing functions, channels of distribution, selling, advertising, distribution, and marketing management for both retail and industrial businesses.	Fall
BUS 337	<b>Administration Based on Biblical Principles (3) I</b> This course includes a strong emphasis on integrating the Bible and management. Key biblical principles of business and administration are studied. Many of these principles have been researched from successful business leaders and administrators.	Fall
BUS 338	<b>e-Business – Purchasing (3) I</b> An introduction to purchasing, logistics and support activities, electronic data interchange, emerging business standards, value added networks, Internet EDI activities, supply chain management and technology related to the supply chain, enterprise resource planning, business-to-business commerce (B2B), and management information software.	Fall (odd years)
BUS 340	<b>Management Science (3)</b> A quantitative approach to managerial decision-making including linear programming, decision analysis, transportation and assignment problems, market analysis, queuing theory, game theory, and simulations. Prerequisites: Statistics and either CIS 265 or MAT Competency and an Excel Applications exam.	Spring
BUS 342	<b>e-Business – Human Resource Management (3) I</b> An introduction to electronic applications needed to meet the globalization influence on human resource management through the use of information technology and specific electronic business programs to include PeopleSoft and Abra. Impact of information technology on managing people, intellectual capital, training and education programs, controlling cost, personnel recruiting and retention, and transnational policies and strategies applicable to HRM activities.	Spring (even years)
BUS 343	<b>Human Resource Management (3)</b> This is a survey of the principles and practices involved in supervising employees and administering personnel programs. It includes the study of human resource planning; recruitment; selection; training and development; and compensation and benefits.	Spring (odd years)
BUS 347	<b>Financial Accounting I (3)</b> A study of accounting principles relating to non-current assets and liabilities emphasizing the measurement and valuation of property, plant and equipment, other long-term assets, and current and long-term liabilities. Emphasis is also placed on the accounting aspects of the operations of sole proprietorships, partnerships and corporations.	Evening College
BUS 348	<b>Financial Accounting II (3)</b> A continuation of the study of accounting principles relating to non-current assets and liabilities emphasizing the measurement and valuation of property, plant and equipment, other long-term assets, and current and long-term liabilities. Emphasis is also placed on the accounting aspects of the operations of sole proprietorships, partnerships and corporations. Prerequisite: BUS 347	Evening College
BUS 357	<b>Small Business Management (3)</b> This is a practice-oriented course presenting techniques and methods used in day-to-day management of the small business enterprise. Special emphasis is given to entrepreneurship and the growing significance of computers in the workplace.	Spring

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BUS 358	<b>Fundamentals of Business Law (3)</b> This course covers the law of sales, employment, contracts, negotiable instruments, agency and partnerships, corporations, insurance, real and personal property, estates, and bankruptcy.	Fall
BUS 371	<b>Accounting Information Systems (3) I</b> A study of accounting and processing controls for automated accounting systems, and developing and implementing an automated accounting system. Prerequisites: CIS 265, BUS 264.	Fall (even years)
BUS 399	<b>Independent Study (3)</b> This course provides for individual study, seminar, and internship approaches to the study of business. Experimental education is encouraged. Student consulting to small businesses is often undertaken.	As offered
BUS 400	<b>Special Topics in Business (3)</b> This course offers a concentration upon a specific topic in the field of business. The topic varies by semester. It may be taken multiple times with change in topic for a maximum of 12 units.	As offered
BUS 410	<b>Auditing (3)</b> Auditing technique and report preparations. Recommended for the CPA career. Prerequisite: BUS 264.	Spring (odd years)
BUS 418	<b>Advanced Accounting (3)</b> Partnerships, installment sales, consignments, home office and branch relationships, business combinations, receiverships, estates and trusts. Recommended for the CPA career. Prerequisite: BUS 319.	Fall
BUS 424	<b>Organizational Training and Development (3)</b> This course is designed to introduce the student to the training and development responsibilities of the Human Resource Management (HR) department of the company. Key organizational development and training principles for successful businesses and their administration are studied. Students will also learn several models or systems for instructional design work. Many of these principles have been researched from successful businesses and will be presented throughout the course and may be presented by experts in their field of organizational development and training.	Evening College
BUS 425	<b>Benefits and Compensation (3)</b> This course is a survey of compensation programs as applied to the various segments, functions, and levels of the organization work force, including legal provisions. It deals with job evaluation and analysis techniques relating job performance to compensation, wages and bonus incentive plans, and the value and utilization of wage and salary surveys. It explores the relationship between wage and salary administration and benefit planning. Finally, the course provides each student with an experiential opportunity to develop the skills necessary to design and understand a basic compensation program for an organization.	Evening College
BUS 433	<b>International Economics and Marketing (3) I</b> This is a critical examination of free trade and protectionist theory and practice and discussion of the recent developments in the international area. (The international business summer study abroad program may be taken in lieu of this course.) Prerequisite: BUS 218.	Spring (even years)
BUS 435	<b>Leadership in Organizations (3)</b> This course examines the basic concepts, theories, nature and practices of leadership and leadership behavior. A major assumption of the course content is that there is a difference between management and leadership, a difference succinctly characterized in the observation. "Lead people; manage things." An emphasis on integrating biblical principles and leadership will also be studied. Real-world applications are done through extensive case studies.	Fall (odd years)
BUS 443	<b>Sales and Advertising Management (3)</b> Covers the selection, training, and supervision of salespersons, sales organization, sales forecasting, and management of the sales force. Special unit on advertising and its effect on sales.	Spring (odd years)
BUS 453	<b>Federal Income Tax Accounting (3)</b> Covers the theory of tax accounting with practical applications to individuals, proprietorships, partnerships, corporations, and fiduciary organizations. Recommended for the CPA career. Prerequisite: BUS 318.	Spring (odd years)
BUS 456	<b>Business Communications (3) I</b> Emphasis on the numerous methods and understanding needed for effective communications. Verbal and nonverbal facets are studied as well as motivation and appeal, oral and written reports.	Spring (even years)

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## **Business Administration**

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- BUS 458 Consumer Behavior (3)** **Spring (even years)**  
A focus on the individual buyer's role in the marketing system; retail operation and how the needs and wants of the buyers are met in a market-oriented system; importance of product image, brand package influence, and store image in influencing consumer purchases.
- BUS 463 Business and Organizational Management (3) I, M** **Spring**  
This course is the study of management theories and the functional concepts of leadership, planning, and decision making. Special emphasis is placed on quality issues, globalism, diversity, ethics, productivity, motivation, skill development, and human resource management. An emphasis on integrating biblical principles and leadership will also be studied.
- BUS 475 Project and Team Management (3) I** **Fall (odd years)**  
This course focuses both on general management theory and specific project and team practices useful in the rapidly shifting environment of information technology. Particular emphasis is given to the range of diverse techniques required to meet the challenges of managing teams to the successful completion of information technology projects in the contemporary workplace. A comprehensive project will be completed in a group setting using Project Management theory and techniques.
- BUS 485 Business Policy and Strategy (3)** **Spring**  
This is an integrative study of senior management functions using advanced case analysis, focusing on general management and decision making. Topics include setting objectives; implementing, supporting, and controlling organization-wide policies; developing strategies to achieve objectives; setting standards for measuring performance; evaluating and reformulating policies in response to change; fulfilling leadership responsibilities. This is the capstone course for business majors and should be taken in their last semester. Prerequisite: Seniors only.
- BUS 491 Internship in Business (3)** **Spring**  
Under faculty supervision, the student will be assigned to a business or non-profit organization in an emphasis area (Accounting, Information Systems, Marketing, Management). This is an opportunity for field experience in applying business principles. Prerequisite: consent of the Dean of the School of Business.
- BUS 492 Internship in Business (3)** **As offered**  
Second term for students who want to develop their practical business knowledge further under faculty supervision. This class will offer field experience in all areas of business. Prerequisite: BUS 491 and consent of the Dean of the School of Business.
- BUS 493 Church Administration I (3) I** **Summer (even years)**  
A study of the various facets of church administration including human resource management, multiple staff development, information systems management, congregational leadership development, property management, and stewardship and financial management. An intense broad-coverage course for those involved in the ministry and business administration of the church.
- BUS 494 Church Administration II (3) I** **Summer (odd years)**  
A study of the various facets of church administration including Christian perspectives and theology, church accounting, legal and tax matters, polity, time management, and strategic planning management. An intense broad-coverage course for those involved in the ministry and business administration of the church.
- Church Marketing and Public Relations (3) I** **Evening College**  
This course will focus on developing a working knowledge of marketing and its component parts as they may be applied to churches. Emphasis will be placed on understanding the marketing process and applying marketing principles to real church settings. Course content will include market research, marketing plan development, implementation and evaluation, advertising and public relations as a means to communicate the marketing message.
- Construction Economics (3)** **Evening College**  
This course provides a fundamental knowledge of the various aspects of construction economics. Equipment costs (depreciation and owning vs. leasing), operating costs, financial planning, and project cost control will be examined. Basic project control theory will be discussed focusing on goal identification, measurement of results, analysis and adjustment, and result reports. Management of resources (labor, equipment, space, and cash) and network schedules will be discussed as they relate to optimizing for each activity. Finally, measures to compile, monitor, and update project information relative to the project's budget and schedule will be explored. Prerequisite: Seniors only.
- Construction Management (3)** **Evening College**  
This course provides a broad overview of the construction management process, including the construction manager's role and responsibilities. Analysis of the construction industry, including the design professionals and major agencies with which a manager must work will be covered. The construction contract, plans, specifications, and bidding documents will also be discussed. Construction safety, planning, and scheduling fundamentals will be examined.

<b>Construction Methods (3)</b>	<b>Evening College</b>
This course seeks to provide a foundation of understanding for the various construction methods and materials which are used in the construction process. The fundamentals of earthmoving, foundations, concrete construction and form design, wood construction, steel construction and masonry construction will be discussed.	
<b>Estimating Fundamentals (3)</b>	<b>Evening College</b>
This course addresses the subject of estimating. It looks at the reasons why estimates are an important project management tool and explores the different types of estimates that are used. Conceptual estimates as they relate to square foot estimating will be discussed. Assembly estimating and detailed estimating will also be examined.	
<b>Governmental Agencies (3)</b>	<b>Evening College</b>
A study of the relationship between government, transportation agencies and the private sector in the field of transportation. The objective of this course is to introduce government's role in the transportation industry and to promote knowledge about its relationship to transportation agency operations. The role government legislation plays in defining parameters for the transportation industry will also be covered.	
<b>Human Resource Law and Labor Relations (3)</b>	<b>Evening College</b>
This course is designed to introduce the student to specific areas of human resources law and the field of labor relations.	
<b>Merchandising (3)</b>	<b>Evening College</b>
A study of the principles and practices of fashion promotion, including supervised experience working with visual merchandising and fashion related events using merchandise from retail stores.	
<b>Operations Management (3)</b>	<b>Evening College</b>
To objective of this course is to provide the student with an overall understanding of different types and phases of the manufacturing process, production systems, quality control techniques and operations technology to improve an organization's productivity, efficiency and bottom line through the application of business principles. Operations management includes a blend of topics from accounting, industrial engineering, project management, management science, and statistics.	
<b>Purchasing and Supply Chain Management (3)</b>	<b>Evening College</b>
This course combines a managerial perspective of the core tasks and challenges required to effectively manage the purchasing and supply chain function. Purchasing and supply management techniques and models are covered to be in compliance with the company's strategic perspective. This course identifies the contributions that purchasing and supply management can make to corporate and business strategies, through the development of integrated procurement and sourcing strategies.	
<b>Retail Operations (3)</b>	<b>Evening College</b>
The objective of this course is to instill an appreciation and an understanding of the institutional, operational, financial and marketing aspects of retailing. The student should be in a position to consider an entry-level position in a retail organization upon completion of this course OR be in a better position to market/sell to a retail firm.	
<b>Transportation Finance (3)</b>	<b>Evening College</b>
A focused treatment of financial and accounting practices for transportation professions at all levels with a balance of theory and applied science. The objective of this course is to promote an understanding of government guidelines for regulatory and funding applications to further build and maintain transportation agency budgeting and financial management systems.	
<b>Transportation Management (3)</b>	<b>Evening College</b>
This course is an overview of cutting-edge management practices in the public sector and as they relate to the field of transportation. The objective of this course is to promote an understanding of legislative initiatives (state and federal), general operations, advanced technology, transit way operations, operator equipment, disabled services, human resources and other management issues in transit and para-transit agencies.	
<b>(Transportation and) Traffic Management (3)</b>	<b>Evening College</b>
The objectives of this course include the following: To provide the student with an overall understanding of the role transportation and traffic management plays within the context of the overall business strategies for a firm; to identify the inter-dependencies between shippers and carriers including rate structures and other decision criteria; to enable the student to gain an understanding of the various technological applications that are involved with transportation and traffic management decisions.	
<b>Warehouse and Inventory Management (3)</b>	<b>Evening College</b>
The main objective of this course is to teach the appropriate strategic issues and support requirements for the proper integration of the warehouse and inventory management processes into the overall business objectives. Topics include: facility layout criteria, warehouse automation, space planning, receiving and shipping alternatives, physical inventory, bar coding, inventory control techniques, inventory identification systems, distribution requirement planning and inventory planning methods.	

**CHEMISTRY****Chemistry Coursework**

- CHE 115    **General Chemistry I with Lab (4)** Fall  
Structure and behavior of inorganic matter and a mathematical treatment of chemical systems. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: MAT 115 or equivalent background in mathematics; high school Physics or Chemistry is helpful.
- CHE 125    **General Chemistry II with Lab (4)** Spring  
A continuation of Chemistry 115, including qualitative inorganic analysis. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: CHE 115.
- CHE 321    **Analytical Chemistry with Lab (4)** Spring (odd years)  
A survey of separation and quantitation principles and methods. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: CHE 125.
- CHE 343    **Biochemistry with Lab (4)**  
A survey of the chemical reactions in living systems. Attention given to enzymes. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: CHE 351.
- CHE 351    **Organic Chemistry I with Lab (4)** Fall  
An integrated mechanistic study of the nomenclature, chemical, and stereochemical properties of aliphatic hydrocarbons. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: CHE 125.
- CHE 352    **Organic Chemistry II with Lab (4)** Spring  
A continuation of Chemistry 351 covering the major aliphatic and aromatic functional groups. Includes an introduction to spectroscopy. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: CHE 351.
- CHE 399    **Independent Study (1–3)**  
This course of study is offered to afford the superior student an opportunity to explore independently subject matter not already offered in the catalog.
- CHE 400    **Special Topics in Chemistry (1–3)**  
Various appropriate topics of different concentrations are offered each time. May be repeated once with different subject matter. Student involvement in selection of topics is strongly encouraged.



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# CHRISTIAN BEHAVIORAL SCIENCE

## Christian Behavioral Science Minor (21 Units)

The minor in Christian Behavioral Science is intended to provide the student with an understanding of Human Behavior from a decidedly Christian perspective, and compliments a broad variety of majors.

### General Prerequisites

- CST 110 Old Testament Survey
- CST 130 New Testament Survey
- PSY 213 General Psychology
- SOC 113 Introduction to Sociology or ANT 225 Cultural Anthropology

\*Courses can be used to meet general education requirements.

### Introduction Courses (9 units)

- CBS 333 Integration of Behavioral Sciences and Theology
- CST 370 Christian Doctrine \*
- PSY 322 Theories of Personality\*

### Content Courses (12 units)

- CBS 410 Theology as a Behavioral Science
- CBS 303 Marriage and Family in the Christian Community
- CBS 423 Models of Christian Counseling
- CBS 403 Christian Social Institutions and the Church

\*Christian Studies, Psychology and Behavioral Science majors, see the Dean of the School of Behavioral Sciences regarding these classes and your major.

Behavioral Science, Psychology and Sociology majors must complete a concentration other than Christian Behavioral Science when taking this minor.

Courses beginning with the prefix ANT are listed in the Behavioral Science section of this catalog.

Courses beginning with the prefix SOC are listed in the Sociology section of this catalog.

Courses beginning with the prefix CST are listed in the Christian Studies section of this catalog.

Courses beginning with the prefix PSY are listed in the Psychology section of this catalog.

## Christian Behavioral Science Coursework

- |         |  |              |
|---------|--|--------------|
| CBS 303 | Marriage and Family in the Christian Community (3) I<br>A comparison of Marriage and Family systems in Biblical and American cultural perspectives. The course will contrast and compare the foundations of marriage in Western Culture and the Judeo-Christian worldview. Family roles and relational development will also be addressed. Marital adjustment including finances, marital sexuality, communication and parenting will be presented from a Biblical approach.   | Fall, Spring |
| CBS 333 | Integration of Behavioral Sciences and Theology (3) I<br>This course examines the basic models of integrating the Christian faith and modern behavioral sciences, including the development of Biblical examples of worldview and epistemology. Emphasis is placed upon the student's development of a personal theory of integration.   | Fall, Spring |
| CBS 403 | Christian Institutions and the Church (3) I<br>An overview of Christian social institutions and their relationship to the larger Christian and secular communities. Primary Institutions: Marriage and Family, Congregation and Christian Education will be emphasized. Secondary institutions such as Christian media, financial and legal structures will also be discussed. In addition, the course will address the implications of Christian institutions in a post-Christian pluralistic America. Pre-requisite CBS 333. | Fall         |
| CBS 410 | Theology as Behavioral Science (3) I<br>An examination of the integration of Systematic Theology, including bibliology, soteriology, harmartiology, ecclesiology, and anthropology, with particular attention to the areas of conflict and relationship to theories and applications in the behavioral sciences. Prerequisite: CBS 333.  | Spring       |
| CBS 423 | Models of Christian Counseling (3) I<br>An examination of current approaches to Christian-oriented and biblically-based counseling toward the development of a personal integrated model. Prerequisite: CBS 333.   | Spring       |

SAMPLE COURSE PLAN

**CHRISTIAN STUDIES**

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

**Freshman Year**

<b>Fall</b>		<b>Units</b>	<b>Spring</b>		<b>Units</b>
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Elective	3
	Foreign Language I*	3		Foreign Language II*	3
ENG 113	Composition*	3	ENG 123	Intermediate Composition*	3
ART/MUS	Arts/Music*	3	MAT 115	Intermediate Algebra*	3
CIS	Technology Course*	3	CST 220	Latter Prophets and Writings	3
CST 210	Pentateuch and Former Prophets	3			15
		<u>16</u>			

**Sophomore Year**

<b>Fall</b>		<b>Units</b>	<b>Spring</b>		<b>Units</b>
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3	ENG	English*	3
	Elective	3		Elective	1
BEH	Behavioral Science*	3		Elective (UD)	3
HIS	US History*	3		Lab Science*	4
CST 230	Jesus and the Gospels	3	CST 240	Paul and the Early Church	3
		<u>15</u>			14

**Junior Year**

<b>Fall</b>		<b>Units</b>	<b>Spring</b>		<b>Units</b>
GST 050	Chapel	0	GST 050	Chapel	0
	Elective (UD)	3	COA	Communication Arts*	3
BEH	Behavioral Science*	3	CST	Upper Division Old Testament	3
CST	Concentration Course	3	CST	Concentration Course	3
CST	Concentration Course	3	CST	Concentration Course	3
CST 350	Biblical Interpretation	3	CST 300	History of Baptist Thought	3
		<u>15</u>			15

**Senior Year**

<b>Fall</b>		<b>Units</b>	<b>Spring</b>		<b>Units</b>
GST 050	Chapel	0	GST 050	Chapel	0
	Elective (UD)	3		Science*	4
PHI	Philosophy*	3	POL	Political Science*	3
HIS	History*	3	CST	Upper Division New Testament	3
CST	Concentration Course	3	CST	Concentration Course	3
CST 360	History of the Christian Church	3	CST 490	Supervised Ministry	3
CST 370	Christian Doctrine*	3			16
		<u>18</u>			

\*Denotes possible general education course.

## CHRISTIAN STUDIES

The Christian Studies major prepares students for graduate seminary programs and for careers in churches and other ministry related vocations. Students select at least one concentration and are required to complete applied field experience.

### Christian Studies Major (45 units) BA

#### Core Courses (33 units)

##### Lower Division Requirements\*

CST 210	Pentateuch and Former Prophets
CST 220	Latter Prophets and Writings
CST 230	Jesus and the Gospels
CST 240	Paul and the Early Church

##### Upper Division Requirements

CST 300	History of Baptist Thought
CST 350	Biblical Interpretation
CST 360	History of the Christian Church
CST 370	Christian Doctrine
CST 490	Supervised Ministry

Three (3) Upper Division units of Old Testament

Three (3) Upper Division units of New Testament

\*Christian Studies majors should not take CST 110 and CST 130.

#### Concentration Courses (12-18 units)

Students must complete all of the prescribed courses listed in one of the following concentrations:

Bible and Theology; Biblical Languages; Christian Ministry; Focus on the Family Institute; Global Studies; Theology/Philosophy; Youth Ministry

#### Concentrations

##### Bible and Theology\* (12 units)

At least three (3) units of upper division biblical studies coursework

At least three (3) units of upper division theology coursework

Six (6) units of additional biblical studies or theology coursework

\*Prerequisites for concentration: CST 210 and 220 for Old Testament coursework, CST 230 and 240 for New Testament coursework, CST 370 for theology coursework.

##### Biblical Languages\* (12 units)

GRK 313	Intermediate Greek
GRK 323	Intermediate Greek II
HEB 213	Hebrew
HEB 223	Hebrew II

\*Prerequisites for concentration: GRK 213 and 223 (Introduction to Koine Greek).

##### Christian Ministry (15 units)

CST 380	Introduction to Christian Education
CST 382	Evangelism
CST 480	Pastoral Ministry
CST 451	Biblical Preaching

Three (3) units from one of the following: CST 305, 382, 405, 416, 417, 418, or 419

##### Focus on the Family (12-16 units)

As a participant in the Coalition for Christian Colleges and Universities and a "sending institution" for the Focus on the Family Institute, CBU affords students the opportunity to study for one semester at the Institute in Colorado Springs, Colorado. Coursework will be determined by the Institute. As a part of this program, students may also be able to complete the core requirement of CST 490 Supervised Ministry. Application to this program can be made through the School of Christian Ministries.

##### Global Studies \* (18 units)

CST 105	Introduction to Global Studies
CST 205	Discipleship
CST 305	Global Perspectives
CST 405	Marketplace Strategies for Global Advancement

Six (6) International Studies units from one of the following: CST 416, 417, 418, or 419

\*Prerequisites for this concentration: ANT225 Cultural Anthropology and PSY213 General Psychology, which can be used to meet General Education requirements.

## Christian Studies

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### Theology/Philosophy (12 units)

- CST 400 Special Topics in Christian Studies\*  
CST 353 Comparative Religions  
PHI 343 Philosophy of Religion (prerequisite: PHI 213)  
PHI 413 Apologetics

\*Must be related to Theology. See Dean of the School of Christian Ministries for approval.

### Youth Ministry (12 units)

- CST 380 Introduction to Christian Education  
CST 383 Ministry with Youth  
CST 484 Current Trends in Youth Ministry  
CBS 403 Christian Institutions and the Church or CBS 303 Marriage and Family in the Christian Community

## Christian Studies Minor (21 Units)

Students may earn a minor in Christian Studies by completing the Christian Studies core requirements.

### Prerequisites for the Minor

- CST 110 Old Testament Survey  
CST 130 New Testament Survey

### Requirements for the Minor

- CST 300 History of Baptist Thought  
CST 350 Biblical Interpretation  
CST 360 History of the Christian Church  
CST 370 Christian Doctrine  
CST 490 Supervised Ministry  
Three (3) Upper Division units of Old Testament  
Three (3) Upper Division units of New Testament

Courses beginning with the prefix CBS are listed in the Christian Behavioral Science section of this catalog.

Courses beginning with the prefix GRK are listed in the Greek section of this catalog.

Courses beginning with the prefix HEB are listed in the Hebrew section of this catalog.

Courses beginning with the prefix PHI are listed in the Philosophy section of this catalog.

## Christian Studies Coursework

- CST 100 Overview of the Bible (3) Evening College  
A general survey of the Hebrew Bible and the Christian writings (New Testament) with special emphasis to the religious and national life of the Hebrew people, the life of Jesus, and the development of the early church. A degree completion requirement for Evening College degree programs only.
- CST 105 Introduction to Global Studies (3) I, M  
This course contrasts basic western egocentric Christianity with the God-centered global perspective of biblical Christianity. The course addresses the basic elements of the Christian faith in the context of God's global agenda. Topics include worldview, God's global purpose, the Kingdom of God, prayer, the Holy Spirit, the mission of the Church.
- CST 110 Old Testament Survey (3) M Fall, Spring  
A general survey of the Old Testament, with special emphasis given to the religious and national life of ancient Israel. General education requirement for non-majors.
- CST 130 New Testament Survey (3) M Fall, Spring  
A general survey of the New Testament, focusing on the life of Jesus and the development of the early church in its historical/cultural settings. General education requirement for non-majors.
- CST 205 Models of Discipleship (3) I As offered  
This is an advanced course related to the biblical principle of discipleship, including both what a disciple of Jesus is and how disciples are made. This course will also examine models of discipleship and will focus a student toward the development of a personal strategy of discipleship.

CST 210	<b>Pentateuch and Former Prophets (3) M</b> An introduction to the Pentateuch and Former Prophets and the ancient Near Eastern cultural and historical background of Israel's history and sacred literature. Special emphasis will be given to the ways in which the literary forms of the Old Testament express Israel's understanding of God's activity in the world and the history of the nation. Core requirement for Christian Studies majors.	Fall
CST 220	<b>Latter Prophets and Writings (3) M</b> An introduction to the Latter Prophets and Writings and the ancient Near Eastern cultural and historical background of Israel's history and sacred literature. Special emphasis will be given to the ways in which the literary forms of the Old Testament express Israel's understanding of God's activity in the world and in the history of the nation. Core requirement for Christian Studies majors. Prerequisite: CST210.	Spring
CST 230	<b>Jesus and the Gospels (3) M</b> An investigation of the testimony provided by the Gospels concerning the life of Jesus of Nazareth, with special attention given to the critical issues prompted by such study. Core requirement for Christian Studies majors.	Fall
CST 240	<b>Paul and the Early Church (3) M</b> An introductory consideration of the incidents, individuals, and issues included in the historical, epistolary, and apocalyptic portions of the New Testament. Core requirement for Christian Studies majors.	Spring
CST 291	<b>Ministry and Integration Practicum (3) M</b> This course is the application arm of the Applied Theology program, designed to aid in a student's integrating of the various elements of a semester's study and observe a variety of ministry contexts and practitioners. Two (2) semesters are required.	Fall, Spring
CST 300	<b>History of Baptist Thought (3) I</b> An introduction to Baptist history, Baptist doctrine, and the organizational structure of the Southern Baptist Convention. Core requirement for Christian Studies majors and minors.	Fall, Spring
CST 303	<b>Science and Faith (3) I</b> A study of the various different models of integrating science and religion. A study of the history and recent developments, philosophies, and concepts in both science and theology. Focus is placed in particular on Christian world views. Cross-listed with PSC 303. Prerequisites: previous coursework in Science and Christian Studies.	As offered
CST 305	<b>Global Perspectives (3) I, M</b> This course is a general survey of the redemptive activity of God in the world—past, present, and future. The topics include the biblical basis of God's global activity, historical perspectives, mission strategies, and cultural implications, as well as contemporary missiological issues.	As offered
CST 310	<b>Old Testament Exegesis (3) M</b> A study of one or more Old Testament books emphasizing the development of skill in exegesis. Special emphasis will be given to the way literary form, structure, and vocabulary of texts should guide interpretation. Prerequisite: CST 110 or CST 210-220.	As offered
CST 320	<b>Old Testament Theology (3) M</b> An examination of the major theological concepts in the Old Testament, including a survey of the disciplines of biblical and Old Testament theology. Prerequisite: CST110 or CST 210-220.	As offered
CST 330	<b>The Gospel according to John (3) M</b> An intensive investigation of the Fourth Gospel, highlighting the significance of its literary structure and its rich theological and thematic texture. Prerequisite: Previous New Testament coursework.	As offered
CST 331	<b>The Parables of Jesus (3) M</b> An intensive study of the background and Jesus' use of the parabolic mode of teaching as a dynamic vehicle, then and now, for communicating truth about the kingdom of God. Prerequisite: Previous New Testament coursework.	As offered
CST 350	<b>Biblical Interpretation (3) I, M</b> A historical and theoretical consideration of interpretative methodology as illustrated by and applied to selected texts from various portions of the biblical materials. Core requirement for Christian Studies majors and minors. Prerequisite: Previous Biblical Studies coursework.	Fall

## Christian Studies

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CST 353	<b>Comparative Religions (3) I, M</b> A study of the great religious traditions from around the world through the contributions of their founders, their historical development, their major doctrines, and forms of worship. This course may be chosen by non-Baptist students instead of CST 300 to fulfill the upper division Christian Studies general education requirement. Prerequisite: PHI 213, 223, or 253. Cross-listed with PHI 353.	Fall, Spring
CST 360	<b>History of the Christian Church (3) I, M</b> A survey of the development of the Christian church from the close of the New Testament period to the present time, with special attention to the origin of various denominations. Core requirement for Christian Studies majors and minors	Spring
CST 370	<b>Christian Doctrine (3)</b> A study of the great doctrines of the Bible, with particular attention to the doctrines of God, humanity, sin, salvation, the person of Christ, the Church and last things. Core requirement for Christian Studies majors and minors. Prerequisite: Previous Christian Studies coursework.	Fall
CST 380	<b>Introduction to Christian Education (3) I</b> A study of the historical, philosophical, biblical, and theological foundations for the accomplishing of Christian education in a church setting, with particular emphasis on the planning, implementation, and administration of educational programs in the context of Southern Baptist life.	Fall (odd years)
CST 381	<b>Christian Missions (3) I, M</b> An examination of the issues faced by today's Christian missionaries, including divine call, recruitment, theological issues, cultural problems, political involvement, methodology, and indigenization. Student involvement in missions-related activities is expected.	As offered
CST 382	<b>Evangelism (3)</b> A study of the principles of New Testament evangelism for the purpose of the development of students as lifestyle witnesses and of the equipping of students for the "equipping of saints for ministry" in local churches. Student involvement in evangelistic ministry is expected.	As offered
CST 383	<b>Ministry with Youth (3)</b> A study of foundational issues related to adolescents with application to the local church. Student involvement in youth ministry is expected.	Spring (odd years)
CST 391	<b>Ministry and Integration Practicum (3)</b> This course is a more intensive application of CST 291 Ministry and Integration Practicum in the Applied Theology program. The student will progressively have opportunity to focus on the accomplishment of ministry in a specific ministry context, while continuing to integrate various elements of a semester's study. Six semesters are required.	Fall, Spring
CST 399	<b>Independent Study (3)</b> An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken as independent study.	
CST 400	<b>Special Topics in Christian Studies (3)</b> An examination of specific areas of Christian studies (theology, Bible, missions, etc.).	As offered
CST 405	<b>Marketplace Strategies for Global Advancement (3) I, M</b> This course focuses on the strategic nature of the marketplace as it relates to the advancement of Christ's Kingdom among the nations. This course will define God's global agenda, investigate the biblical and historical role of the marketplace in God's global strategy, guide the students to think strategically in the context of their majors, and how God will use that marketable skill to disciple the nations.	As offered
CST 410	<b>Special Topics in Old Testament (3) M</b> An examination of specific area(s) of Old Testament study. Prerequisite: Previous Old Testament coursework.	As offered
CST 416	<b>Muslim Studies I, M</b> An advanced course in Muslim Studies conducted in Istanbul, Turkey, focused on preparing students to minister effectively in Muslim communities. Attention will be given to the origin, history, beliefs, and the cultural interpretations of Islam, including the contrasting of Islam to Christianity. Students will also focus on the accomplishing of research related to specific methods of witness and the implementation of such methods. Prerequisite: Previous Global Studies coursework.	As offered

CST 417	<p><b>Buddhist Studies I, M</b></p> <p>An advanced course in Buddhist religion and culture conducted in Chiang Mai, Thailand (summer of 2002), focused on preparing students to minister effectively in Buddhist communities. Attention will be given to the origin, history, beliefs and the differing cultural adaptations of Buddhism, including the contrasting of Buddhism and Christianity. Students will also focus on the accomplishing of research related to specific methods of witness and the implementation of such methods. Prerequisite: Previous Global Studies coursework.</p>	As offered
CST 418	<p><b>Hindu Studies I, M</b></p> <p>An advanced course in Hindu religion and culture conducted in India (city to be determined), focused on preparing students to minister effectively in Hindu communities. Attention will be given to the origin, history, beliefs, worldview, and its impact on Indian society, as well as the contrasting of Hinduism and Christianity. Students will also focus on the accomplishing of research related to specific methods of witness and the implementation of such methods. Prerequisite: Previous Global Studies coursework.</p>	As offered
CST 419	<p><b>Urban Studies I, M</b></p> <p>An advanced course that investigates the urban world conducted in one of the world's urban centers (city to be determined). Attention will be given to the basic components and sociological dynamics of the urban society. The course will investigate the similarities and distinctions of selected mega-cities around the world. Students will discover the strategic nature of the urban world in relationship to the advancement of Christ's Kingdom. Attention will also be given to methods of discipleship, ministry, and church development in urban areas. Prerequisite: Previous Global Studies coursework.</p>	As offered
CST 420	<p><b>Topics in Archaeology and History (3) I, M</b></p> <p>Topics may include surveys of archaeology and history of the lands of the Bible, travel seminars, or participation in an archaeological excavation and field school. Prerequisite: Previous Old Testament coursework.</p>	As offered
CST 440	<p><b>Romans (3) M</b></p> <p>A study of Paul's most systematic and influential epistle, presenting his exposition of the "Righteousness of God" and its consequences for a Christian ethos. Prerequisite: Previous New Testament coursework.</p>	As offered
CST 441	<p><b>The Corinthian Correspondence (3) M</b></p> <p>An intensive investigation of the most "problem-oriented" of the Pauline letters. Special attention given to the cosmopolitan sociological environment of Corinth and to the resolution of church conflict. Prerequisite: Previous New Testament coursework.</p>	As offered
CST 442	<p><b>Revelation (3) M</b></p> <p>An exploration of the nature and message of the Apocalypse of John—a "crisis document" from the late first Christian century. Emphasis placed on the importance of understanding the variety of interpretive approaches given to this writing. Prerequisite: Previous New Testament coursework..</p>	As offered
CST 451	<p><b>Biblical Preaching (3)</b></p> <p>A study of the basic principles for preparing and delivering biblical sermons, with an emphasis on the writing, delivery, and analysis of expository sermons. Prerequisite: Previous Biblical Studies coursework.</p>	As offered
CST 480	<p><b>Pastoral Ministry &amp; Leadership (3)</b></p> <p>A study of the practical duties and problems of the modern pastor, with emphasis given to problems arising in the performance of regular pastoral duties as well as those created by the environment. Special attention given also to the preparation and delivery of sermons.</p>	Fall (even years)
CST 484	<p><b>Current Trends in Youth Ministry (3)</b></p> <p>A research-oriented exploration of current youth trends and issues based on students' interests with objective of synthesizing their experiences.</p>	Spring (even years)
CST 490	<p><b>Supervised Ministry (3)</b></p> <p>A course of supervised in-service training in a local church. Active participation in Christian ministry is expected (minimum 9 hours weekly) under supervision of a Field Supervisor. Prerequisite: Junior/Senior Classification and Consent of Dean of School of Christian Ministries. Credit/No Credit.</p>	Fall, Spring, Summer
CST 491	<p><b>International Missions Practicum (3) I, M</b></p> <p>Allowing Christian Studies credit for May Missions involvement, an extended missions experience designed to acquaint students with the implementation of missions principles in an international context. May be repeated once for a different missions context (no more than 6 units). Prerequisite: Consent of Dean of School of Christian Ministries. Credit/No credit.</p>	Summer

SAMPLE COURSE PLAN  
**COMMUNICATION ARTS**  
(JOURNALISM/MASS COMMUNICATION EMPHASIS)

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

**Freshman Year**

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Elective	3
	Foreign Language I*	3		Elective	3
ENG 113	Composition*	3		Foreign Language II*	3
CIS	Technology Course*	3	ENG 123	Intermediate Composition*	3
COA 113	Oral Communications*	3	MAT 115	Intermediate Algebra*	3
HIS	US History*	3			15
		<u>16</u>			

**Sophomore Year**

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	3
	Elective	3		Elective	3
BEH	Behavioral Science*	3	ENG	English*	3
COA 170	Introduction to Journalism	3	CST	Christian Studies*	3
COA 112	Publication I: Yearbook	3		Lab Science*	4
		<u>15</u>	COA 215	Banner News Staff	1
					<u>17</u>

**Junior Year**

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective (UD)	3		Elective	3
	Elective (UD)	3		Elective(UD)	3
BEH	Behavioral Science*	3		Science*	4
ART 385	Film as Art*	3	CST	Christian Studies*	3
COA 253	News Editing and Design	3	COA 350	Magazine Article Writing*	3
		<u>15</u>			<u>16</u>

**Senior Year**

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
PHI	Philosophy*	3	CST	Christian Studies*	3
HIS	History*	3	POL	Political Science*	3
COA	Communication Arts (UD)	3	COA	Communication Arts (UD)	3
COA	Communication Arts (UD)	3	COA 450	Journalism Internship	3
COA 314	Graphic Design	3	COA 300	Public Relations	3
		<u>15</u>			<u>15</u>

\*Denotes possible general education course.



## COACHING

The Coaching minor is designed for students pursuing careers in primary or secondary education. This minor, coupled with an appropriate multiple or single subject matter specialization can provide students with opportunities for involvement in all types of organized athletics.

### Coaching Minor\* (23 units)

KIN	212	First Aid and Safety
KIN	263	Movement Anatomy
KIN	301	Sports Coaching and Officiating
KIN	303	Foundations of Kinesiology
KIN	332	Lifelong Motor Development
KIN	353	Care and Prevention of Athletic Injuries
KIN	423	Organization and Administration of Physical Education
KIN	433	Sports and Activities Practicum

\*Not available for Kinesiology majors.

Courses beginning with the prefix KIN are listed in the Kinesiology section of this catalog.

## COMMUNICATION ARTS

The Communication Arts major seeks to develop students' creativity and expressive abilities and proficiency in speaking, writing, and the dramatic arts. Students select one area of emphasis and are encouraged to seek an internship.

### Communication Arts Major (36-37 units) BA

Students pursuing a Communication Arts major must complete at least one of the following emphases:

#### Journalism and Mass Communication Emphasis (37 units)

##### Lower Division Requirements

COA	113	Oral Communication
COA	112	Publication I: Yearbook (2-3 units*)
COA	170	Intro to Journalism
COA	215	Banner News Staff (1-2 units*)
COA	253	News Editing and Design

\*Must take a combined total of four (4) units.

##### Upper Division Requirements

Twenty four (24) upper division units including\*:

COA	300	Public Relations
COA	314	Graphic Design
COA	350	Magazine Article Writing
COA	450	Journalism Internship

\*NOTE: ART 385 Film as Art, Film as Culture (3) is suggested as an upper division elective.

#### Speech Emphasis (36 units)

##### Lower Division Requirements

COA	113	Oral Communication
COA	133	Fundamentals of Acting
COA	143	Introduction to Theater History

##### Upper Division Requirements

Twenty seven (27) upper division units including:

COA	308	Interpersonal Communications
COA	310	Forensics Workshop I
COA	410	Forensics Workshop II
COA	333	Oral Interpretation and Reader's Theater

## Communication Arts

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### Theater Emphasis (36 units)

#### Lower Division Requirements

- COA 113 Oral Communication
- COA 133 Fundamentals of Acting
- COA 143 Introduction to Theater History
- COA 163 Play Production (3 units)(may be taken at 263, 363 or 463 level, may be repeated)

#### Upper Division Requirements

- Twenty four (24) upper division units including:
- COA 308 Interpersonal Communication
  - COA 310 Forensics Workshop (2 units)
  - COA 413 Directing

## Communication Arts Minors

### Journalism and Mass Communication Emphasis (24 units)

#### Lower Division Requirements

- COA 112 Publication I: Yearbook (2 units)
- COA 170 Introduction to Journalism
- COA 215 Banner News Staff (1 unit)
- COA 253 News Editing and Design

#### Upper Division Requirements

- Fifteen (15) upper division units selected from Journalism and Mass Communication and Communication Arts electives.\*  
\*NOTE: ART 385 Film as Art, Film as Culture (3) is suggested as an upper division elective.

### Speech Emphasis (24 units)

#### Lower Division Requirements

- COA 113 Oral Communication
- COA 133 Fundamentals of Acting
- COA 143 Introduction to Theater History

#### Upper Division Requirements

- Fifteen (15) upper division units selected from Communication Arts electives.

### Theatre Emphasis (24 units)

#### Lower Division Requirements

- COA 113 Oral Communication
- COA 133 Fundamentals of Acting
- COA 143 Introduction to Theater History

#### Upper Division Requirements

- Fifteen (15) upper division units selected from Communication Arts electives.

Courses beginning with the prefix ART are listed in the Visual Arts section of this catalog.

## Communication Arts Coursework

- COA 110 Forensic Workshop (1-3) M Fall, Spring  
A participation class in forensics. Students compete in intercollegiate events. Majors may take a maximum of eight (8) units as part of the Communications Program. Communications minors may take a maximum of four (4) units. Students should consult their advisor in the Communication Arts Department to determine how many units per semester are allowed since the program is offered on a continuing basis. Cross-listed with COA210, COA310, and COA410.
- COA 112 Publication I: Yearbook (2-3) I, M Fall  
A course designed to give the student basic skills and practical experience in the processes which lead to the production and distribution of a publication. Members of the class constitute the editorial staff of the University yearbook. Meets four and one-half hours per week for critiques in writing, editing and design, followed by production. May be repeated for credit. A total of 9 units from COA112, 122, 412, and 422 may be applied to the major. (Only 6 upper division units may be applied to the major.) Cross-listed with COA 412.

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COA 113	<b>Oral Communications (3) M</b> This course is designed to introduce the process of public communication and to help develop and refine the skills of oral communication.	Fall, Spring
COA 122	<b>Publication I: Yearbook (2-3) I, M</b> Continuation of COA 112. This course is designed to give the student basic skills and practical experience in the processes which lead to the production and distribution of a publication. Members of the class constitute the editorial staff of the University yearbook. Meets four and one-half hours per week for critiques in writing, editing and design, followed by production. May be repeated for credit. A total of 9 units from COA112, 122, 412, and 422 may be applied to the major. (Only 6 upper division units may be applied to the major.) Cross-listed with COA 422.	Spring
COA 133	<b>Fundamentals of Acting (3) M</b> The basic principles of acting and stage techniques. Includes work in developing a character, and preparing for a role. Presentation of scenes and work in a major production is required.	Fall
COA 143	<b>Introduction to Theatre History (3) I, M</b> A study of the plays, playhouses and players from the classical theatre of Greece to the beginning of the modern theatre. Strong emphasis will be placed on the study of plays written during the various theatrical eras.	Spring (odd years)
COA 163	<b>Play Production (1-3) M</b> Practical training in the areas of acting, directing, and theatrical production. This class consists of regular rehearsals and final performance. Course may be repeated for a total of twelve (12) units. (Only 3 upper division units may be applied to the major.) Cross-listed with COA263, COA363, and COA463.	Fall, Spring
COA 170	<b>Introduction to Journalism (3) I, M</b> An introduction to elements of basic journalism: reporting, style, editing and ethics. Prerequisite: ENG 113.	Fall
COA 210	<b>Forensic Workshop (1-3) M</b> A participation class in forensics. Students compete in intercollegiate events. Majors may take a maximum of eight (8) units as part of the Communications Program. Communications minors may take a maximum of four (4) units. Students should consult their advisor in the Communication Arts Department to determine how many units per semester are allowed since the program is offered on a continuing basis. Cross-listed with COA110, COA310, and COA410.	Fall, Spring
COA 215	<b>Banner News Staff (1) I, M</b> Members of the class constitute the editorial staff of the University newspaper. Meets weekly for discussion, instruction and critique of assignments as they pertain to news reporting, writing and editing, followed by production. May be repeated for a total of 4 units at the lower division level. Prerequisite: COA 170. Cross-listed with COA415.	Fall, Spring
COA 253	<b>News Editing and Design (3) I, M</b> Principles and practice of newspaper editing, copy improvement, headline writing, news photos and cutlines, wire services, typography, copy schedules and control, page design and layout.	Fall (even years)
COA 263	<b>Play Production (1-3) M</b> Practical training in the areas of acting, directing, and theatrical production. This class consists of regular rehearsals and final performance. Course may be repeated for a total of twelve (12) units. (Only 3 upper division units may be applied to the major.) Cross-listed with COA163, COA363, and COA463.	Fall, Spring
COA 283	<b>Advanced Acting (3, 3) M</b> Advanced scene study in various theatrical styles. Development of the actor's emotional range, characterization, and ability to structure actions and intentions. Cross-listed with COA383. Prerequisite: COA133.	Spring (even years)
COA 300	<b>Public Relations (3) I, M</b> Principles, history and professional practice of public relations and the writing and production of materials for special events, newsletters, and brochures.	Spring (even years)
COA 308	<b>Interpersonal Communications (3) I, M</b> This class examines the dynamics of the two-person communication process. Students will study the development of self-concept, self-disclosure, perception, listening, and feedback as they affect the communication process. Non-verbal communication, attitudes, beliefs, and values will also be explored.	Spring
COA 310	<b>Forensic Workshop (1-3) M</b> A participation class in forensics. Students compete in intercollegiate events. Majors may take a maximum of eight (8) units as part of the Communications Program. Communications minors may take a maximum of four (4) units. Students should consult their advisor in the Communication Arts Department to determine how many units per semester are allowed since the program is offered on a continuing basis. Cross-listed with COA110, COA210, and COA410.	Fall, Spring

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## Communication Arts

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- COA 311 **Drama Workshop (1-3) M** Fall (odd years)  
Special studies in the areas of theatrical makeup, stagecraft, children's theatre, television and film acting. May be repeated for a maximum of nine (9) units. Cross-listed with COA411.
- COA 314 **Graphic Design (3) I, M** Fall (odd years)  
This course uses the Macintosh computer as a design tool to expand upon the traditional elements of page design and explores the role of the Graphic Designer in such fields as Advertising, Public Relations, and Commercial Prepress. Projects lead toward the assembly of a portfolio for presentation. The integration of graphic design into desktop animation and multimedia communication projects is introduced.
- COA 333 **Oral Interpretation and Readers Theatre (3) M** Fall  
Analysis and oral presentation of literature in a way that is vivid, compelling, and dramatic. This class will help the student to perfect skills in dramatic reading, reading of scripture, and finding and preparing literature for oral presentation.
- COA 340 **Drama in the Church (3) I, M** Fall (even years)  
Designed for Pastors, teachers, youth leaders, and church workers, this class explores the various ways that drama can be utilized in the church. Class work includes hands-on experience in using drama with children and youth, drama for the worship service, and how to start a drama program in the local church.
- COA 343 **Drama Team (1)** Fall, Spring  
Practical experience in rehearsal and performance as part of the chapel drama team or "Celebration!". Students may represent the University, traveling to schools and churches presenting a variety of dramatic material. This class is by audition only and may be repeated for a total of four (4) units.
- COA 350 **Magazine Article Writing (3) I, M** Spring (odd years)  
Development of versatile writing and research skills for selected print media, with emphasis on magazine article and newspaper feature, includes overview of magazine market.
- COA 363 **Play Production (1-3) M** Fall, Spring  
Practical training in the areas of acting, directing, and theatrical production. This class consists of regular rehearsals and final performance. Course may be repeated for a total of twelve (12) units. (Only three (3) upper division units may be applied to the major.) Cross-listed with COA163, COA263, and COA463.
- COA 383 **Advanced Acting (3, 3) M** Spring (even years)  
Advanced scene study in various theatrical styles. Development of the actor's emotional range, characterization, and ability to structure actions and intentions. Cross-listed with COA283. Prerequisite: COA 133
- COA 399 **Independent Study (3)**  
An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.
- COA 400 **Special Topics in Communication Arts (3)** Fall, Spring  
Concentration upon a specific topic in the field of communication arts. Topic varies for different semesters. May be taken multiple times with change in topic.
- COA 401 **Argumentation and Debate (1-3)** Fall, Spring  
A study of the principles and models of argumentation and debate, the basic theories, strategies, and processes by which a student may present an effective argument, as well as their application to business and interpersonal communication as well as ministry. The course provides practical experience in forming arguments, defending a position, using evidence to build a case, refutation, and analysis of arguments. Special emphasis given to the principles of Parliamentary Debate. May be repeated for a total of eight (8) units. Only three (3) units may be applied to the major.
- COA 410 **Forensic Workshop (1-3) M** Fall, Spring  
A participation class in forensics. Students compete in intercollegiate events. Majors may take a maximum of eight (8) units as part of the Communications Program. Communications minors may take a maximum of four (4) units. Students should consult their advisor in the Communication Arts Department to determine how many units per semester are allowed since the program is offered on a continuing basis. Cross-listed with COA110, COA210, and COA310.
- COA 411 **Drama Workshop (1-3) M** Fall (odd years)  
Special studies in the areas of theatrical makeup, stagecraft, children's theatre, television and film acting. May be repeated for a maximum of nine (9) units. Cross-listed with COA111, COA211, and COA311.

COA 412	<p><b>Publication I: Yearbook (2-3) I, M</b></p> <p>A course designed to give the student advanced skills and practical experience in the processes which lead to the production and distribution of a publication. Members of the class constitute the editorial staff of the University yearbook. Meets four and one-half hours per week for critiques in writing, editing and design, followed by production. May be repeated for credit. A total of 9 units from COA112, 222, 412, and 422 may be applied to the major. (Only 6 upper division units may be applied to the major.) Cross-listed with COA 112. Prerequisite: Two semesters of COA112 and/or COA122.</p>	Fall
COA 413	<p><b>Directing (3)</b></p> <p>Studies in the selection, staging, casting, and interpretation of plays. In this class the student will demonstrate knowledge of the director's role and creative input by directing and staging scenes. Work on a major production is required.</p>	Spring (odd years)
COA 415	<p><b>Banner News Staff (1) I, M</b></p> <p>Members of the class constitute the editorial staff of the University newspaper. Meets weekly for discussion, instruction and critique of assignments as they pertain to news reporting, writing and editing, followed by production. May be repeated for a total of 4 units at the upper division level. Prerequisite: COA 170. Cross-listed with COA215.</p>	Fall, Spring
COA 422	<p><b>Publication I: Yearbook (2-3) I, M</b></p> <p>Continuation of COA 412. This course is designed to give the student advanced skills and practical experience in the processes which lead to the production and distribution of a publication. Members of the class constitute the editorial staff of the University yearbook. Meets four and one-half hours per week for critiques in writing, editing and design, followed by production. May be repeated for credit. A total of 9 units from COA112, 222, 412, and 422 may be applied to the major. (Only 6 upper division units may be applied to the major.) Cross-listed with COA 122. Prerequisite: Two semesters of COA112 and/or COA122.</p>	Spring
COA 424	<p><b>Scriptwriting (3) I</b></p> <p>A workshop in the practice of playwriting and screenwriting. Students are required to complete at least one play (or screenplay) in the course of the semester and to bring work-in-progress for regular discussion and criticism under the guidance of the instructor. Exercises to improve skills in writing creative dialogue, developing characters, and creative conflict and action will be part of the class work.</p>	Spring (even years)
COA 425	<p><b>Organizational Communication (3) I, M</b></p> <p>Examination of the nature and process of communication in modern organizations, including theories, change strategies, internal personnel relations, and conflict management, as they relate to organizational cultures.</p>	Spring
COA 450	<p><b>Internship in Communication Arts (1-3)</b></p> <p>A practical experience in which students apply principles learned in their area under the supervision of a practitioner. Prerequisite: Senior classification.</p>	Fall, Spring
COA 463	<p><b>Play Production (1-3) M</b></p> <p>Practical training in the areas of acting, directing, and theatrical production. This class consists of regular rehearsals and final performance. Course may be repeated for a total of twelve (12) units. (Only 3 upper division units may be applied to the major.) Cross-listed with COA163, COA263, and COA363.</p>	Fall, Spring

## Los Angeles Film Studies Center

Faith, Film and Culture (3)	<p>A study of the relationship between film and popular culture, with emphasis on Christianity's role in these arenas. The course examines how faith, film and culture mutually influence one another. It includes an overview of the historical relationship between the church and film, a cultural studies approach to the nature of the arts in popular culture, and understanding of a theology of the arts, and the Christian's role in identifying, discerning and ultimately influencing film content.</p>	Required
Inside Hollywood: The Work and Workings of the Film Industry (1) I	<p>An overview of the creative and operational aspects of the Hollywood film business, including the Christian's role in working within the entertainment business.</p>	Required
Internship (6)	<p>Students participate in an internship experience in some aspect of the Hollywood film or television industry. These are non-paying positions primarily in an office setting such as development companies, agencies, personal management companies, and production offices. Students work 20 to 24 hours a week throughout the length of the semester.</p>	Required

## Communication Arts/Contemporary Christian Music

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Students will choose two (2) of the following courses:

### Seminar in Producing the Independent Film (3)

An introduction to the process of producing an independent feature film. Topics include legal structures, business plans, preproduction activities such as scheduling and budgeting, and overview of the producer's role in production, postproduction, and distribution. Attention is given to the Christian's unique contribution to producing.

### Screenwriting (3)

An introduction to contemporary screenwriting, including an understanding of dramatic structure, character and dialog development, and the writing process. Students complete a full-length screenplay for a feature film or "move-of-the-week". Emphasis is given to the role of the Christian faith and values as they relate to script content.

### Introduction to Film Making (3)

An introduction to the theory and practice of motion picture filmmaking. Topics will include familiarity with filmmaking equipment; basic motion picture techniques, converting ideas to images; the use of lighting, editing, and sound in film; and the role of acting, directing and good storytelling in the filmmaking process. Students make several short Super 8mm films that manifest their faith in content and process.

## Computer Science (see Information Systems Management)

## CONTEMPORARY CHRISTIAN MUSIC

### Contemporary Christian Music Minor

MUS	013	Class Voice <sup>1</sup>
MUS	113	Class Guitar <sup>2</sup> or MUS 230 Service Playing <sup>3</sup>
MUS	080	Private Instruction: Percussion (2 units)
MUS	090-098	Large Ensemble
MUS	134A	Music Theory I A
MUS	135A	Musicianship Lab I A
MUS	134B	Music Theory I B
MUS	135B	Musicianship Lab I B
MUS	332	Congregational Singing Practices
MUS	382	Music Technology
MUS	492	Arts in Worship
MUS	489	Worship Practicum (4 units)

<sup>1</sup>MUS 013 may be replaced by two (2) units of MUS 080 Private Instruction: Voice

<sup>2</sup>MUS 113 may be replaced by two (2) units of MUS 080 Private Instruction: Guitar

<sup>3</sup>Sufficient keyboard skills must be demonstrated as a prerequisite to MUS 230

Courses beginning with the prefix MUS are listed in the Music Section of this catalog

SAMPLE COURSE PLAN

## CRIMINAL JUSTICE ADMINISTRATION

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Foreign Language II*	3
	Foreign Language I*	3	ENG 123	Intermediate Composition*	3
CIS	Technology Course*	3	HIS	US History*	3
COA	Communication Arts*	3	MAT 115	Intermediate Algebra*	3
ENG 113	Composition*	3	PHI	Philosophy*	3
POL 213	American Government	3			<u>15</u>
		<u>16</u>			

### Sophomore Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	3
BEH	Behavioral Science*	3		Lab Science*	4
HIS	History*	3	CST	Christian Studies*	3
MUS/ART	Music/Art	3	ENG	English *	3
POL 223	American State and Local Government	3	POL 425	Modern Political Philosophy	3
		<u>3</u>			<u>16</u>
		<u>15</u>			

### Junior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	1
BEH	Behavioral Science*	3		Elective	3
CJS 366	Juvenile Delinquency	3	CST	Christian Studies*	3
PHI 324	Applied Ethics	3	HIS 311	Minorities in America	3
POL 390	Congress and the Presidency	3	POL 465	Policy Process and Analysis	3
		<u>15</u>	POL 483	Constitutional Law*	3
					<u>16</u>

### Senior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	3
	Elective	3		Elective	3
	Science*	4	CJS 499	Methods of Research for Criminology	3
CJS 497	Comparative Criminal Justice	3	CST	Christian Studies*	3
POL 493	Principles of Public Admin.	3	POL 453	Administrative Law and Bureaucracy	3
		<u>16</u>			

\*Denotes possible general education course.

## CRIMINAL JUSTICE ADMINISTRATION

The Criminal Justice Administration Major prepares students for careers in a variety of local, state and federal law enforcement agencies, and for graduate study in related fields.

### **Criminal Justice Administration Major (39 units) BS**

#### **Lower Division Requirements**

- POL 213 American Government
- POL 223 American State and Local Government

#### **Upper Division Requirements**

- CJS 366 Juvenile Delinquency\*
- CJS 497 Comparative Criminal Justice\*
- CJS 499 Methods of Research for Criminology\*
- POL 483 Constitutional Law
- POL 493 Principles of Public Administration\*

18 units from the following: CJS 355, HIS 311, PHI 324, POL 390, POL 425, POL 451, POL 453, POL 465, POL 491, or POL 456

\*Substitutions: POL 453 may be substituted for CJS 366, CJS 497, or POL 493 (units may not be applied toward the remaining 18 units if POL 453 is substituted for CJS 366, CJS 497, or POL 493); SOC 383 **and** SOC 385 may be substituted for CJS 499.

Courses beginning with the prefix HIS are listed in the History section of this catalog.  
Courses beginning with the prefix POL are listed in the Political Science section of this catalog.  
Courses beginning with the prefix SOC are listed in the Sociology section of this catalog.

### **Criminal Justice Administration Coursework**

CJS 351	<b>Evidence (3)</b> This course is an advanced examination of all aspects of evidence preservation and acquisition, evaluation, and presentation with special consideration of the legal context. This is an application course designed to provide additional insights concerning the proper use of evidence. Prerequisite: Police Academy Training.	Evening College
CJS 352	<b>Advanced Investigation (3)</b> This course is an advanced examination of all aspects of investigation concerning crimes against persons and property. This is an application course designed to provide additional insights into the physical, logistical, and legal aspects of investigation. Prerequisite: Police Academy Training.	Evening College
CJS 353	<b>Narcotics and Drug Enforcement (3)</b> This course is an advanced examination of issues related to narcotics and drug enforcement including, but not limited to, the current legal, social and political contexts, strategies of enforcement, and the administration and supervision of enforcement policy. This is an application course design to provide additional insights into practical implementation of policy. Prerequisite: Police Academy Training.	Evening College
CJS 354	<b>Computers for Law Enforcement (3)</b> This course is design to provide an intensive and practical introduction to specific computer applications and practices utilized in law enforcement and an examination of critical legal issues related to the application of computer technology in law enforcement. This is an application course designed to enhance understanding and utilization of technology in the service of public safety. Prerequisite: Police Academy Training.	Evening College
CJS 355	<b>Report Writing for Criminal Justice (3)</b> This is an advanced writing course designed to provide law enforcement personnel with the additional skills necessary for effective written communication. Focus is on the careful construction of investigation narratives, the critical presentation of reports and documentation, and the full understanding of the legal necessity for precision and accuracy in written communication.	Evening College
CJS 366	<b>Juvenile Delinquency (3) I, M</b> Theories of the causes of delinquency and data on delinquent behavior including gangs, minor and major criminal actions, and methods of correction are covered.	Fall (even years)
CJS 433	<b>Criminology (3) I, M</b> A study in the traditional and theoretical schools of criminology. Theories relating to individual abnormality and theories relating to cultural influence are examined.	Spring (odd years)



CJS 496	<b>Institutional and Community Corrections (3) I</b> This course provides a survey of the historical, philosophical, and legal bases of correctional procedures and institutions and an examination of current problems and innovations. It examines the increasing task of managing persons who have been arraigned or have been sentenced to prisons and various correctional facilities in America. The nature of the institutional environment, issues of community-based policing, and the administrative concerns of safety and efficiency are also included.	Evening College
CJS 497	<b>Comparative Criminal Justice (3) I, M</b> The functions, institutions, and operations of U.S. and foreign criminal justice systems are compared. Comparisons are made between countries similar to the U.S., such as Canada and Great Britain, as well as those which are quite different, such as Asian or Arabic countries. The underlying concepts of law enforcement, judicial and correctional processes will be studied in current and historic perspectives.	Evening College
CJS 498	<b>Criminal Justice System in America (3) I</b> This course examines the behavior in justice system as influenced by organizational structure, technology, managerial policies, supervisory patterns, individual need and group relations. The history and philosophy of criminal justice administration in America, description of its social and political institutions, and theories of crime and deviant behavior are also studied.	Evening College
CJS 499	<b>Methods of Research for Criminology (3) I</b> Basic research concepts and procedures are examined as foundation for understanding the research literature in criminology. Specific application of processes useful in applied research will be stressed as practical steps in regular policing work for effective report and educational usage.	Evening College

## EDUCATION

### Elementary Education (see Liberal Studies)

### Secondary Education (see Social Science, English, Mathematics, Music)

All students pursuing a career in education should seek advising from the School of Education.

#### **Education Coursework**

ECH 320	<b>Cognitive Development in Infancy and Early Childhood (3)</b> This course describes how the cognitive processes of thought, perception, attention, and problem-solving develop in infants and young children. Students will have the opportunity to explore the value of active learning in the development of knowledge, the specific ways in which children construct knowledge, and the theoretical models that support cognitive development at home and in school.	Evening College
ECH 340	<b>Perceptual-Motor Development in Infancy &amp; Early Childhood (3) I</b> This course explores the concept of active learning and its importance to children's construction of knowledge through perception and movement, essentials of every learning experience.	Evening College
ECH 350	<b>Social &amp; Emotional Development in Infancy &amp; Early Childhood (3) I</b> This course introduces students to the process through which a child develops a sense of self within a socio-cultural system. Students will learn the significance of a supportive interpersonal environment for personality development. They will evaluate theories of emotional and personality development in infants and young children. They will describe the effects of social and emotional development on learning.	Evening College
EDU 300	<b>American Public School (3)</b> Exploring the educational paradigm historically and philosophically, students survey curriculum practices, teacher effectiveness, learner needs of the public schools, and classroom management to understand the challenges teaching today. Emphasis is placed upon cultural diversity and a dynamic society. Prerequisite for all other education courses. Cultural Plunge plus ten hours of fieldwork are required.	Fall, Spring, Summer

## Education

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- EDU 302 Growth, Development and Learning (3) I** **Fall, Spring, Summer**  
This course is a study of human growth and development during the first two decades of life. Emphasis is placed on how teachers apply theoretical foundations of the learning process, cultural forces affecting behavior, testing, grouping of students, and inclusion. Prerequisite for all other education courses. Fifteen (15) hours of required fieldwork.
- EDU 315 Reading and Writing in the Content Areas (3)**  
Focusing on the attainment of skills as a teacher of literacy, this course requires students to demonstrate content reading and writing competencies, such as determining reading readiness, applying readability formulas, evaluating textbooks, and developing strategies for vocabulary, critical thinking, and comprehension. Focus is placed on the preparation of lessons using PAR: pre-reading, assistance during reading and reflection after reading. Students are also introduced to beginning reader strategies. Cross-listed with EDU 515 & RDG 515. Prerequisite courses: EDU 300 and EDU 302 or equivalent. Twenty hours of fieldwork required.
- EDU 341 The Exceptional Child (3) I**  
The nature, determinants, adjustments, and problems of persons who have cognitive gifts and talents, cognitive delays, physical disabilities, learning disabilities, and who have emotional or behavior disorders will be studied in conjunction with appropriate educational interventions in the mainstream classroom and other settings. The course will acquaint students with (a) characteristics and needs of children with disabilities that affect learning, (b) methods of assessing disabilities, (c) components of the Individual Education Program (IEP), (d) instructional strategies and material, (e) positive behavior support, (f) special needs of families of learners with disabilities, (g) agencies and professional supporting learners with disabilities, and (h) legislation, including Public Law 94-142, IDEA (Part B and Part H), the American Disabilities Act (ADA), and the Rehabilitation Act of 1973 ("Section 504"), as well as subsequent amendments relevant to special education. Ten hours of fieldwork is required. Approved by the California commission on Teacher Credentialing to meet requirements for the Professional Clear Credential. Cross-listed with EDU 541 & SPE 541.
- EDU 399 Independent Study (3)**  
An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.
- EDU 400 Special Topics in Education (3)**  
Concentration upon a specific topic in the field of education. Topic varies for different semesters. May be taken multiple times with change in topic.
- EDU 405 Teaching Math and Science (3) I, M**  
This course prepares future teachers to meet the California State requirements for the Multiple Subject Credential in math and science and to equip diverse students with knowledge and methodologies necessary for the successful integration and teaching of these subjects. This course consists of the study of current best practice techniques and curriculum development used in teaching mathematics and science in the public schools. Emphasis is placed on effective instructional methods and evaluation procedures. A minimum of 20 hours of observation and participation in Math and Science classrooms is required with the purpose of providing students with opportunities to apply methods learned in this course to public school settings. Cross-listed with EDU 505. Prerequisites: EDU 300, 302 or equivalent, and ETC 305.
- EDU 412 Teaching Language Arts & Social Studies (3) I, M**  
This course prepares future teachers to meet the California state requirements for the Multiple Subject Credential and to equip students with knowledge and skills necessary for the successful teaching of these subjects. It is a study of the scope, the organization, and the instructional procedures used to teach social studies and language arts. Students learn how to design and develop interdisciplinary units of study, how to write and assess instructional objectives, and how to organize and integrate social studies and language arts instruction for diverse learners in the public classroom. Twenty (20) hours of fieldwork is required. Cross-listed with EDU 512. Prerequisites: EDU 300, 302 or equivalent, and ETC 305.
- EDU 416 Teaching Reading and Phonics (3) I, M**  
This course consists of the study of current best theories and practices in the teaching of listening, speaking, reading and writing for the production of a balanced literacy program in public/private schools. Cultural and linguistic differences will be examined as they pertain to literacy instruction and communication. Phonics skills for teaching and learning will be stressed. Students will be required to spend two hours per week (or 20 hours), at an approved elementary school site observing, participating and tutoring students in reading. Approved by the California Commission on Teacher Credentialing for teacher preparation in comprehensive, balanced literacy instruction. Cross-listed with EDU 516 & RDG 516. Prerequisites: EDU 300, 302 or equivalent, and ETC 305.

- EDU 440 Classroom Management and Discipline (3) M**  
This course is a study of the techniques, procedures and discipline models that can help make the difficult tasks of managing and disciplining much easier. Students will learn how to establish and maintain a classroom environment where positive behavior support is practiced. The classroom will be free from coercion and punishment. Interventions will be positive, proactive, and respectful of students. The course will also examine classroom discipline dimension: teacher responses to inappropriate behavior, the differences between emergency interventions, on-going positive behavioral support, and age-appropriate least intrusive strategies. Students will evaluate a variety of behavior management methods including functional analysis assessment. They will design their own behavior plan based on functional behavior analysis. The course will aid special education and mainstream education teachers in maximizing educational experiences for all students, including those with serious behavior disorders. Ten hours of fieldwork required. Required for both Multiple Subject and Single Subject Credentials. Cross-listed with EDU 518 & SPE 518. Prerequisites: EDU 300, 302 or equivalent, and ETC 305.
- EDU 450 Bilingual Issues and Methods (3) M**  
This course provides an in-depth study of the legal, ethical, social, and cultural issues surrounding the field of bilingual education. Students will study and develop methods of delivering academic content in English in order to provide bilingual students with equal access to the curriculum. Cross-listed with EDU 550. Prerequisite: ENG 475.
- EDU 490 Subject Area Specialization (3)**  
Working almost exclusively in small groups or one-on-one with the instructor, students focus only on the strategies and methods designed specifically for their subject area. In addition to the 30 hours of observation required, divided equally between middle school and high school, students in this course will teach three mini lessons, which are directly supervised by a master teacher, visit Open house night, sit in on a parent teacher conference, and tutor students. Cross-listed with EDU 519. Prerequisites: EDU 300, 302 or equivalent, 497, and ETC 305.
- EDU 497 Curriculum and Instruction: Methods of Teaching in the Junior High & High School (3)**  
Various research-based instructional techniques, planning strategies, methods, and assessment practices for the secondary schools, both public and private, are examined. Thirty hours of structured observation is required, equally divided between the middle school and high school classroom. Cross-listed with EDU 514. Prerequisites: EDU 300, 302 or equivalent, and ETC 305.
- EDU 497 Secondary Methods (3)**  
Various research-based instructional techniques, planning strategies, methods, and assessment practices for the secondary schools, both public and private, are examined. Thirty hours of structured observation is required, equally divided between the middle school and high school classroom. Cross-listed with EDU 514. Prerequisites: EDU 300, 302 or equivalent, and ETC 305.
- EDU 498 Student Teaching and Seminar (8-15)**  
Teaching experience in the public school under guidance of university supervisor with cooperation of a master credentialed teacher in the public school. Open to Multiple Subject credential candidates who have been accepted by the Teacher Education Committee and who have been cleared for student teaching. An application for student teaching must be submitted by February 15 for the summer; March 15 for the fall semester and by October 15 for the spring semester. Weekly seminar accompanies student teaching. Cross-listed with EDU 580.
- ETC 305 Educational Computing – Level I (3) I**  
A study of a variety of applications of computers within the curriculum to improve learning and educational opportunities. Includes software evaluation, selection, and use of various computer-based applications. Approved by the California Commission on Teacher Credentialing to meet Level I requirements for a Preliminary Credential. Cross-listed with ETC 505.

## SAMPLE COURSE PLAN

### ENGLISH

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

#### Freshman Year

Fall			Spring		
		Units			Units
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Elective	3
	Elective	3		Foreign Language II*	3
	Elective	3	ENG 123	Intermediate Composition*	3
	Foreign Language I*	3	CIS	Technology Course*	3
ENG 113	Composition*	3	KIN	Kinesiology*	3
MAT 115	Intermediate Algebra*	3			<u>15</u>
		<u>16</u>			

#### Sophomore Year

Fall			Spring		
		Units			Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	3
BEH	Behavioral Science*	3	PHI	Philosophy*	3
ART/MUS	Art/Music*	3	CST	Christian Studies*	3
ENG 201	Introduction to Literature	3		Lab Science*	4
ENG 213	British Literature I	3	ENG 243	American Literature II	3
		<u>15</u>			<u>16</u>

#### Junior Year

Fall			Spring		
		Units			Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	1	HIS	US History*	3
	Elective	3	CST	Christian Studies*	3
BEH	Behavioral Science*	3	ENG 413	Shakespeare Studies	3
COA	Communication Arts*	3	ENG 313	Multicultural Literature*	3
ENG	Upper Division Literature	3	ENG	Upper Division Literature	3
ENG 253	World Literature I	3			<u>15</u>
		<u>16</u>			

#### Senior Year

Fall			Spring		
		Units			Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective (UD)	3		Elective	3
HIS	History*	3	CST	Christian Studies*	3
ENG	Upper Division Literature	3	POL	Political Science*	3
ENG 350	Research and Writing in Literature and Language	3	ENG 401	Literary Criticism	3
ENG 463	Introduction to Linguistics	3	ENG 499	Capstone Project	3
KIN	Kinesiology*	1			<u>15</u>
		<u>16</u>			

\*Denotes possible general education course.

## ENGLISH

The English major prepares students for careers in a wide range of professions and ministries including secondary education, journalism, and writing, and for graduate study. Students may earn a single subject matter competency for teaching English at the secondary level. The major develops composition skills and provides exposure to diverse literary styles.

### English Major (39 units) BA

#### Lower Division Requirements

- ENG 201 Intro to Literature for Majors and Minors
- ENG 213 British Literature I or 223 British Literature II
- ENG 233 American Literature I or 243 American Literature II
- ENG 253 World Literature I or 263 World Literature II

#### Upper Division Requirements

- ENG 313 Multicultural Literature
- ENG 350 Research and Writing in Literature and Language
- ENG 401 Literary Criticism
- ENG 413 Shakespeare Studies
- ENG 463 Introduction to Linguistics
- ENG 499 Capstone Project

Three (3) upper division courses from the following:

ENG 303, 333, 343, 345, 353, 399, 400, 403, 418, 419, 433, 440, 443, 460, 475

#### Optional Concentration in Creative Writing (12 units)

- ENG 373 Creative Writing
- ENG 473 Advanced Creative Writing

Six units from the following:

ENG 303, 353, 373, 405, 467, or COA 424

### English Minor (18 units)

#### Lower Division Requirements

- ENG 201 Intro to Literature for Majors and Minors
- Any one of the following:  
ENG 213, 223, 233, 243, 253, 263

#### Upper Division Requirements

12 units of upper-division English

#### Recommended core includes:

- ENG 313 Multicultural Literature
- ENG 350 Research and Writing in Literature and Language
- ENG 401 Literary Criticism
- ENG 413 Shakespeare Studies

### English Coursework

- |         |   |              |
|---------|---|--------------|
| ENG 102 | Reading for University Success (3)<br>Any student entering with an ACT/SAT score at or below 35% will automatically be placed in this course. All students admitted to the University without ACT/SAT scores will be placed in this course until their reading abilities can be assessed through placement exams.   | Fall, Spring |
| ENG 103 | Writing for University Success (3)<br>An approach to grammar designed to correct common errors in the mechanics of writing. Includes punctuation and spelling; focuses on grammatical problems in the sentence and the paragraph. Does not count toward the English requirements for a bachelor's degree. Placement into this course is determined by the Writing Placement Exam given to all new students.   | Fall, Spring |
| ENG 113 | Composition (3) M<br>A literature-based approach to writing which stresses writing as a process. Focus is on narrative and descriptive writing and literary analysis through numerous in-class writing activities and short compositions as well as 5 to 7 substantial essays over the course of the semester. Develops fluency, coherence, style, effectiveness, and literary analysis. Students must pass this course with a C- or better to fulfill general competency requirements and to proceed to ENG 123. For prerequisites, see ENG 102 and ENG 103 above. | Fall, Spring |

## English

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ENG 123	<b>Intermediate Composition (3)</b> Continued practice in writing with emphasis on critical thinking, argument, analysis and interpretation of multicultural readings and other interdisciplinary expository materials. Includes the writing of a major research paper (or report) in addition to several shorter essays requiring various types of documentation. Prerequisite: ENG 113 with a grade of C– or better unless the student has demonstrated writing competence through a written placement exam. Note: Students must successfully complete this course with a grade of C– or better to fulfill general education requirements and to begin any literature course.	Fall, Spring
ENG 201	<b>Introduction to Literature for Majors and Minors (3)</b> An intensive study of literary terminology and the major genres of American, British, European, and multicultural literature. Focuses on critical reading and intelligent appreciation of literature, and ways of writing about literature. Majors and minors should take this introduction course as soon as they successfully complete ENG 123. Prerequisite: ENG 113 & ENG 123 passed with a grade of C- or better	Fall
ENG 213	<b>Survey of British Literature I (3) M</b> Literature of Great Britain from the Middle Ages through the eighteenth century.	Fall
ENG 223	<b>Survey of British Literature II (3) M</b> Literature of Great Britain from the Romantic Period to the present.	Spring
ENG 233	<b>Survey of American Literature I (3) M</b> American literature from the Colonial Period to 1870.	Fall
ENG 243	<b>Survey of American Literature II (3) M</b> American literature from 1870 to present.	Spring
ENG 253	<b>Survey of World Literature I (3) M</b> World literature (excluding British and American) through the Renaissance.	Fall
ENG 263	<b>Survey of World Literature II (3) M</b> World literature (excluding British and American) from Neoclassicism to present.	Spring
ENG 300	<b>Rhetoric and Writing (3) I</b> Using the writings of various authors as models, students will explore different writing styles and techniques. This course focuses on argumentative writing strategies and proper methods of research and documentation. Objective writing and good argumentation will be developed as students incorporate a variety of research tools. Prerequisites: ENG 113 and 123 passed with C- or better.	
ENG 301	<b>Introduction to Film Studies (3)</b> This course offers an introduction to methods and approaches for the study of film. Students will develop, maintain, and improve strategies for: close-reading individual shots and sequences, interpreting film narrative and technique, and for negotiating various critical and theoretical paradigms of film study.	
ENG 303	<b>Topics in World Literature (3) I, M</b> An intensive study of a particular area of world literature in translation (e.g., Greek drama, or the literature of Existentialism). See the instructor for the area currently being studied. May be offered as a dual-language topic such as Latin American authors. Prerequisite: At least one literature survey course (ENG 253 or 263 recommended).	Fall
ENG 307	<b>Major Directors (3)</b> With attention to theories about authorship and the “auteur,” this course surveys the work of one or two major directors. At the instructor’s discretion, the course may treat a “canonical” auteur, such as Orson Welles, Alfred Hitchcock, or Akira Kurosawa, or may focus upon figures historically marginalized within cinema studies, including Oscar Micheaux, Ida Lupino, or Sam Fuller. In addition to primary film-texts, course readings will include relevant biographical and critical materials.	
ENG 313	<b>Multicultural Literature (3) I, M</b> The literature of women and ethnic minorities. Recommended for Liberal Studies majors. Prerequisite: At least one literature survey course recommended.	Spring
ENG 333	<b>Seventeenth Century British Literature (3)</b> The Metaphysical and Cavalier Poets, and the prose and poetry of John Milton, in historical context. Prerequisite: At least one literature survey course (ENG 213 recommended).	Fall (odd years)
ENG 343	<b>Eighteenth &amp; Nineteenth Century British Literature (3)</b> The Neoclassical, Romantic, and Victorian Poets in historical context. Prerequisite: At least one literature survey course (ENG 223 recommended).	Fall (even years)

ENG 345	<b>Nineteenth Century American Literature (3)</b> American literature and thought, 1810-1865, with emphasis on Cooper, Poe, Emerson, Hawthorne, Melville, and Thoreau. Prerequisite: At least one literature survey course (ENG 243 recommended).	Fall (odd years)
ENG 350	<b>Research and Writing in Literature and Language (3) M</b> Introduction to research topics, methods, and materials in the field of language and literature for application in a series of scholarly papers and presentations of various types and lengths. Prerequisite: ENG 113 and 123 with a grade of C- or higher.	Fall
ENG 353	<b>Children's Literature (3) I, M</b> Introduction to the wide variety of literature for children, with intensive study of selected works. Prerequisite: At least one 200-level literature course.	Fall
ENG 363	<b>Young Adult Literature (3) I</b> Introduction to literature designed to meet the unique needs of adolescents and young adults. Varied uses of literature such as poetry and short stories will be explored with intensive study of longer works of fiction and non-fiction. Designed primarily for student pursuing secondary education as a career, but open to Liberal Studies majors as an English concentration selection. Meets Liberal Studies requirement for Children's Literature. Prerequisite: At least one 200-level literature course.	Spring
ENG 373	<b>Creative Writing (3)</b> A writing workshop designed to permit the student to study and practice one or more of the major forms: articles, short stories, novels, plays, and poems. Recommended for those working on, or desiring to begin, writing projects. Limited enrollment	Spring
ENG 399	<b>Independent Study (3)</b> An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Other courses listed in the catalog may not be taken by independent study.	
ENG 400	<b>Special Studies (3)</b> Focuses on a different phase of British, American or world literature each time offered—themes, genres, periods. See instructor for the topic currently to be studied.	
ENG 401	<b>Literary Theory and Criticism (3) I, M</b> Advanced study in theories of imaginative literature and in the issues of interpreting literary texts. Prerequisites: ENG 201, 213, and at least one other literature survey course.	Spring
ENG 402	<b>Film Genres (3)</b> This introduction to genre studies will survey the development of at least one major film-genre, such the western, the romantic comedy, the war film, or film noir. Screenings of films will be accompanied by readings in relevant literary and critical texts.	
ENG 403	<b>The British Novel until 1900 (3)</b> The rise and development of the novel as a genre in Britain. Prerequisite: At least one literature survey course (ENG 223 recommended).	Spring (odd years)
ENG 404	<b>Asian Cinema (3)</b> This course offers a unique opportunity to screen and study technically innovative and culturally significant feature films from China, India, Japan, South Korea, Vietnam, Hong Kong, and Taiwan. Special attention will be given to the diverse genres in Asian cinema and the dynamic interactions between film making and socio-historical transformation. An East-West comparative approach will be encouraged.	
ENG 405	<b>Literature and Film (3) I</b> This course addresses literature/film adaptation, but only as part of a larger constellation of issues, including the development of a film language vocabulary, approaches to genre studies, and an appreciation for cinematic visions in literary texts. In addition to film screenings, course readings will include prose fictional and film criticism. Upon leaving the course, students will achieve a better understanding of both literature and film, each medium having "illuminated" the other.	
ENG 406	<b>The Decade in Film (3)</b> An intensive survey of films released within a single decade. Interdisciplinary in nature, this course will direct considerable attention to historical, cultural, and ideological contexts. Emphasis varies.	
ENG 407	<b>Introduction to Cultural Studies (3)</b> Drawing upon primary texts in literature, film, television, and music, among other media, this course surveys approaches to interdisciplinary cultural studies, discerning along the way a history of the field. Requirements for the course will include participation in class discussions, oral presentations, and a formal essay.	

## English

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- ENG 413 **Shakespeare Studies (3) I** Spring  
Selected poems and plays are studied in their historical context. A variety of critical approaches including feminist criticism are incorporated. Includes comedies, history plays, and tragedies. May be repeated once for credit. Prerequisite: At least one literature survey course (ENG 213 recommended).
- ENG 433 **Major Author (3)**  
Focuses on the development of a major author's style and themes. Explores an individual body of work in depth. The author featured varies as the course is offered in different semesters or terms. See instructor for the current author. Past authors have included such diverse writers as John Milton, Philip Sidney, and Chaucer. May also include authors who write in languages other than English and be offered as a dual language course.
- ENG 440 **Modern American Literature (3)** Fall (even years)  
Major fiction and poetry from 1900 to World War II. Prerequisite: At least one literature survey course (ENG 263 recommended).
- ENG 443 **Contemporary American Literature (3)** Spring (even years)  
Major fiction and poetry from World War II to the present. Prerequisite: At least one literature survey course (ENG 263 recommended).
- ENG 460 **Twentieth Century British Literature (3)** Spring (even years)  
Prose, fiction, poetry, and drama from 1890 to the present, with emphasis on the Modernist writers. Prerequisite: At least one literature survey course (ENG 223 recommended).
- ENG 463 **Introduction to Linguistics (3) I, M** Fall  
Linguistic theory and method. Includes the study of the five universal elements of language (phonology, morphology, semantics, syntax, and pragmatics) as well as the use of language and its variants in culture.
- ENG 467 **C. S. Lewis (3) I**  
An introduction to C. S. Lewis—to the man, his ideas, and his style of writing; intensive study of a few works from each category (theology–philosophy, literary criticism, imaginative works), with rapid reading and discussion of others; a review of writers who influenced Lewis.
- ENG 473 **Advanced Creative Writing (3)** Spring  
A writing workshop designed to permit the student to study and practice one or more of the major forms: articles, short stories, novels, plays, and poems. Recommended for those working on writing projects. Limited enrollment. Prerequisite: ENG 373 with a C- or higher
- ENG 475 **Language Acquisition and Development (3)** Spring  
A study of primary language development, second language acquisition, dual language instruction models, language transfer and aspects of culture on the learning of a second language. Prerequisite: ENG 463. Cross-listed with EDU 551.
- ENG 499 **Capstone Project (3) I**  
This three unit senior capstone project serves to assess the subject matter competence of the English major and the Single Subject Program candidate. Students will enroll for this course with the recommendation of their English program advisor and the approval of the department chair.



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## FILM LITERATURE

### Film Literature Minor (18 units\*)

#### Upper Division Requirements

ENG 301 Introduction to Film Studies

ART 385 Film as Art, Film as Culture

Twelve units from the following

ENG 307 Major Directors

ENG 402 Film Genres

ENG 404 Asian Cinema

ENG 405 Literature and Film

ENG 406 The Decade in Film

ENG 407 Introduction to Cultural Studies

ART 300 Advanced Art

Other approved courses.

Courses beginning with the prefix ART are listed in the Visual Arts Section of this catalog.

Courses beginning with the prefix ENG are listed in the English Section of this catalog.

## GENERAL STUDIES

### General Studies Coursework

- GST 050** Chapel/Convocation (0) Fall, Spring  
 The California Baptist University community gathers regularly for worship, communication, fellowship, personal development, and spiritual formulation. As a community deeply rooted in the Baptist tradition of the Christian faith, it is appropriate to expect broad participation in this experience. (This is a non-academic requirement and does not count toward the number of units required for graduation. A failing grade in Chapel will have a 1 unit negative effect on a student's semester and cumulative grade point average.)
- GST 100** FOCUS (1) Fall, Spring  
 The FOCUS (Freshman Orientation and Christian University Success) program is designed to assist new students with the transition to university life and the California Baptist University community. The course is comprised of a semester-long series of small group seminars, activities, and discussions and is designed to address the developmental and transitional needs of new students at CBU. Topics focus on the issues, skills, and relationships that can help students succeed academically, socially, emotionally, and spiritually. Based on years of tradition, but sensitive to the ever-changing needs of university students, FOCUS provides a well-rounded introduction to the California Baptist University experience.
- GST 199** Portfolio Seminar (1) Evening College  
 The goal of the portfolio workshop is to help the student gather the material necessary for petitioning for prior learning credit and to assist in the presentation of the material. The prior learning portfolio is intended to be a thorough compilation of the student's prior learning. With guidance from the faculty, the student will develop a portfolio documenting college level learning which has been obtained outside of the traditional college classroom setting through work related training, professional experiences, and community involvement. Portfolio credit is awarded for learning that has taken place-not for experience. Therefore in addition to documenting experience, students are expected to articulate and demonstrate appropriate theory and terminology in their portfolio. (Portfolio credit can only be earned toward general elective credits and can not be earned in a student's major field of study.)

## GLOBAL STUDIES

The Global Studies minor is designed to compliment a broad range of majors, and to prepare students for international ministry and cross-cultural professional opportunities.

The minor includes a study abroad requirement.

### Global Studies Minor (21 units)

#### General Education Recommendation for the Minor

ANT 225 Cultural Anthropology

#### Lower Division Requirements

CST 105 Introduction to Global Studies

CST 205 Models of Discipleship

#### Upper Division Requirements

CST 305 Global Perspectives

CST 353 Comparative Religions

CST 405 Marketplace Strategies for Global Advancement

Six (6) International Studies units from one of the following: CST 416, 417, 418, or 419

Courses beginning with the prefix ANT are listed in the Behavioral Science section of this catalog.

Courses beginning with the prefix CST are listed in the Christian Studies section of this catalog.

## GREEK

### Greek Coursework

GRK 213	Introduction to Koiné Greek (3) M An introduction to Koiné Greek emphasizing basic grammar and vocabulary preparatory for translation of the Greek New Testament.	Fall
GRK 223	Introduction to Koiné Greek II (3) M Continuation of GRK 213 with beginning translation from the First Epistle of John. Prerequisite: GRK 213.	Spring
GRK 313	Intermediate Greek (3) M A thorough translation and exegetical study of a New Testament book serves as a “literary laboratory” in which to observe the function of Greek syntax. Prerequisite: GRK 223.	As offered
GRK 323	Intermediate Greek II (3) M A continuation of GRK 313. Prerequisite: GRK 313.	As offered

## HEBREW

### Hebrew Coursework

HEB 213	Biblical Hebrew (3) M A study of the fundamentals of biblical Hebrew, including pronunciation, vocabulary, verbs, nouns, parts of speech as well as elements of Hebrew syntax.	As offered
HEB 223	Biblical Hebrew II (3) M An analysis of biblical Hebrew with attention to appropriate portions from the Old Testament Scriptures and to the introduction and utilization of the Hebrew lexicon. Prerequisite: HEB 213.	As offered
HEB 300	Advanced Hebrew (3) M Exegesis of selected portions of the Hebrew Bible. Prerequisite: HEB 223.	Offered upon sufficient demand

SAMPLE COURSE PLAN

## HISTORY

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
GST 100 FOCUS	1	Elective	1
Foreign Language *I	3	Foreign Language II*	3
CST Christian Studies*	3	CIS Technology Course*	3
ENG 113 Composition*	3	ENG 123 Intermediate Composition*	3
HIS 213 History of the United States		HIS 223 History of the United States	
to Reconstruction	3	Since the Civil War	3
MAT 115 Intermediate Algebra*	3	POL Political Science*	3
	16		16

### Sophomore Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
BEH Behavioral Science*	3	Elective	3
HUM 213 Humanities I	3	Lab Science*	4
KIN Kinesiology*	3	CST Christian Studies*	3
MUS/ART Music/Art*	3	ENG English*	3
PHI Philosophy*	3	HUM 223 Humanities II	3
	15		16

### Junior Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
Elective	3	Elective	3
Elective (UD)	3	Elective (UD)	3
BEH Behavioral Science*	3	CST Christian Studies*	3
HIS Upper Division History*	3	HIS Upper Division History	3
HIS Upper Division History	3	HIS Upper Division History	3
	15		15

### Senior Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
Elective	3	Elective	3
Elective (UD)	3	Elective	3
COA Communication Arts*	3	Elective (UD)	3
HIS Upper Division History*	3	KIN Kinesiology*	1
HIS 490 Historiography and		HIS Upper Division History	3
Historical Methods	3	HIS 499 Senior Project	3
	15		16

## History

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# HISTORY

The History major equips students for graduate study in history, the humanities, and secondary education. The History curriculum provides courses in two areas of study, American Studies and World Studies. Some requirements may be met through study abroad opportunities.

### History Major (36 units) BA

#### Lower Division Requirements

HIS	213	History of the United States I
HIS	223	History of the United States II
HUM	213	Humanities I
HUM	223	Humanities II

#### Upper Division Requirements

HIS	490	Historiography and Historical Methods
HIS	499	Senior Project

18 additional units of upper-division History

### History Minor (24 units)

#### Lower Division Requirements

HIS	213	History of the United States I
HIS	223	History of the United States II
HUM	213	Humanities I
HUM	223	Humanities II

#### Upper Division Requirements

HIS	490	Historiography and Historical Methods
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9 additional units of upper-division History

### History Coursework

HIS 213	History of the United States to Reconstruction (3) M A general survey of the social, political, economic, cultural, and religious developments from 1492 through Reconstruction.	Fall
HIS 223	History of the United States since the Civil War (3) M A continuation of HIS 213. (May be taken before HIS 213.)	Spring
HIS 301	History of Western Philosophy I (3) A consideration of the influence of philosophical thought in Western Culture with emphasis on the ancient and medieval periods. Cross-listed with PHI 301.	Fall
HIS 302	History of Western Philosophy II (3) A consideration of the influence of philosophical thought in Western Culture with emphasis on the early modern and contemporary periods. Cross-listed with PHI 302.	Spring
HIS 311	Minorities in America (3) I, M The role of minorities in the development of America. Principal areas of focus are immigration and the immigrant experience and the ethnic experiences of Blacks, Indians, and Hispanics.	Spring
HIS 315	Latin American History (3) I, M A study of the Spanish and Portuguese discovery, conquest and colonization of America; the wars for Latin American independence; and the political, economic, and social development of the republics, with emphasis on their relations with the United States.	Offered upon sufficient demand
HIS 325	Non-Western Culture and History (3) I A study of the history and culture of non-western civilizations on a rotating basis. Students may repeat the course twice provided the culture being studied is different.	Fall (even years)
HIS 333	Nineteenth Century Europe (3) M A study of European history from the Congress of Vienna to the end of World War I.	Fall (even years)

HIS 343	<p><b>Twentieth Century Europe (3)</b>            A continuation of 333. Special attention will be given to the study of conditions that produced Fascism, Nazism, and Communism, to the factors that brought about World War II, and to the conditions of the post-war world.</p>	Spring (odd years)
HIS 353	<p><b>Renaissance and Reformation Europe (3)</b>            A study of the Renaissance and the Reformation, including such leaders as Luther, Calvin, Zwingli, and Knox.</p>	Fall (odd years)
HIS 360	<p><b>Enlightenment Europe (3)</b>            A study of Europe during the "Age of Absolutism." Political, social, economic, and cultural changes in Europe from the Peace of Westphalia to the eve of the French Revolution.</p>	Spring (even years)
HIS 363	<p><b>History of England to 1688 (3)</b>            A survey of English history from earliest records to the Glorious Revolution (1688). Attention will be given not only to political matters but to social, religious, intellectual, and economic developments as well.</p>	Fall (odd years)
HIS 373	<p><b>History of England since 1688 (3)</b>            A continuation of History 363. Political, economic, social, religious, and intellectual developments of the Nineteenth and Twentieth Centuries will be particularly emphasized.</p>	Spring (even years)
HIS 383	<p><b>The West in American History (3) M</b>            A study of the westward movement of the American frontier from the colonies to the Pacific with emphasis on the significant role of the frontier in the development of American ideals and institutions.</p>	Offered upon sufficient demand
HIS 393	<p><b>History of California (3) I, M</b>            The social, economic, and political development of California from its discovery to the present. The latter part of the course is thematic in presentation (i.e., agriculture, transportation, water, etc.).</p>	Fall
HIS 399	<p><b>Independent Study (1-3)</b>            This course is designed to afford the superior student an opportunity to work independently on subject matter of the student's choice. Supervision and evaluation will be provided by a member of the History faculty.</p>	
HIS 400	<p><b>Special Topics in History (3)</b>            Concentrates on a different topic each time offered. May be repeated with change in subject matter. Student involvement in selection of topics is encouraged.</p>	As offered
HIS 415	<p><b>The Ancient World (3) I</b>            Four great ancient civilizations are surveyed: Mesopotamian, Egyptian, Greek, and Roman. Special attention is given to the Judaeo-Graeco-Roman origins of western culture.</p>	Fall (even years)
HIS 423	<p><b>Medieval Civilization (3)</b>            A study of Europe and the Near East from the fall of Rome to the advent of the modern age with emphasis on the development of manorialism, feudalism, Scholasticism, and the Roman church and their subsequent decline in the wake of modern capitalism, centralized monarchy, humanism, and reform movements within the church.</p>	Spring (odd years)
HIS 425	<p><b>Modern Political Philosophy (3) I</b>            This course entails a comparative study of modern social, legal, and political philosophy, from the Renaissance toward the present by focusing on the great works of the Western traditions, including Machiavelli, Hobbes, Locke, Rousseau, Montesquie, Kant, Hegel, Bentham, Marx, Mill. The course examines the relationship between these various political philosophers and the modern political world. Crosslisted with PHI 425 and POL 425.</p>	Spring (even years)
HIS 427	<p><b>American Political Theory (3) I</b>            This course provides an exploration of the founding of the American Republic. It begins with the colonial period, noting the relationship between religion, liberty, and politics, and then moves to ideas that shaped the American Revolution. From there it analyzes the discussions on the Constitution by both the Federalists and the Antifederalists. The course also examines the discussions surrounding the new Republic and the growth of the nation, including the struggles regarding individualism, liberty, equality, race, gender, wealth, economic regulation, and community responsibility. Cross-listed with POL 427.</p>	Fall (even years)
HIS 433	<p><b>Classical Political Philosophy (3) I</b>            This course examines the origin of Western political, social, and legal thought in order to understand the present through the great political works of the past. It begins in ancient Greece in early democratic Athens and moves through Socrates, Plato, and Aristotle. From there, the course explores classical Rome, focusing on Polybius and Cicero. Since the advent of Christianity shapes the development of medieval political thought, the political thought of St. Augustine, John of Salisbury, St. Thomas Aquinas, Marsilio of Padua, Dante, and Thomas More are discussed. Crosslisted with PHI 423 and POL 423.</p>	Fall (odd years)

## History/Humanities

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- HIS 443     **Diplomatic History of the United States (3) I**     **Fall (odd years)**  
History of the diplomatic relations of the United States and development of the leading principles of foreign policy set within the context of the analysis of several geo-political models. Cross-listed with POL 443.
- HIS 472     **Colonial America (3) M**     **Fall (even years)**  
The English colonies in North America from the settlement of Jamestown through the Confederation Period and the drafting of the Constitution. The modification of European institutions and ideals, particularly as seen in the background and problems of the American Revolution.
- HIS 474     **The Young Republic (3) M**     **Spring (odd years)**  
The establishment of the new nation under the Constitution. Internal development and expansion in the Jeffersonian and Jacksonian eras and the rise of sectional controversies leading to the Civil War.
- HIS 476     **The Emergence of Modern America (3) M**     **Fall (odd years)**  
The period from 1860 to 1920, emphasizing the impact of industrialization, urbanization, and immigration on existing social, political, economic and religious systems. The assumption of a role in international affairs.
- HIS 478     **Modern America (3) M**     **Spring (even years)**  
Post-World War I era to the present. Changing social, economic, and intellectual patterns. The interaction of politics and foreign policy.
- HIS 490     **Historiography and Historical Methods (3)**  
This course is designed to provide the student foundational techniques of good research and style in historical writing, cultivate critical thinking and writing skills, and acquaint them with the works of outstanding historians. This course is required for both History majors and minors.
- HIS 493     **Constitutional Law (3) M**     **Spring (odd years)**  
This course examines the history, organization, and process of judicial review where the court interprets and applies the Constitution to a real world context. To this end, major Supreme Court cases that determine the meaning and practice of the Constitution are discussed. These includes cases that address the powers and responsibilities of the national branches of government, federalism and state power, first amendment expressions rights, religious liberties, criminal justice and rights of the accused, property rights, privacy, equal protection, and voting rights. Cross-listed with POL 483.
- HIS 499     **Senior Project (3)**     **Fall and Spring**  
A senior capstone course designed to demonstrate the competence of History majors in the discipline and showcase their research and writing skills. The portfolio produced by the student in completion of this project must conform to the departmental guidelines for Senior Projects. Prerequisite: Senior status.

## HUMANITIES

### Humanities Coursework

- HUM 213     **Humanities I (3) I, M**     **Fall**  
The course consists of interrelations of history, art, literature, music, and philosophy. It covers the culture-epochs from the Ancient River-Valley Civilizations through the Medieval period.
- HUM 223     **Humanities II (3) I, M**     **Spring**  
The course consists of interrelations of history, art, literature, music, and philosophy. It covers the culture-epochs from the Renaissance to contemporary times.

SAMPLE COURSE PLAN

## INFORMATION SYSTEMS MANAGEMENT

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Foreign Language II*	3
	Elective	3	ART	Visual Arts*	3
	Foreign Language I*	3	CIS 268	Computer Programming	
CIS 265	Information Systems Essentials	3		Languages	3
CST	Christian Studies*	3	ENG 123	Intermediate Composition*	3
ENG 113	Composition*	3	MAT 115	Intermediate Algebra*	3
		<u>16</u>			<u>15</u>

### Sophomore Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Science*	4		Elective	3
BEH	Behavioral Science*	3		Lab Science*	4
ENG	English*	3	COA	Communication Arts*	3
HIS	US History*	3	CST	Christian Studies*	3
POL	Political Science*	3	PHI	Philosophy*	3
		<u>16</u>			<u>16</u>

### Junior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	1		Elective	3
BEH	Behavioral Science*	3	CIS 305	Communication Through	
BUS 337	Administration Based on			Visual Presentation	3
	Biblical Principles	3	CIS 405	Internet Principles and Practices	3
BUS 475	Project and Team Management	3	CIS 465	Advanced Computer Applications	3
CIS 367	Database Management Systems	3	CST	Christian Studies*	3
CIS 369	Intermediate Computing*	3			<u>15</u>
		<u>16</u>			

### Senior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	3
CIS 370	Systems Analysis	3	BUS 463	Business and Organizational	
CIS 480	Data Organization and Document			Management	3
	Management Systems	3	CIS 391	Operating Systems	3
CIS 485	Intellectual Property Rights	3	CIS 393	Networking Basics	3
HIS	History*	3	CIS 490	Capstone Project	3
		<u>15</u>			<u>15</u>

\*Denotes possible general education course.

## INFORMATION SYSTEMS MANAGEMENT

The Information Systems Management major prepares students for professional opportunities in network administration, as well as further study in specialized fields. Students will study theoretical and practical issues relating to technology management, as well as gain basic skills through lab exercises.

### Information Systems Management Major (48 units) BS

#### Lower Division Courses

- CIS 265 Information Systems Essentials  
 CIS 268 Computer Programming Languages

#### Upper Division Courses

- BUS 337 Administration Based on Biblical Principles  
 BUS 463 Business and Organizational Management  
 BUS 475 Project and Team Management  
 CIS 305 Communication Through Visual Presentation  
 CIS 367 Database Management Systems  
 CIS 369 Intermediate Computing  
 CIS 370 Systems Analysis  
 CIS 391 Operating Systems  
 CIS 393 Networking Basics  
 CIS 405 Internet Principles and Practices  
 CIS 465 Advanced Computer Applications  
 CIS 480 Data Organization and Document Management Systems  
 CIS 485 Intellectual Property Rights  
 CIS 490 Capstone Course: Information Technology Management

Courses beginning with the prefix BUS are listed in the Business Administration section of this catalog.

### Computer Certificate (18 units)

California Baptist University, recognizing the need of today's students, has developed a program focusing on the technology of "productivity software." The Certificate in Computer Applications sequence prepares the student to understand and use applications software in the modern computer environment:

#### • Word Processing • Spreadsheet • Graphics • Database • Accounting • Communications

This certificate program is open to all majors and may be accomplished by careful selection of free electives. The certificate is awarded upon graduation to students who successfully complete the following six classes with a grade of C (2.0) or better in each course.

- CIS 268 Computer Programming Languages  
 CIS 265 Information Systems Essentials  
 CIS 367 Database Management Systems  
 CIS 369 Intermediate Computing  
 CIS 370 Systems Analysis  
 CIS 465 Advanced Computer Applications

Upon completion, students need to submit application to the Academic Services Center.

### Information Systems Management Coursework

#### CIS 243, 343 Basics of Page Layout and Design (3, 3) I

As offered

A study of the design and layout of visual materials using a computer (desktop publishing). Various software will be used as vehicles to demonstrate page layout and design concepts. Students registering for upper division credit will focus their work toward specifics of production and the preparation of a portfolio for presentation. Previous or concurrent studio drawing and painting courses are highly recommended.

#### CIS 265 Information Systems Essentials (3)

Fall, Spring

This is an introduction to the essential computer tools used in a modern information society. Students will examine the historical development of information tools and demonstrate understanding of these information tools by completing a series of projects on the computer. Students will be introduced to five of the Microsoft Office suite application packages: Word, Excel, PowerPoint, Outlook and Access. In addition, they will receive an introduction to WebPages design. Students will be expected to demonstrate integration of these packages by the end of the course.



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CIS 268	<b>Computer Programming Languages (3)</b> In this course concepts of different computer programming languages are presented. Attention given to the common factors of the programming languages as well as a structured approach to program development. The programming language may change semester to semester and include but be not limited to: Visual Basic; C++; COBOL. This course may be repeated when there is a change of programming language. Prerequisite: CIS 265	Spring
CIS 305	<b>Communication Through Visual Presentation (3)</b> A study of the art and psychology of persuasion communication techniques incorporating video, visual imagery, sound, and personal presentation. The course explores the integration of the persuasion speech and the preparation of edited video and graphic arts, video camera, tape, and associated communication equipment.	Spring (even years)
CIS 343	<b>Basics of Page Layout and Design (See CIS 243) (3) I</b>	As offered
CIS 360	<b>PC Architecture and Operation (3)</b> An examination of the various functions and components of personal computers. The student will investigate how major computer components function; the architecture and subsystems of standard computer systems; processor architecture (CISC and RISC) and history; microprocessor traffic control; optical storage; computer video; memory configuration and management; and the representation of data in the PC. An in-depth analysis will be conducted of disk structure, function, and utilities; also of BIOS and operating systems. Other topics include communications and printers, programming, plug and play, and multimedia.	As offered
CIS 367	<b>Database Management Systems (3)</b> An examination of database management systems using prepared software packages. Emphasis on the selection and design of program features to accomplish data management functions in the business and organizational environments. Prerequisite: CIS 265.	Fall (odd years)
CIS 369	<b>Intermediate Computing (3)</b> This is a hands-on computer lab and lecture course covering the current office productivity software Advanced Microsoft Office applications. This course will give students knowledge of the practical business applications of the spreadsheets, word processing, database management and presentation software. Prerequisite: CIS 265	Fall (odd years)
CIS 370	<b>Systems Analysis (3)</b> This course offers a good foundation for computer work on problem solving of information system management and design involving communications, definitions, data collation, analysis, costs, and the need for management of information and data. The course emphasizes CASE tools and graphic design tools. Prerequisite: CIS 265.	Fall (even years)
CIS 377	<b>Advanced Database Systems (3)</b> Comprehensive examination of writing programs to automate database management applications with the use of advanced database tools that include Microsoft Access with the use of Visual Basic Applications, variables, expressions and functions. The course will show students how event-driven programs operate. Design considerations such as scalability, platform selection, operational complexity, and application will be examined. Performance benchmarks will be discussed. Topics include sequential, hierarchical and relational database management systems, storage management, modeling, referential integrity, backup and recovery, and case studies in database management systems. Prerequisite: CIS 367.	As offered
CIS 380	<b>High Level Programming Languages (3)</b> This course provides a step-by-step introduction to programming with Microsoft Visual Basic, C++, HTML and Java, making it ideal for a survey course on these popular high level programming languages. A comparison and contrast of selected high level languages using these languages to discuss object-oriented programming (OOP) and (OOD) and design. Prerequisite: Lower division programming language course. Prerequisite: CIS 268	As offered
CIS 391	<b>Operating Systems (3)</b> Focuses on both theory and practical application of computer operating systems as they relate to the management of computer resources. Design considerations such as scalability, platform selection, operational complexity, and application will be examined. Performance benchmarks will be discussed. Examples from a variety of operating systems, exercises, questions, and references accompany theory. Topics include memory management, I/O processing, scheduling, concurrency, auxiliary storage management, modeling, and case studies in DOS, UNIX, Linux, VMS, NT/Win2000, or WinXP.	Spring (odd years)
CIS 393	<b>Networking Basics (3)</b> Essential computer networking concepts and two of the dominant client operating system interfaces will be studied. The student will investigate networking terminology, media, protocols, transmission standards, connectivity devices, planning and implementation, troubleshooting, and security. The learning process will be enhanced by hands-on experience.	Spring (odd years)

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## Information Systems Management

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- CIS 399 Independent Study in Computer Science (3) As offered**  
The course will concentrate upon a specific topic in the field of computer science. This course may be used to fulfill core requirements where an academic variance is appropriate. The student will collaborate with the instructor to determine the appropriate area of interest to study. The instructor will assist the student to build a useful skill-set in the assigned area of study.
- CIS 400 Topics in Computer Science (3) As offered**  
Concentration upon a specific topic in the field of computer science. Topic varies for different semesters. May be taken multiple times with change in topic for a maximum of 12 units. This course may be used to fulfill core requirements where an academic variance is appropriate.
- CIS 405 Internet Principles and Practices (3) Spring (even years)**  
This course is an introduction to the support and design features available on the Internet. The class will explore issues related to connectivity, search engines, and access issues. The student will be required to complete a research project using the knowledge gained from the class. Focuses on modern advanced computer applications.
- CIS 442 Advanced Networking with TCP/IP (3) As offered**  
This course provides students with the knowledge and skills required to install, configure, use, and support Transmission Control Protocol / Internet Protocol (TCP/IP) in a Windows NT operating system environment. Theory and practice will be given in address and subnet configuration, use of DHCP, name resolution with WINS, LMHOSTS, HOSTS, and DNS, configuration of DNS, UNIX connectivity, configuring routers, browsing across routers, configuring TCP/UP printing, configuring RAS, and monitoring, optimizing, and troubleshooting a TCP/IP network.
- CIS 452 Implementing Internet Systems in Organizations (3) As offered**  
This course teaches students how to support the various features of Microsoft Internet Information Server. Students will gain understanding of the product's architecture, and perform the procedures to install, configure, and support IIS. Students will practice planning, creation, management, and administration of a complete Internet or intranet site.
- CIS 465 Advanced Computer Applications (3) Spring (even years)**  
This course furthers the student's understanding of the Internet. Focus will be on advanced Internet topics such as HTML and PageMill. The student will be required to complete a research project and develop a web page using the knowledge gained from the class. The focus is on modern post-advanced Microsoft Office computer applications. Prerequisite: CIS 369.
- CIS 480 Data Organization and Document Management Systems (3) Fall (even years)**  
This course focuses both on theory and practice of collecting and storing organizational data in various formats (e.g. paper records, microfiche, electronic or digitized form); and access, aggregation and retrieval of that data in useful and usable formats. Other key matters such as technological, legal constraints, and security issues will be addressed, along with benchmarking against best practices in the industry.
- CIS 484 Managing Transition in Organization Systems (3) As offered**  
An examination of shifting informational systems in growing organizations and its implication. Topics include a framework for developing and implementing information systems in successful organizations; which includes data validation/verification, data conversion, security issues, and other strategies for each system during the transition.
- CIS 485 Intellectual Property Rights (3) Fall (even years)**  
An examination of problems related to the protection of artistic and creative properties including the securing and maintenance of patents, trademarks, copyrights, and legal implications of recent developments in cognitive science, and the possible rights incident there to.
- CIS 490 Capstone Course: Information Technology Management (3) Spring (odd years)**  
Concentrated exercise in taking on a real-world problem or project in technology management. In cooperation with a local business or nonprofit organization, the student will prepare a publishable consultancy report, drawing upon the student's theoretical and practical classroom experiences, working with the respective company on information technology matters. Depending on the organization involved and the scope of the project under study, this work may be performed as a team or group effort; in such cases, each student will be responsible for at least one key piece of the overall project. Prerequisite: Senior status.
- Researching and Developing Desktop Applications Using Visual Basic: Advanced Topics (3) Evening College**  
This course prepares individuals for researching, designing and implementing desktop applications with Visual Basic. This course covers all new features of Visual Basic, including the Install Wizard, HTML Help, Deployment Wizard, and all new and revised controls. It also includes topics necessary for effective solution development.

## SAMPLE COURSE PLAN

# KINESIOLOGY

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Foreign Language II*	3
	Foreign Language I*	3	ENG 123	Intermediate Composition*	3
ENG 113	Composition*	3	MAT 115	Intermediate Algebra*	3
MUS/ART	Music/Art*	3	BIO 163	Anatomy & Physiology II with lab	4
CIS	Technology Course*	3	KIN 108	Aquatic Activity	1
KIN 110	Physical Activity	1	KIN 212	First Aid and Safety	1
		<u>14</u>			<u>15</u>

### Sophomore Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	3
	Elective	3		Elective	3
BEH	Behavioral Science*	3	ENG	English*	3
HIS	US History*	3	CST	Christian Studies*	3
KIN 110	Physical Activity	1	KIN 110	Physical Activity*	1
KIN 263	Movement Anatomy	3	KIN	Concentration Course	3
		<u>16</u>			<u>16</u>

### Junior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	1	CST	Christian Studies*	3
BEH	Behavioral Science*	3	COA	Communication Arts*	3
KIN	Concentration Course	3	KIN 332	Lifelong Motor Development	3
KIN 302	Contemporary Health Issues	3	KIN 353	Care and Prevention of	
KIN 303	Foundations of Kinesiology	3		Athletic Injuries	3
KIN 383	Exercise Physiology	3	KIN	Concentration Course	3
		<u>16</u>			<u>15</u>

### Senior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	2
PHI	Philosophy*	3	CST	Christian Studies*	3
HIS	History*	3	POL	Political Science*	3
KIN	Upper Division Kinesiology	3	KIN	Upper Division Kinesiology	3
KIN 473	Measurement and Evaluation	3	KIN	Concentration Course	3
	In Kinesiology	3	KIN 454	Behavioral Aspects of Sport*	3
		<u>15</u>			<u>17</u>

\*Denotes possible general education course.

## Journalism (see Communication Arts)

## KINESIOLOGY

The Kinesiology major prepares students for careers in fitness-related industries, athletic training, teaching and coaching, and health related fields such as physical therapy. In addition, students become well-equipped for graduate work in a variety of related fields.

### **Kinesiology Major** (51 units) BS

#### Core Courses (27 units)

##### **Lower Division Requirements**

BIO	153	Anatomy and Physiology I with Lab or BIO 163 Anatomy and Physiology II with Lab
KIN	108	Aquatic Activity (1 unit minimum excluding varsity sport participation)
KIN	110	Physical Activity (3 units total excluding varsity sport participation)
KIN	212	First Aid and Safety*
KIN	263	Movement Anatomy

\*Additional fee required, see department for details.

##### **Upper Division Requirements**

KIN	302	Contemporary Health Issues
KIN	303	Foundations of Kinesiology
KIN	332	Lifelong Motor Development
KIN	353	Care and Prevention of Athletic Injuries
KIN	383	Exercise Physiology
KIN	454	Behavioral Aspects of Sport
KIN	473	Measurement and Evaluation in Kinesiology

#### Emphasis Courses (18 units)

To complete the Kinesiology major, students must complete coursework in one of the following emphases:  
Physical Education; Exercise Science

#### Emphasis

##### **Physical Education** (18 units)

This emphasis is designed for those interested in teaching physical education.

##### **Requirements**

KIN	363	Movement Experiences for Children
KIN	403	Methods of Teaching Sport Activities I
KIN	413	Methods of Teaching Sport Activities II
KIN	423	Organization and Administration of Physical Education

##### **Electives**

Six (6) units of Kinesiology Electives (3 units may be lower division)

##### **Exercise Science** (18 units)

This emphasis is designed for those interested in physical therapy, exercise physiology, sports medicine related areas, and fitness and exercise management. The curriculum is designed to prepare students for American College of Sports Medicine and National Strength and Conditioning Association certification examinations. For those interested in physical therapy please see those sections following.

##### **Requirements**

KIN	293	Nutrition
KIN	393	Applied Exercise Physiology
KIN	480	Fitness Assessment and Exercise Prescription
KIN	490	Principles of Conditioning Athletes

##### **Electives**

Six (6) units of Kinesiology Electives (Upper division)

**Recommended Courses for students interested in further study in Physical Therapy or Health Sciences**

The following courses are in addition to the exercise science emphasis and do not constitute their own emphasis:

BIO	153	Anatomy & Physiology I
BIO	163	Anatomy & Physiology II
CHE	115	General Chemistry I
CHE	125	General Chemistry II
PHY	214	Physics for Scientists and Engineers I with Lab
MAT	133	College Algebra

The student should check with specific physical therapy or health science schools for further course requirements.

**Kinesiology Minor (25 units)**

The Kinesiology minor is designed for students pursuing careers in primary or secondary education. This minor, coupled with an appropriate multiple or single subject matter specialization can provide students with opportunities for involvement in teaching physical education and/or coaching athletic teams.

KIN	212	First Aid
KIN	263	Movement Anatomy
KIN	302	Contemporary Health Issues
KIN	303	Foundations of Kinesiology
KIN	332	Lifelong Motor Development
KIN	353	Care and Prevention of Athletic Injuries
KIN	363	Movement Experiences for Children
KIN	403	Methods of Teaching Sport Activities I or KIN 413 Methods of Teaching Sports Activities II
KIN	423	Organization and Administration of Physical Education

**Intercollegiate Athletics**

Students must obtain consent of the team coach to register for intercollegiate athletics. Courses are taken credit/no credit, no letter grade will be awarded. One full season as a member of an intercollegiate sports team shall exempt that student from the basic kinesiology activity course.

KIN	201	(Men) or (Women) Varsity Basketball (1)
KIN	202	(Men) Varsity Baseball (1)
KIN	203	(Men) or (Women) Varsity Swimming (1)
KIN	204	(Men) or (Women) Varsity Waterpolo (1)
KIN	206	(Men) or (Women) Varsity Soccer (1)
KIN	207	(Women) Varsity Softball (1)
KIN	208	(Men) or (Women) Varsity Volleyball (1)
KIN	213	(Men) or (Women) Varsity Cross Country (1)

## Kinesiology

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### Kinesiology Coursework

KIN 100	<b>Concepts in Fitness and Wellness (1)</b> A course involving the theory and practice of the evaluation of one's own level of fitness and holistic well being. The primary emphasis is on prevention of disease through a comprehensive approach to fitness and wellness.	Fall, Spring
KIN 108	<b>Aquatic Activity (1)</b> Aquatic courses include: a general swimming course designed to teach basic water safety and beginning to intermediate level swimming strokes and/or a lifesaving course designed to meet American Red Cross lifeguarding certification requirements.	Fall, Spring
KIN 110	<b>Physical Activity (1)</b> Physical activity courses include a combination of cognitive and psychomotor skills designed to enhance the student's ability to participate in lifelong fitness activities. Subject areas include aerobics, bowling, outdoor adventure, tennis, weight training, and more. Refer to course schedule for current offerings.	Fall, Spring
KIN 212	<b>First Aid and Safety (1)</b> Theory and practice for prevention and care of accident or sudden illness. The course meets the requirements for Red Cross, CPR, and First Aid Certificates.	Spring
KIN 263	<b>Movement Anatomy (3) I</b> A study of the muscle and bone structure of the human body and how they work together to create movement. Emphasis is on the function of specific muscles and bones in creating defined movement.	Fall, Spring
KIN 300	<b>Clinical Nutrition (3)</b> Includes the study of principles of modern nutrition, the importance of a scientific knowledge of nutrition, specific food nutrients; nutritional controversies, and a study of convenience foods and their impact on present day diets.	Spring
KIN 301	<b>Sport Coaching and Officiating (3)</b> An introduction to the skills needed to successfully coach and officiate an individual or team sport at any of the various levels of competition (youth - college).	
KIN 302	<b>Contemporary Health Issues (3) I</b> Major areas include personal, family, and community health, including the effects of alcohol, dangerous drugs and narcotics, degenerative and infectious diseases, and tobacco on the human body. Exploration of community resources related to health issues is offered. Meets California Teacher Credential requirements.	Fall
KIN 303	<b>Foundations of Kinesiology (3)</b> A study of the historical, philosophical, and scientific foundations of Kinesiology. Emphasized is a critical view of the nature and spectrum of the discipline.	Fall
KIN 332	<b>Lifelong Motor Development (3) I</b> A study of the physical growth and development of humans and how it interacts with and influences motor learning and performance.	
KIN 353	<b>Care and Prevention of Athletic Injuries (3)</b> A course providing instruction and experience in the prevention and care of injuries incurred in athletics. Methods of taping, therapy, health habits, and protective equipment are considered. Prerequisite: KIN 263.	Spring
KIN 363	<b>Movement Experiences for Children (3) I, M</b> A study of the physical needs of elementary school age children. Emphasis is on physical growth and development, basic movement skills, and the designing of movement programs for children.	Fall, Spring
KIN 383	<b>Exercise Physiology (3)</b> Physiological principles of exercise. Topics include the responses and adaptations of the neuromuscular system, bioenergetics, and the endocrine, cardiovascular and pulmonary systems to exercise.	Fall
KIN 393	<b>Applied Exercise Physiology (3) I</b> A continuation of Exercise Physiology. Topics include applied exercise physiology, gender considerations, environmental exercise physiology, and ergogenic aids. Prerequisite: KIN 383.	Spring

KIN 399	<b>Independent Study (3)</b> An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.	
KIN 400	<b>Special Topics in Kinesiology (3)</b> Concentration upon a specific topic in the field of kinesiology. Topic varies for different semesters. May be taken multiple times with change in topic.	
KIN 402	<b>Diversity in Sport and Physical Activity (3)</b> A historical analysis and introduction to physical activity, games, and cultural activities from around the world. Students will be active in the participation and implementation of activities.	Fall
KIN 403	<b>Methods of Teaching Sport Activities I (3)</b> Basic theory and technique of teaching team sports. Basic strategy, rules, skill development, and learning progressions for sports including but not limited to basketball, flag football, soccer, softball, and volleyball.	Fall
KIN 413	<b>Methods of Teaching Sport Activities II (3)</b> Basic theory and technique of teaching individual sport activities. Basic strategy, rules, skill development, and learning progressions for activities including but not limited to golf, tennis, walking/running, and weight training.	Spring
KIN 423	<b>Organization and Administration of Physical Education (3)</b> A study of possible administrative challenges in departments of physical education as well as departmental organization and facilities use.	Spring
KIN 433	<b>Sports and Activities Practicum (3)</b> Practical field experience in a professional kinesiology setting. Prerequisite: Open to juniors and senior or graduate students by permission of the department. Students must arrange the field experience under the guidance and approval of the Kinesiology Department Chair.	Fall
KIN 454	<b>Behavioral Aspects of Sport (3) I</b> A study of the sociological and psychological impact of physical activity on humans. The psychological factors of self-perception, motivation, cooperation, and competition will be examined and used as descriptors to illustrate the idea of sport as an institution of society.	Spring
KIN 473	<b>Measurement and Evaluation in Kinesiology (3)</b> A study of elementary statistics and tests relating to measurement in physical education with emphasis on test administration and application of results.	Spring
KIN 480	<b>Fitness Assessment and Exercise Prescription (3)</b> Study and practice of concepts and techniques for evaluating physical fitness. Topics include health and medical histories, liability concerns, blood pressure, graded exercise stress testing, ECG recording and basic interpretation, strength assessment, body composition analysis, pulmonary function tests, CHD risk-factor analysis and health risk appraisal.	Spring
KIN 490	<b>Principles of Conditioning Athletes (3)</b> A study of the physiological and biomechanical basis of conditioning for different sports. Topics include bioenergetics, specificity of training, periodization, and organization and administration of the strength and conditioning facility.	Fall

## LATIN

### Latin Coursework

LAT 115	<b>Latin I (3)</b> This course is the first half of an introduction to Latin based upon ancient authors. In this course the student is introduced to basic forms, structures, vocabulary, and etymologies of Latin and its relationship to English and other modern languages.	Fall
LAT 125	<b>Latin II (3)</b> This course is the second half of an introduction to Latin based upon ancient authors. In this course the student is introduced to more advanced forms, structures, vocabulary and etymologies of Latin and its relationship to English and other modern languages.	Spring

**LIBERAL STUDIES/ELEMENTARY SUBJECT MATTER PROGRAM**

Candidates for the Preliminary Multiple Subject Credential will complete the state-approved Elementary Subject Matter Program which meets the general education requirements and the liberal studies major requirements. This program also prepares candidates for graduate study in education.

**Option 1**—Fast Track: Students with a GPA of 2.75 or higher who are accepted to the Fast Track Program will complete the following Elementary Subject Matter Program requirements, required coursework for the Preliminary Multiple Subject Credential, along with their B.A.

**Option 2**—Traditional Track: Students will complete all major requirements, all Elementary Subject Matter Program requirements listed below, including EDU 300, EDU 302, ETC 305 for the professional methods courses and earn the B.A. They do not complete professional methods courses or student teaching.

**I. Reading, Language, and Literature/Communication**

ENG	113	Composition or SAT II score of 600 or higher
ENG	123	Intermediate Composition
ENG	2—	Survey of Literature 213-263
ENG	353	Children's Literature or ENG 363 Young Adult Literature
ENG	463	Linguistics
ENG	475	Language Acquisition and Development
		Language I*
		Language II* (must be same language)
COA	113	Oral Communications

\*Language requirement may be met by 2 years of high school language study with grades of B or higher.

**II. Christian Studies**

CST		Coursework in Christian Studies (6)
CST/ISP		Coursework in Christian Studies or International Service Project (3)

**III. Math/Science/Technology (2 lab sciences required)**

MAT	125	Math Concepts and Applications I
MAT	127	Math Concepts and Applications II
BIO	143	Principles of Biology
PSC	133	Survey of Physical Science
PSC	151	Introduction to the Geosciences
Two of the following three science labs: BIO143L, PSC133L, PSC151L		
ETC	305	Educational Computing – Level I or SSAT score of 600 or higher

**IV. History/Social Science**

POL	213	American Government
POL	415	World Geography
HIS	213	History of US to 1877
HIS	311	Minorities in America
HIS	393	History of California
ANT	225	Cultural Anthropology
PSY	213	General Psychology
BUS	218	Macroeconomics or POL 395 Political Economy

**V. Humanities**

HUM	213	Integrated Humanities I
HUM	223	Integrated Humanities II
PHIL	213	Introduction to Philosophy or PHI 233 Basic Reasoning

**VI. Visual and Performing Arts**

One of the following Art courses: ART 201, 204, 232, 253, 315, 383, 401 or 415

One of the following Music courses: MUS 012, 013, 080, 090-098, or 299

One of the following Communication Arts courses: COA 133, 311, or 333



**VII. Health and Physical Education**

KIN	302	Contemporary Health Issues
KIN	363	Movement Experiences for Children

**VIII. Human Development/Professional Development**

EDU	300	American Public Schools
EDU	302	Growth, Development, and Learning

**IX. Liberal Studies**

LBS	499	Capstone Portfolio Course
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**X. Concentration (12 minimum)**

Courses to be selected in one of the following areas: Astronomy, English, Environmental Science, Human Development, Mathematics, Political Science, Science in Society, United States History, and others as approved. At least 9 of these units must be upper-division units. Three units can come from I – VII.

**XI. Additional Courses for Option 1: Fast Track**

EDU	341	The Exceptional Child
EDU	405	Teaching Math and Science
EDU	412	Teaching Language Arts and Social Studies
EDU	416	Teaching Reading and Phonics
EDU	440	Classroom Management and Discipline

**Option 3**—Liberal Studies Major/B.A. (Non-Credential Track): Students with a GPA of 2.74 or lower or who elect not to complete requirements for the Elementary Subject Matter Program. Students who choose this track will have to pass the California Subject Examination for Teachers (CSET) to establish Subject Matter Competence for the Preliminary Multiple Subject Credential.

**I. Language and Literature**

CST	110	Old Testament Survey
CST	130	New Testament Survey
ENG	113	Composition
ENG	123	Intermediate Composition
ENG	2—	Literature (ENG 213, 223, 233, 243, 253, or 263)
ENG	—	Upper Division English
ENG	463	Introduction to Linguistics or Upper Division Composition Language I* Language II* (must be same language)

\*Language requirement may be met by 2 years of high school language study with grades of B or higher.

**II. Mathematics and Science**

BIO	143	Principles of Biology w/lab
CIS	265	Information Systems Essentials or an approved high school technology course
MAT	115	Intermediate Algebra or higher or Math SATII IC score of 550 or higher or IIC score of 450 or higher
MAT	—	Math higher than MAT115
Lab Science other than BIO143/143L		

**III. Social Science and History**

ANT	225	Cultural Anthropology
BUS	218	Macroeconomics
HIS	213	U.S. History I
HIS	223	U.S. History II
HIS	—	Upper Division History
POL	213	American Government
POL	415	World Geography
PSY	213	General Psychology
SOC	—	Sociology course (Upper Division recommended)

## Liberal Studies/Elementary Subject Matter Program/Mathematics

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### IV. Humanities

HUM	213	Humanities I
HUM	223	Humanities II
PHI	213	Intro to Philosophy or 233 Basic Reasoning
PHI	—	Upper Division Philosophy

### V. Visual and Performing Arts

ART	—	Applied Visual Arts (3.0 units)
COA	113	Oral Communication or COA 333 Oral Interpretation & Readers Theater or COA 311 Drama Workshop
MUS	—	Applied Music (2.0 units)

### VI. Health and Physical Education

KIN	302	Contemporary Health Issues
KIN	363	Movement Experiences for Children

### VII. Professional Development

PSY	320	Life-span Development
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### VIII. Concentration

Four courses (twelve units) to be selected in one of the following: Language, Literature, Communication Arts, Mathematics, Natural Sciences, Social Science, Humanities, Visual/Performing Arts, Kinesiology, or Human Development. (These must be upper division courses.) Check with advisor for details.

### IX. General Education

3.0 units ISP/Christian Studies

The Liberal Studies major is an interdisciplinary curriculum, drawing from a broad variety of disciplines. Course descriptions are located in the corresponding major/discipline, listed alphabetically in this catalog.

## Liberal Studies Coursework

### LBS 499 Capstone Portfolio Course (1)

This capstone course serves to assess the subject matter competence of students completing the Elementary Subject Matter Program. Students will enroll in this course with the recommendation of their ESM advisor and/or with the approval of the Director of Liberal Studies during the semester in which they plan to present their Portfolio for assessment, usually the semester in which they complete their course work for the program.

## Management (see Business Administration)

## MATHEMATICS

The Mathematics major prepares students for careers in teaching at the secondary level, research, industry, business and graduate study.

### Mathematics Major (52 units) BS

#### Lower Division Requirements

MAT	245	Analytical Geometry and Calculus I
MAT	245L	Calculus Symbolic Language Lab I
MAT	255	Analytical Geometry and Calculus II
MAT	255L	Calculus Symbolic Language Lab II
PHY	214	Physics for Scientists and Engineers I with Lab
PHY	224	Physics for Scientists and Engineers II with Lab
CIS	268	Visual Basic or other approved programming course

#### Upper Division Requirements

MAT	313	Mathematical Proof and Structures
MAT	323	Modern Algebra I
MAT	333	Complex Variables
MAT	343	Multivariable Calculus
MAT	403	Linear Algebra
MAT	413	Differential Equations
MAT	443	Advanced Calculus
MAT	463	Fundamental Concepts of Geometry

Six (6) additional upper-division mathematics units

## SAMPLE COURSE PLAN

# MATHEMATICS

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Elective	3
	Elective	3	BEH	Behavioral Science*	3
MAT 245	Analytical Geometry and		MUS/ART	Music/Art*	3
	Calculus I*	4	ENG 123	Intermediate Composition*	3
MAT 245L	Calculus Symbolic Language Lab I	1	MAT 255	Analytical Geometry and	
ENG 113	Composition*	3		Calculus II	4
CIS 268	Programming Language:		MAT 255L	Calculus Symbolic Language	
	Visual Basic*	3		Lab II	1
		<u>15</u>			<u>17</u>

### Sophomore Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3	ENG	English*	3
	Elective	3	CST	Christian Studies*	3
	Foreign Language I*	3		Foreign Language II*	3
MAT 313	Mathematical Proof and		PHY 224	Physics for Scientists and	
	Structures	3		Engineers II w/ Lab	4
PHY 214	Physics for Scientists and			Elective	2
	Engineers I w/ Lab	4			<u>15</u>
		<u>16</u>			

### Junior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3	CST	Christian Studies*	3
CST	Christian Studies*	3	MAT 323	Modern Algebra I	3
BEH	Behavioral Science*	3	MAT 413	Differential Equations	3
COA	Communication Arts*	3	MAT 443	Advanced Calculus	3
PHI	Philosophy*	3	MAT 463	Fundamental Concepts	
		<u>15</u>		of Geometry	3
					<u>15</u>

### Senior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	3
HIS	History*	3	HIS	US History*	3
MAT 343	Multivariable Calculus	4	POL	Political Science*	3
MAT	Upper Division Math	3	MAT 333	Complex Variables	3
MAT	Upper Division Math	3	MAT 403	Linear Algebra	3
		<u>16</u>			<u>15</u>

\*Denotes possible general education course.

## Mathematics

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### Mathematics Minor (26 units)

#### Lower Division Requirements

MAT 245 Analytical Geometry and Calculus I

MAT 245L Calculus Symbolic Language Lab I

MAT 255 Analytical Geometry and Calculus II

MAT 255L Calculus Symbolic Language Lab II

(Note: PHY 214/214L & PHY 224/224L are recommended electives and may also fulfill general education requirements.)

#### Upper Division Requirements

MAT 313 Mathematical Proofs and Structures

MAT 343 Multivariable Calculus

MAT 333 Complex Variable or MAT 443 Advanced Calculus

MAT 403 Linear Algebra or MAT 413 Differential Equations

Three (3) additional upper-division units in mathematics

### Requirements for the Mathematics Teaching Credential

See the Chair of the Mathematical and Natural Sciences Department for details about the mathematics teaching waiver.

Courses beginning with the prefix CIS are listed in the Information Systems Management section of this catalog.

Courses beginning with the prefix PHY are listed in the Physics section of this catalog.

### Mathematics Coursework

#### MAT 095 Elementary Algebra (3)

This course is designed to prepare a student who is not ready for college algebra. There is no prerequisite. This course will include instruction in the following areas: The real number system, linear equations and inequalities, linear graphs, exponents and polynomials, and rational expressions. Math placement will be determined by SAT or ACT and math placement test scores.

#### MAT 115 Intermediate Algebra (3)

Fall, Spring

This course satisfies the math competency for the general education requirements. It will include instruction in the following areas; Roots and radicals, quadratic equations and inequalities, graphing relations and functions, systems of equations and inequalities, and matrices and determinants. Math placement will be determined by SAT or ACT and math placement test scores.

#### MAT 123 Mathematics for the Liberal Arts (3)

Fall, Spring

Covers various topics in mathematics including prime numbers, rational and irrational numbers, sets and cardinality, algebra and geometry, probability and statistics, special relativity and time dilation. Prerequisite: MAT 115 or sufficient SAT and/or ACT exam scores.

#### MAT 125 Mathematical Concepts and Applications I (3)

This course will include instruction in the following areas: critical thinking, sets, systems of numeration, number theory, the real number system, algebra, graphs, and functions. Students will analyze complex problems, apply logical reasoning techniques learned from the above-mentioned areas, evaluate the truth of mathematical statements, and apply different solution strategies. This course will partially fulfill the requirements for a Liberal Studies waiver. Prerequisite: MAT 115 with a grade of C- or better.

#### MAT127 Mathematical Concepts and Applications II (3)

This course will include instruction in the following areas: critical thinking, two and three dimensional geometry, representational systems, methods for determining measurement, statistics, data analysis, and probability. Students will analyze complex problems, apply logical reasoning techniques learned from the above-mentioned areas, evaluate the truth of mathematical statements, and apply different solution strategies. This course will partially fulfill the requirements for a Liberal Studies waiver. Prerequisite: MAT 115 with a grade of C- or better. Prior completion of MAT125 is strongly recommended.

#### MAT 135 Pre-Calculus (3)

Offered upon sufficient demand

This course is designed to prepare a student for Calculus I. It will include instruction in the following areas: Review of systems of equations and inequalities, functions and their graphs, sequences, induction, counting, probability, trigonometry, analytical geometry, and pre-calculus material. Prerequisite: Satisfactory grade of a C better in MAT 115, or appropriate background and SAT, ACT, or math placement test scores.

MAT 144	<p><b>Mathematical Statistics (3)</b>            Mathematical theory and applications, development of formulae, principles of statistical decision theory, descriptive measurements, probability concepts, random variables, normal distribution, inferential statistics, sampling distributions, confidence intervals, hypothesis testing, chi-squared procedures, linear regression, and the use of computers in statistics. Prerequisite: Satisfactory grade of a C better in MAT 115, or appropriate background and SAT, ACT, or math placement test scores.</p>	Fall, Spring
MAT 145	<p><b>Mathematical Methods in the Natural Sciences (3)</b>            Unit and dimensional analysis, topics in analytical geometry and trigonometry, vectors, experimental error, introduction to derivatives and integrals. Prerequisite: MAT 133.</p>	Spring
MAT 245	<p><b>Analytical Geometry and Calculus I (4)</b>            Basic concepts of analytical geometry, limits and derivatives, differentials and rates, integration, definite and indefinite integrals, differentiation of logarithmic and exponential functions. Prerequisite: MAT 133 or sufficient high school math courses and grades.</p>	Fall
MAT 245L	<p><b>Calculus Symbolic Language Lab I (1)</b>            The study of symbolic languages, such as Mathematica, Maple, Derive, and MatLAB for the use and application in Calculus and Algebraic courses. Pre or Co-requisite: MAT 245</p>	Fall
MAT 255	<p><b>Analytical Geometry and Calculus II (4)</b>            Continued study and applications of integration: volumes, lengths, surface of revolution; derivatives and integrals involving trigonometric functions, indefinite series, expansion of functions, hyperbolic functions, law of the mean, indeterminate forms, partial fractions, polar coordinates, and conic sections. Prerequisite: MAT 245.</p>	Spring
MAT 255L	<p><b>Calculus Symbolic Language Lab II (1)</b>            A continuation of MAT 245L. The study of symbolic languages, such as Mathematica, Maple, Derive, and MatLAB for the use and application in Calculus and Algebraic courses. Pre or Co-requisite: MAT 255.</p>	Spring
MAT 313	<p><b>Mathematical Proof and Structures (3) I</b>            A study of various methods of proofs and mathematical structures covering logic, universal and existential quantifiers, sets, functions, and selected topics in discrete mathematics, linear algebra, abstract algebra, and real analysis. This is a bridge course to abstract mathematics and should be taken prior to or concurrently with courses in linear or abstract algebra, and real or complex analysis. Cross-listed with PHI 313. Prerequisite: MAT 245.</p>	Fall
MAT 323	<p><b>Modern Algebra I (3)</b>            An introduction to the structure of algebraic systems such as groups, subgroups, cosets, homomorphisms, factor groups, rings and fields. Prerequisite: MAT 313.</p>	Fall (even years)
MAT 333	<p><b>Complex Variables (3)</b>            Structure of complex numbers and their functions, analytic, harmonic, and elementary functions, residue theory, and conformal mapping. Prerequisite: MAT 313.</p>	Spring (even years)
MAT 343	<p><b>Multivariable Calculus (4)</b>            Study and applications of vector analysis, partial differentiation, multiple integration, Jacobians, theorems of Green and Stokes, and divergence theorem. Prerequisite: MAT 255.</p>	Fall
MAT 353	<p><b>Probability and Statistics (3)</b>            A calculus based course covering discrete and continuous distributions, expectations, the normal distribution, the central limit theorem, the binomial distribution, and various topics in statistical theory such as point estimation, hypothesis testing, and linear regression. Prerequisite: MAT 245.</p>	Offered upon sufficient demand
MAT 363	<p><b>History of Mathematics and Theory of Numbers (3) I, M</b>            A study of the historical development of certain basic mathematical concepts from early times to the present, with problems that mathematicians have faced in rings, integers, primes and composites, Galois Theory, and theory and use of computers.</p>	Fall (odd years)
MAT 399	<p><b>Independent Study (1–3)</b>            This course of study is offered to afford the superior student an opportunity to explore independently subject matter not already offered in the catalog.</p>	Offered upon sufficient demand
MAT 400	<p><b>Special Topics in Mathematics (1–3)</b>            Various appropriate topics of different concentrations are offered each time. May be repeated with different subject matter. Student involvement in selection of topics is strongly encouraged.</p>	Offered upon sufficient demand

## Mathematics/Music

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MAT 403	Linear Algebra (3) Vector spaces; matrices, rank and systems of linear equations; linear transformation; similarity and diagonalization theorems; eigenvectors and eigenvalues. Prerequisite: MAT 313.	Spring (even years)
MAT 413	Differential Equations (3) Methods of solution of ordinary differential equations with some applications to geometry and physics. Prerequisite: MAT 255.	Spring
MAT 443	Advanced Calculus (3) An introduction to real analysis and topology covering the completeness of the real numbers, sequences, limits, continuity, uniform continuity, Riemann integrability, topology of the real numbers, topological spaces, connectedness, compactness, and metric spaces. Prerequisite: MAT 313.	Spring (odd years)
MAT 463	Fundamental Concepts of Geometry (3) Before Euclid, Euclid's "Elements," evolution of geometry, non-Euclidean geometry, Gilbert's "Grundlagen," topology, sets, and logic.	Spring (odd years)

## MUSIC

The Music major provides an appropriate background for students who may have career goals in church music, education, performance, theory and composition, or for graduate work in music. Coursework and performance requirements enable students to know, perform and teach diverse musical styles. In addition to the requirements outlined below, students must adhere to the requirements outlined in the School of Music Handbook.

### Music Major (64 - 73 units) BA

#### Core Courses (54 units)

##### Lower Division Requirements\*

- <sup>1</sup> MUS011 Performance Lab (4 units)
- <sup>2</sup> MUS 080 Private Instruction(8 units)
- <sup>3</sup> MUS 098 Choral Union
- MUS 112 Careers in Music
- MUS 134A Music Theory I A
- MUS 135A Musicianship Lab I A
- MUS 134B Music Theory I B
- MUS 135B Musicianship Lab I B
- MUS 221 Music in Worship
- MUS 234A Music Theory II A
- MUS 235a Musicianship Lab II A
- MUS 234B Music Theory II B
- MUS 235B Musicianship Lab II B

##### Upper Division Requirements

- MUS 312 Conducting I
- MUS 313 Music History I
- MUS 323 Music History II
- MUS 324 Music History III
- MUS 325 Music History IV
- MUS 382 Music Technology
- MUS 412 Conducting II
- MUS 431 Recital/Senior Project

\*Piano study is required until the completion of the piano proficiency exam.

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<sup>1</sup> All majors must enroll in four (4) semester of Performance Lab.

<sup>2</sup> Enrollment for one unit is required when enrolled in any University Ensemble Group. Students may enroll in one semester of MUS 013 Class Voice in place of 1.0 unit of MUS 080 Private Instruction with permission of the School of Music.

<sup>3</sup> Enrollment for .5 unit every semester while in residence is required for all Music Majors.

**Concentration Courses (10 - 19 units)**

In addition to the Core Music Curriculum the student must complete all of the prescribed courses listed in one of the following concentrations (two or three are allowable):

Church Music; Education; Performance; Theory and Composition

**Concentrations**

**Church Music (10 units)**

- MUS 321 Contemporary Trends in Worship
- MUS 331 Church Music Administration
- MUS 332 Congregation Singing Practices
- MUS 422 Conducting Seminar
- MUS 496 Church Music Internship
- MUS 421 Seminar in Church Music is recommended as an elective.

**Education (19 units)**

- MUS 311 Form and Analysis
- MUS 372 Counterpoint
- MUS 440 Instrumental Techniques for Woodwind
- MUS 441 Instrumental Techniques for Brass
- MUS 442 Instrumental Techniques for Percussion
- MUS 443 Instrumental Techniques for Strings
- MUS 472 Orchestration
- MUS 485 Elementary Music Methods
- MUS 495 Secondary Music Methods

**Performance (10 units)**

- MUS 080 Private Instruction (8 units in addition to Core requirement)
- MUS 417 Methods of Teaching Voice or MUS 418 Methods of Teaching Piano

**Theory and Composition (10 units)**

- MUS 353 Music Composition
- MUS 372 Counterpoint
- MUS 414 Interpretive Arranging
- MUS 472 Orchestration
- MUS 311 Form and Analysis is recommended as an elective.

**Music Minor (28 units)**

**Lower Division Requirements**

- <sup>1</sup> MUS 011 Performance Lab (2 units)
- <sup>2</sup> MUS 080 Applied Music (4 semesters minimum)
- MUS 098 Choral Union (4 semesters minimum)
- MUS 134A Music Theory I
- MUS 135A Musicianship Lab I
- MUS 134B Music Theory I
- MUS 135B Musicianship Lab I

**Upper Division Requirements**

12 upper division units excluding MUS 012, 013, 080, 090, 091, 092, 093, 095, 096, 097, 098

Two of the following are required:

- MUS 313 Music History I
- MUS 323 Music History II
- MUS 324 Music History III
- MUS 325 Music History IV

<sup>1</sup> All minors must enroll in two (2) semester of Performance Lab.

<sup>2</sup> Enrollment for one unit is required when enrolled in any University Ensemble Group.

## SAMPLE COURSE PLAN

# MUSIC

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year\*

Fall			Units	Spring			Units
GST	050	Chapel	0	GST	050	Chapel	0
GST	100	FOCUS	1			Foreign Language II	3
		Foreign Language I	3	ENG	123	Intermediate Composition	3
		Kinesiology	1	MAT	115	Intermediate Algebra	3
ENG	113	Composition	3	<sup>2</sup> MUS	080	Applied Music – Lessons	1
<sup>1</sup> MUS	011	Performances Lab	1	<sup>3</sup> MUS	098	Choral Union	.5
<sup>2</sup> MUS	080	Applied Music – Lessons	1	MUS	112	Careers in Music	2
<sup>3</sup> MUS	098	Choral Union	.5	MUS	134B	Music Theory I B	3
MUS	134 A	Music Theory I A	3	MUS	135B	Musicianship Lab I B	1
MUS	135 A	Musicianship Lab I A	1				16.5
			14.5				

### Sophomore Year

Fall			Units	Spring			Units
GST	050	Chapel	0	GST	050	Chapel	0
		Behavioral Science	3			Lab Science	4
CIS		Technology Course	3	CST		Christian Studies	3
<sup>2</sup> MUS	080	Applied Music – Lessons	1	ENG		English	3
<sup>3</sup> MUS	098	Choral Union	.5	<sup>1</sup> MUS	011	Performance Lab	1
MUS	221	Music in Worship	3	<sup>2</sup> MUS	080	Applied Music – Lessons	1
MUS	234A	Music Theory II A	3	<sup>3</sup> MUS	098	Choral Union	.5
MUS	235 A	Musicianship Lab II A	1	MUS	234B	Music Theory II B	3
			14.5	MUS	235B	Musicianship Lab II B	1
							16.5

### Junior Year

Fall			Units	Spring			Units
GST	050	Chapel	0	GST	050	Chapel	0
		Behavioral Science (UD)	3	CST		Christian Studies (UD)	3
COA		Communication Arts	3	<sup>1</sup> MUS	011	Performance Lab	1
HIS		US History	3	<sup>2</sup> MUS	080	Applied Music – Lessons	1
<sup>1</sup> MUS	011	Performance Lab	1	<sup>3</sup> MUS	098	Choral Union	.5
<sup>2</sup> MUS	080	Applied Music – Lessons	1	MUS	312	Conducting I	2
<sup>3</sup> MUS	098	Choral Union	.5	MUS	323	Music History II	3
MUS	313	Music History I	3	MUS	382	Music Technology	3
MUS		Concentration Course	2	MUS		Concentration Course	2
			16.5				15.5

### Senior Year

Fall			Units	Spring			Units
GST	050	Chapel	0	GST	050	Chapel	0
HIS		History (UD)	3			Kinesiology	3
PHI		Philosophy	3	CST		Christian Studies	3
<sup>2</sup> MUS	080	Applied Music – Lessons	1	POL		Political Science	3
<sup>3</sup> MUS	098	Choral Union	.5	<sup>2</sup> MUS	080	Applied Music – Lessons	1
MUS	324	Music History III	2	<sup>3</sup> MUS	098	Choral Union	.5
MUS	412	Conducting II	2	MUS	325	Music History IV	2
MUS		Concentration Course	2	MUS	431	Recital/Senior Project	
MUS		Concentration Course	2	MUS		Concentration Course	2
			15.5				14.5

\*Piano study is required until the completion of the piano proficiency exam.

<sup>1</sup> All Majors must enroll in four (4) semesters of Performance Lab.

<sup>2</sup> Enrollment for one unit is required when enrolled in any University Ensemble Group. Students may enroll in one semester of MUS 013 Class Voice in place of 1.0 unit of MUS 080 Private Instruction with permission of the School of Music.

<sup>3</sup> Enrollment for .5 unit every semester while in residence is required for all Music Majors.



## Single Subject Credential in Music

Approved curriculum is designed for those students preparing to teach music within primary and secondary education. Students interested in teaching should contact their Faculty Advisor in the School of Music for advising. In addition to their degree, students will be required to complete the Teacher Education Credential Program within the School of Education.

### Certificate in Church Music

#### Core Requirements (11 units)

- MUS 098 Choral Union (1 unit)
- MUS 112 Careers in Music
- MUS 134A Music Theory I A
- MUS 135A Musicianship Lab I A
- MUS 134B Music Theory I B
- MUS 135B Musicianship Lab I B

#### Applied (6 units) choose one program:

##### Keyboard Certificate

##### *Piano option:*

- MUS 080 Private Instruction: Piano (4 units)
- MUS 080 Private Instruction: Organ (1 unit)
- MUS 230 Service Playing

##### *Organ option:*

- MUS 080 Private Instruction: Organ (4 units)
- MUS 080 Private Instruction: Piano (1 unit)
- MUS 230 Service Playing

##### Band/Orchestral Instrument Certificate

- MUS 080 Private Instrument (4 units)
- MUS 312 Conducting I

#### Electives (5-6 units) select two:

- MUS 312 Conducting I
- MUS 332 Congregational Singing
- MUS 492 Arts in Worship

### Music Coursework

- |         |  |              |
|---------|--|--------------|
| MUS 011 | Performance Lab (1)<br>Attendance at professional concerts, faculty recitals, junior and senior student recitals, class meetings and music department sponsored concerts. Student participation through performance.   | Fall, Spring |
| MUS 012 | Class Piano (2)<br>A sequenced study of various piano skills and of the early-intermediate level of the piano literature. Class Piano is geared toward the student with little or no keyboard experience.  | Fall, Spring |
| MUS 013 | Class Voice I (2)<br>Group instruction in the fundamentals of tone production, breathing, breath control, and posture. Opportunity for individual performance. Attention to individual problems. Students seeking a credential with an instrumental emphasis are required to take this course.   | Fall, Spring |
| MUS 080 | Private Instruction: Vocal and Instrumental (1-2)<br>Private instruction is offered with material and performance of increasing difficulty, as the student develops. Students must arrange instruction time with the full-time faculty member in-charge, during the first week of classes. A minimum of 12 lessons and performance at a faculty jury are required. The course may be repeated until the requirement is fulfilled. Juniors and seniors taking MUS 080 will receive upper division credit. Service Playing does NOT fulfill the MUS 080 requirement for the major or minor. Prerequisite for applied organ: formal piano training and music reading ability. | Fall, Spring |
| MUS 090 | University Choir and Orchestra (1) M<br>University Choir and Orchestra is open by audition to all interested students. The group will rehearse and perform a variety of music. A choral uniform purchase is required. A major tour of two weeks around the end of the school year will be required. Students are required to enroll in applied (private) lessons.  | Fall, Spring |

## Music

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MUS 090	<b>University Wind Ensemble (1) M</b> A select group of brass, wind and percussion instrumentalists which perform at campus functions.	Fall, Spring
MUS 091	<b>Women's Choir (1) M</b> Women's Choir is open by audition to all interested students. The group will rehearse and perform a variety of music. A choral uniform purchase is required. A major tour of two weeks around the end of the school year will be required. Students are required to enroll in applied (private) lessons.	Fall, Spring
MUS 092	<b>Male Chorus (1) M</b> Male Chorus is open by audition to all interested students. The group will rehearse and perform a variety of music. A choral uniform purchase is required. A major tour of two weeks around the end of the school year will be required. Students are required to enroll in applied (private) lessons.	Fall, Spring
MUS 093	<b>Contemporary Christian Ensembles (1) M</b> Vocal, instrumental and creative arts ensembles which perform extensively for on and off campus engagements, performing Christian contemporary music. Membership is by audition only.	Fall, Spring
MUS 096	<b>Jazz Ensemble (1)</b> Jazz Ensemble provides musicians with opportunities to enhance improvisational skills as well as small ensemble work. This course also provides practical experience through rehearsals and performances. It is open to qualified students by audition or instructor's consent.	
MUS 097	<b>Concert Band (1)</b> This ensemble is designed to give instrumental experience through rehearsal and public performance, including a yearly tour. The ensemble is open to qualified students by audition or instructor's consent.	
MUS 098	<b>Choral Union (0.5)</b> This musical group is comprised of all music majors and minors. A public performance of major choral works is given each semester.	Fall, Spring
MUS 112	<b>Introduction to Careers in Music (2)</b> This course is designed to expose Music students to career possibilities. Guest lecturers will acquaint the student with educational requirements, job opportunities, salary potential, and answer questions about area of expertise. Readings and research related to various artistic pursuits are also included.	Spring
MUS 113	<b>Class Guitar (2)</b> Group instruction of various guitar skills and of the early-intermediate level of the guitar literature. Class Guitar is geared toward the student with little or no guitar experience.	Fall, Spring
MUS 116	<b>Musical Theatre Production (1-3)</b> Practical training in the presentation of musical dramas. Consists of regular rehearsals and final performance of musicals, music dramas, and operas. Course may be repeated for a total of twelve (12) units. Cross-listed with MUS 216, MUS 316, and MUS 416.	Fall, Spring
MUS 134A	<b>Music Theory I A (3)</b> An intensive study of fundamentals of music (pitch, rhythm, intervals, scales, harmony), introduction to instruments and to music notation computer software.	Fall
MUS 135A	<b>Musicianship Lab I A (1)</b> Introductory experiences in sight-singing and ear-training.	Fall
MUS 134B	<b>Music Theory I B (3)</b> Development of skills in analyzing and writing music involving diatonic voice leading principles and harmonic progressions. Examples are drawn from art, sacred and popular music. Section A for music majors; Section B for music minors. Prerequisite: MUS 134A.	Spring
MUS 135B	<b>Musicianship Lab I B (1)</b> Continued development of aural skills and introduction to keyboard harmony and improvisation. Prerequisite: MUS 135a.	Spring
MUS 216	<b>Musical Theatre Production (1-3)</b> Practical training in the presentation of musical dramas. Consists of regular rehearsals and final performance of musicals, music dramas, and operas. Course may be repeated for a total of twelve (12) units. Cross-listed with MUS 116, MUS 316, and MUS 416.	Fall, Spring
MUS 221	<b>Music in Worship (3)</b> A survey of the history and practice of the use of music in worship services. Emphasis is given to the development of both liturgical and non-liturgical forms of worship. Students will be involved in learning effective worship planning as they study the role of the minister, director of music, and organist.	

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MUS 230	<b>Service Playing (Private Instruction) (1)</b> Focus on keyboard skills which are essential for the church service. Techniques of hymn-playing, transposition, modulation, improvisation, sight-reading, and solo/anthem accompaniment will be addressed. Service Playing does NOT fulfill the MUS 080 requirement for the major or minor. Prerequisite: MUS 134B. Students may repeat the course for credit.	Fall, Spring
MUS 234A	<b>Music Theory II A (3)</b> Advanced writing and analysis of music involving chromatic and extended harmonies. Examples are drawn from art, sacred and popular music. Prerequisite: MUS 134B.	Fall
MUS 235A	<b>Musicianship Lab II A (1)</b> Advanced training in ear-training, sight-singing and keyboard harmony involving chromatic exercises. Prerequisite: MUS 135B.	Fall
MUS 234B	<b>Music Theory II B (3)</b> Writing and analysis of music since 1900. Focus on contemporary harmonic practice, influence of art and popular music. Prerequisite: MUS 234A.	Spring
MUS 235B	<b>Musicianship Lab II B (1)</b> Advanced work in ear-training and sight-singing. Prerequisite: MUS 235a.	Spring
MUS 311	<b>Form and Analysis (3)</b> An exploration of the methods of organizing music. Study focuses on traditional homophonic forms such as variation, rondo, sonata, symphony, and popular song. Prerequisite: MUS 234B.	Fall (even years)
MUS 312	<b>Conducting I (2)</b> Basic conducting patterns, practice in directing group singing, preparation and presentation of simple choral music.	Spring (even years)
MUS 313	<b>Music History I (3) M</b> A general survey course of the history of Western European music and of selected non-Western cultures. Includes lectures, readings, and a research paper. Ancient through Renaissance. Recommended for music/applied arts majors and minors only. Prerequisite: MUS 134A and MUS 134B.	Fall, Spring (rotated)
MUS 316	<b>Musical Theatre Production (1-3)</b> Practical training in the presentation of musical dramas. Consists of regular rehearsals and final performance of musicals, music dramas, and operas. Course may be repeated for a total of twelve (12) units. Cross-listed with MUS 116, MUS 216, and MUS 416.	Fall, Spring
MUS 321	<b>Contemporary Trends in Worship (2)</b> Content for this course includes an analysis of current issues in church music and familiarizes students with contemporary worship practices. Evaluations of today's issues are given from an historical perspective.	
MUS 323	<b>Music History II (3)</b> Continuation of Music History I from Baroque through Romantic. Prerequisite: MUS 134A and MUS 134B.	Fall, Spring (rotated)
MUS 324	<b>Music History III (2)</b> Continuation of Music History II from Impressionism to end of 20th century. Prerequisite: MUS 134A and MUS 134B.	Fall, Spring (rotated)
MUS 325	<b>Music History IV (2)</b> Course content provides a continuation of Music History III with emphasis upon the 20th century period. American music and implications of recent developments, including electronic and experimental music, are also included. Prerequisite: MUS 134A and MUS 134B.	
MUS 331	<b>Church Music Administration (2)</b> This course explores the process of developing church music programs and the relationship of the minister of music to the congregation, music committee, and pastor. Projects include a graded choir program and equipment planning to aid in learning general organization.	
MUS 332	<b>Congregational Singing Practices (3)</b> A survey of music used for congregational singing studied from perspectives of text and music, history, culture, and practice	Fall (even years)
MUS 333	<b>Song Literature (3)</b> A survey of literature for solo voice from the Baroque to the Twentieth Century. Analysis of scores through recordings and live performances. Prerequisite: MUS 323.	Fall (even years)

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## Music

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- MUS 334 **Piano Literature (3)** Fall (odd years)  
A survey of the piano literature from the Baroque period through the Twentieth Century. Stylistic analysis of individual works through recordings and live performances. Prerequisite: MUS 323.
- MUS 345 **Choral, Orchestral and Band Literature (3)**  
A survey of choral, orchestral, and band literature from the Baroque period through the Twentieth Century.
- MUS 353 **Music Composition (2)**  
The stylistic techniques of major composers are studied and analyzed. Large emphasis is given to the presentation of students' works and compositions. Prerequisite: MUS 234A.
- MUS 372 **Counterpoint (3)** Spring (odd years)  
Continued study of composers' methods of organizing music. Focuses on analysis of music and writing music using contrapuntal techniques. Emphasis on forms of Baroque era and their current application. Prerequisite: MUS 234B.
- MUS 382 **Music Technology (3)** Spring (even years)  
Introduction to a broad perspective of the many ways musicians use computers. Emphasis is on historic milestones, current issues, and practical skill in using software and hardware in music technology. Required for music education. (Prerequisite: MUS 134A, 135A, 134B, and 135B).
- MUS 399 **Independent Study (3)**  
An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.
- MUS 412 **Conducting II (2)** Fall (even years)  
Development of student's abilities to prepare, rehearse and perform as conductors of instrumental and vocal ensembles of any size. Includes instrumental and choral score preparation; technical, practical and performance practice considerations; interpretive decisions; verbal and gestural communication skills; rehearsal and performance programming and evaluation; and group theory interpersonal dynamics. Prerequisite: MUS 312.
- MUS 414 **Interpretive Arranging (2)**  
The technique of arranging and adapting music for instrumental as well as vocal ensembles of various sizes and composition is the focus of this course content. Prerequisite: MUS 234A.
- MUS 415 **Composing and Arranging for the Church (3)** As offered  
Composition and arranging with emphasis on functional music for the church. Includes writing of hymn tunes, descants, modulations, and free accompaniments; hymn arrangements and anthems for choir; and service music for keyboard and other instruments. Prerequisite: MUS 234B.
- MUS 416 **Musical Theatre Production (1-3)** Fall, Spring  
Practical training in the presentation of musical dramas. Consists of regular rehearsals and final performance of musicals, music dramas, and operas. Course may be repeated for a total of twelve (12) units. Cross-listed with MUS 116, MUS 216, and MUS 316.
- MUS 417 **Methods of Teaching Voice (2)** Spring (odd years)  
Scientific exploration into the workings of the vocal mechanism and the technique of voice production. A survey of common vocal faults with appropriate correction exercises will be discovered. Successful voice studio procedures are included. Students will demonstrate knowledge learned by privately teaching a student for one month, then once before the class.
- MUS 418 **Methods of Teaching Piano (2)** Spring (even years)  
A survey of the methods and materials available to the private piano teacher. Private studio procedures (teacher-student relationship, billing procedures, recruitment, etc.) will be explored.
- MUS 420 **Diction for Singers (3)** Spring (even years)  
The proper diction and style of songs from the English, Italian, French and German repertoire. Development of correct pronunciation methods through the use of language drills, listening to recordings, and writing phonetic transcriptions of musical literature.
- MUS 421 **Seminar in Church Music (2)**  
Students interested in future work within the church are involved with a research seminar dealing with relevant issues within church music. Investigations of specific church music programs and supervised student assignments offering leadership participation in the music programs are offered.
- MUS 422 **Seminar in Conducting (2)**  
Those interested in future conducting will study special problems in the field, they will conduct choral and instrumental ensembles, and will observe rehearsals and performances under a master conductor. Historical aspects of conducting will also be important course content. Prerequisite: MUS 312 and 412.

MUS 431	<p><b>Recital/Senior Project (NC)</b>            Students are required to enroll for recital credit for their final recital given during the senior year. Additionally, students are expected to write a supporting paper on a theoretical/historical aspect of recital repertoire. Permission to enroll will be given only after attaining Performance Level 084.</p>	Fall, Spring
MUS 440	<p><b>Instrumental Techniques for Woodwind (1)</b>            Private or group instruction on instruments of the woodwind family. Primary emphasis on one instrument to gain basic proficiency, with exposure to problems and techniques of the other members of that family. Instruction in pedagogical techniques useful in classroom instruction.</p>	Fall, Spring
MUS 441	<p><b>Instrumental Techniques for Brass (1)</b>            Private or group instruction on instruments of the brass family. Primary emphasis on one instrument to gain basic proficiency, with exposure to problems and techniques of the other members of that family. Instruction in pedagogical techniques useful in classroom instruction.</p>	Fall, Spring
MUS 442	<p><b>Instrumental Techniques for Percussion (1)</b>            Private or group instruction on instruments of the percussion family. Primary emphasis on one instrument to gain basic proficiency, with exposure to problems and techniques of the other members of that family. Instruction in pedagogical techniques useful in classroom instruction.</p>	Fall, Spring
MUS 443	<p><b>Instrumental Techniques for Strings (1)</b>            Private or group instruction on instruments of the string family. Primary emphasis on one instrument to gain basic proficiency, with exposure to problems and techniques of the other members of that family. Instruction in pedagogical techniques useful in classroom instruction.</p>	Fall, Spring
MUS 450	<p><b>Internship in Music Instruction (1-3)</b>            Practical experience in teaching music in the classroom and studio under faculty supervision. Regularly scheduled conferences for evaluation and planning. Open to selected music majors only. Prerequisites: MUS 234B, two years of applied music, and successful completion of piano proficiency examination.</p>	Fall, Spring
MUS 472	<p><b>Orchestration (3)</b>            A study of the orchestral instruments; scoring for full orchestration or small ensembles. Students do extensive work in the computer lab working with Finalé and the MIDI. Prerequisite: MUS 234B.</p>	Fall (odd years)
MUS 475	<p><b>Music in the Schools (3)</b>            A course designed to prepare students to be effective music teachers in the K-6 grades, junior-high, and senior-high school levels in both public and private schools as well as church settings. A wide variety of methods and resources will be introduced giving attention to the most important methodologies of today. In addition to the classroom instruction, time will be given to observing and assisting a master teacher. Pre or Co-requisite: MUS 440-443, MUS 412, and MUS 013.</p>	
MUS 485	<p><b>Elementary Music Methods (3) M</b>            A course designed to prepare students to be effective music teachers in the K-6 grades in both public and private schools as well as church settings. A wide variety of methods and resources will be introduced giving attention to the most important methodologies of today. In addition to the classroom instruction, time will be given to observing and assisting a master teacher.</p>	Fall (odd years)
MUS 492	<p><b>Arts in Worship (3)</b>            An overview of the philosophy and use of art, music and drama in the history of the church with special focus on contemporary issues in worship design.</p>	Fall (odd years)
MUS 495	<p><b>Secondary Music Methods (3) M</b>            A course designed to prepare students to be effective music teachers at the junior-high and senior-high school level in both public and private schools as well as church settings. A wide variety of methods and resources will be introduced giving attention to the most important methodologies of today with emphasis on performing ensembles. In addition to the classroom instruction, time will be given to observing a master teacher. Pre or Co-requisite: MUS 440-443, MUS 412, and MUS 013.</p>	Spring (even years)
MUS 496	<p><b>Church Music Internship (2)</b>            Internships are offered in various churches. Supervision is given by instructor and minister of worship. Written work is required.</p>	
MUS 499	<p><b>Applied Arts Senior Project (3)</b>            Students enroll for this course in the semester they complete their senior project. Projects are designed on an individual basis, demonstrating competency in music, art and drama.</p>	

## SAMPLE COURSE PLAN

# PHILOSOPHY

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall	Units	Spring	Units
GST 050	0	GST 050	0
GST 100	1		
	3		
CIS	3	BEH	3
ENG 113	3	ENG 123	3
MAT 115	3	POL	3
PHI 213	3		15
	16		

### Sophomore Year

Fall	Units	Spring	Units
GST 050	0	GST 050	0
	3		
	4		
ART/MUS	3	CST	3
BEH	3	ENG	3
PHI 301	3	PHI 302	3
	16		16

### Junior Year

Fall	Units	Spring	Units
GST 050	0	GST 050	0
	3		
COA	3	CST	3
HIS	3	PHI	3
PHI	3	PHI 400	3
PHI	3	PHI 300	3
	15		15

### Senior Year

Fall	Units	Spring	Units
GST 050	0	GST 050	0
	3		
	3		
HIS	3		
PHI	3	CST	3
PHI	3	PHI	3
	15	PHI 499	3
			16

\*Denotes possible general education course.

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# PHILOSOPHY

The Philosophy major provides students with in-depth study of Western philosophy, from classical to modern eras. Emphasis is given to the development of critical thinking and writing skills. Students are encouraged to select a complementary second major or minor.

## Philosophy Major (36 units) BA

### Lower Division Requirements

PHI 213 Intro to Philosophy

### Upper Division Requirements

PHI 300 Logic

PHI 301 History of Western Philosophy I

PHI 302 History of Western Philosophy II

PHI 400 Special Studies in Philosophy

PHI 499 Senior Project

18 additional units of upper-division philosophy

## Philosophy Minor (24 units)

### Lower Division Requirements

PHI 213 Intro to Philosophy

### Upper Division Requirements

PHI 300 Logic

PHI 301 History of Western Philosophy I

PHI 302 History of Western Philosophy II

PHI 400 Special Studies in Philosophy

9 additional units of upper-division philosophy

## Philosophy Coursework

PHI 213	Introduction to Philosophy (3) A general introduction to the principal issues, methods, and values of philosophy. Presented in terms of philosophical categories, historical development, and biography.	Fall, Spring
PHI 233	Basic Reasoning (3) A course designed to assist in the development of objective and rational skills to be applied in addressing live issues and problems. Students not pursuing further work in philosophy are advised to take this course.	Fall, Spring
PHI 300	Logic (3) A systematized study of the canons and criteria of validity in thought and its rational expression by considering the processes of reasoning and inference with applications in propositional logic, natural deduction, predicate logic and induction. Prerequisite: PHI 213.	Fall, Spring
PHI 301	History of Western Philosophy I (3) I A consideration of the influence of philosophical thought in Western Culture with emphasis on the ancient and medieval periods. Cross-listed with HIS 301.	Fall
PHI 302	History of Western Philosophy II (3) I A consideration of the influence of philosophical thought in Western Culture with emphasis on the early modern and contemporary periods. Cross-listed with HIS 302.	Spring
PHI 313	Mathematical Proof and Structures (3) I A study of mathematical logic involving various methods of proofs and their structures. Proofs for several important theorems will be derived. Real analysis. Crosslisted with MAT 313. Prerequisite: MAT 245.	Fall
PHI 323	Ethics (3) I An appraisal of the major philosophical viewpoints which analyze and synthesize theories regarding human conduct.	Fall (odd years)
PHI 324	Applied Ethics (3) I An exploration of the application of various metaethical theories to ethical questions and issues that arise in various arenas of life. The study involves both the examination of methods as well as cases.	Fall (even years)

## Philosophy

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PHI 343	<b>Philosophy of Religion (3) I, M</b> A critical inquiry into the nature and validity of religious experience using standard philosophical analysis and evaluation methods.	Spring (even years)
PHI 353	<b>Comparative Religions (3) I, M</b> A study of the great religious traditions from around the world through the contributions of their founders, their historical development, their major doctrines, and forms of worship. This course is required of non-Baptist students. Cross-listed with CST 353.	Fall/Spring
PHI 363	<b>Metaphysics (3) M</b> A study of the basic questions regarding reality through the various methods of metaphysical inquiry as it has developed throughout the history of philosophy. Prerequisite: PHI 213.	Spring (even years)
PHI 399	<b>Independent Study (3) M</b> A course of study designed to afford superior students an opportunity to pursue independent work in an area of their personal interest. Supervision and evaluation provided by assigned Philosophy department faculty.	Fall, Spring
PHI 400	<b>Special Studies (3)</b> Concentration on specific philosophical areas as particular periods, traditional philosophical classifications, or individual philosophers.	Fall, Spring
PHI 401	<b>Literary Theory and Criticism (3) I, M</b> Advanced study in theories of imaginative literature and in the issues of interpreting literary texts. Crosslisted with ENG 401.	Spring
PHI 413	<b>Apologetics (3) I</b> Class development will pursue the original meaning and metaphorical application of apology, its New Testament usage, and its place in the early, medieval, and modern Church. Emphasis will be given to outstanding apologists in each age.	Spring (odd years)
PHI 423	<b>Classical Political Philosophy (3) I</b> This course examines the origin of Western political, social, and legal thought in order to understand the present through the great political works of the past. It begins in ancient Greece in early democratic Athens and moves through Socrates, Plato, and Aristotle. From there, the course explores classical Rome, focusing on Polybius and Cicero. Since the advent of Christianity shapes the development of medieval political thought, the political thought of St. Augustine, John of Salisbury, St. Thomas Aquinas, Marsilio of Padua, Dante, and Thomas More are discussed. Crosslisted with HIS 433 and POL 423.	Fall (even years)
PHI 425	<b>Modern Political Philosophy (3) I</b> This course entails a comparative study of modern social, legal, and political philosophy, from the Renaissance toward the present by focusing on the great works of the Western traditions, including Machiavelli, Hobbes, Locke, Rousseau, Montesqueie, Kant, Hegel, Bentham, Marx, Mill. The course examines the relationship between these various political philosophers and the modern political world. Crosslisted with HIS 425 and POL 425.	Spring (even years)
PHI 429	<b>Critical Political Philosophy &amp; Postmodernism (3) I</b> This course examines 20th century responses to modernity and its political and social theories. It focuses on continental philosophers and relates their ideas to contemporary society and politics. It begins with the Frankfurt School of critical theory and its criticisms of modern culture, and then moves from Nietzschean and Heideggerian thought to the hermeneutic theory of Gadamer and Ricoeur. After this, the course assesses the political relevance of the poststructuralism of Foucault, Derrida, and Lyotard. It concludes with Habermas' discourse ethics and deliberative democracy. Cross-listed with POL 429.	Spring (odd years)
PHI 499	<b>Senior Project (3)</b> A senior capstone course designed to demonstrate the competence of Philosophy majors in the discipline and showcase their research and writing skills. The portfolio produced by the student in completion of this project must conform to the departmental guidelines for Senior Projects. Prerequisite: Senior status.	Fall, Spring

## Physical Education (see Kinesiology)



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**PHYSICAL SCIENCE**
**Physical Science Coursework**

- PSC 133      **Survey of Physical Science (3)** Fall, Spring  
 A survey course designed to provide a foundation in the physical sciences by covering essential principles of physics and chemistry. Prerequisite: MAT115.
- PSC 133L    **Survey of Physical Science Lab (1)** Fall, Spring  
 A laboratory experience designed to illustrate and reinforce physical science principles and to introduce basic physical science laboratory techniques. Additional lab fee. Pre or Co-requisite: PSC 133.
- PSC 151      **Introduction to the Geosciences (3)** Fall, Spring  
 A general study of the geosciences including the areas of astronomy, meteorology and climate, geology, and oceanography.
- PSC 151L    **Introduction to the Geosciences Lab (1)** Fall, Spring  
 A laboratory experience designed to illustrate and reinforce geoscience principles and to introduce basic geoscience laboratory techniques. Additional lab fee. Pre or Co-requisite: PSC 151.
- PSC 303      **Science and Faith (3) I**  
 A study of the various different models of integrating science and religion. A study of the history and recent developments, philosophies, and concepts in both science and theology. Focus is placed in particular on Christian world views. Cross-listed with CST 303. Prerequisites: previous coursework in Science and Christian Studies.
- PSC 303L    **Science and Faith Lab (1)**  
 A laboratory experience designed to enhance the specific scientific discoveries discussed in lecture. Pre or Co-requisite: PSC 303.
- PSC 323      **History and Philosophy of Science (3) I, M**  
 A study of the developments, philosophy, and concepts of science and the contributions of great scientists. Focus is based on issues related to the Bible and religious world views. Emphasis is placed on the mathematical and physical sciences. Cross-listed with BIO 323.
- PSC 399      **Independent Study (3)**  
 An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.
- PSC 400      **Science and Technology: Its Impact Upon Society (3) I**  
 Discusses the interaction between science and its products on our changing society. Emphasis is on the scientific method; modern topics in the physical sciences such as nuclear power, government involvement, restoration/management, genetic engineering, ethics, and future challenges.
- PSC 401      **Special Topics in Physical Science (3)**  
 Concentration upon a specific topic in the field of physical science. Topic varies for different semesters. May be taken multiple times with change in topic.
- PSC 413      **Lab Techniques for Physical Science Teachers (3) I**  
 Development and practice of classical and modern lab procedures and philosophies including mathematical analysis. Practice, organization, and set up, to conduct various labs used throughout the physical sciences. Study of conformity to various lab situations, and how to improve and modernize existing or standard labs. Prerequisite: PSC 133. Additional lab fee.

**PHYSICS****Physics Coursework**

- PHY 122    **The Physics of Photography (3) I**  
A study of the physical properties of the camera, predominantly optics. Emphasis placed on black and white, 35mm, exposing, developing and printing. Additional lab fee.
- PHY 213    **Astronomy (3)** **Fall, Spring**  
A study of the earth, time, moon, sky, celestial mechanics, solar system, and the sidereal universe.
- PHY 213L    **Astronomy Lab (1)** **Fall, Spring**  
A study of the laws of physics related to the optics of telescopes. Observational labs, including remotely operating telescopes on mountain tops. Additional lab fee(s). (Field trips may require additional lab fees). Pre or Co-requisite: PHY 213.
- PHY 214    **Physics for Scientists and Engineers I with Lab (4) (Lab)** **Fall**  
A study of mechanics, heat and thermodynamics, waves, sound, and the mathematical methods of physics. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: MAT 145 or 245; MAT 145 or 245 concurrently.
- PHY 224    **Physics for Scientists and Engineers II with Lab (4) (Lab)** **Spring**  
A continuation of PHY 214, including a study of electricity, magnetism, electromagnetic waves, optics, and modern physics topics. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: PHY 214 or MAT 245.
- PHY 301    **Astronomy II (3)**  
A continuation of PHY 213. It is a more in depth study of astronomy and the usage of astronomy in the classroom. The topics of gas, dust, star formation and evolution, space-time, black holes, galaxies, and large scale structure will be discussed. Prerequisites: PHY 213.
- PHY 301L    **Astronomy II Lab (1)**  
A more in depth study of the laws of physics related to optics. Observational labs. Labs involving previous astronomy research data. Team projects. Additional lab fee. Pre or Co-requisite: PHY 301.
- PHY 399    **Independent Study (1–3)** **Offered upon sufficient demand**  
This course of study is offered to afford the superior student an opportunity to explore independently subject matter not already offered in the catalog.
- PHY 400    **Special Topics in Physics (1–3)** **Offered upon sufficient demand**  
Various appropriate topics of different concentrations are offered each time. May be repeated once with different subject matter. Student involvement in selection of topics is strongly encouraged.

SAMPLE COURSE PLAN  
**POLITICAL SCIENCE**

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

**Freshman Year**

<b>Fall</b>		<b>Units</b>	<b>Spring</b>		<b>Units</b>
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Elective	1
	Elective	3		Elective	3
	Foreign Language I*	3		Foreign Language II*	3
ENG 113	Composition *	3	BEH	Behavioral Science*	3
MAT 115	Intermediate Algebra*	3	CIS	Technology Course*	3
POL 213	American Government*	3	ENG 123	Intermediate Composition*	3
		<u>16</u>			<u>16</u>

**Sophomore Year**

<b>Fall</b>		<b>Units</b>	<b>Spring</b>		<b>Units</b>
GST 050	Chapel	0	GST 050	Chapel	0
	Science*	4		Elective	3
ART/MUS	Art/Music*	3		Lab Science*	4
BEH	Behavioral Science*	3	ENG	English*	3
COA	Communication Arts*	3	HIS	History*	3
POL 223	American State and Local Government	3	CST	Christian Studies*	3
		<u>16</u>			<u>16</u>

**Junior Year**

<b>Fall</b>		<b>Units</b>	<b>Spring</b>		<b>Units</b>
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective (UD)	3
	Elective	3	CST	Christian Studies*	3
POL	Upper Division Political Science	3	HIS	US History*	3
POL 390	Congress and the Presidency	3	POL	Upper Division Political Science	3
POL 395	Political Economy	3	POL 429	Critical Philosophy and Postmodernism	3
		<u>15</u>			<u>15</u>

**Senior Year**

<b>Fall</b>		<b>Units</b>	<b>Spring</b>		<b>Units</b>
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3		Elective	3
	Elective	3		Elective	3
POL	Upper Division Political Science	3	CST	Christian Studies*	3
POL	Upper Division Political Science	3	POL 425	Modern Political Philosophy	3
POL 423	Classical Political Philosophy*	3	POL 499	Senior Project	3
		<u>15</u>			<u>15</u>

\*Denotes possible general education course.

## POLITICAL SCIENCE

The Political Science major provides students with theoretical foundations and practical experience in preparation for opportunities available in the fields of political science and public administration, including career positions with local, state and federal governments; fellowship posts for graduate and legal studies; careers in education and various levels of political leadership. Students are encouraged to seek internship opportunities through the department.

### **Political Science Major** (36 -39 units) BA or BS

(No Emphasis)

#### **Lower Division Requirements**

POL 213 American Government  
POL 223 American State and Local Government

#### **Upper Division Requirements**

POL 395 Political Economy or  
BUS 218 Macroeconomics and BUS 313 Microeconomics  
POL 499 Senior Project

12 units from POL 390, 423, 425, 427, 429, 483

12 additional units of Political Science or SOC 383, 385, 390, or HIS 443

(A maximum of nine upper-division Behavioral Science or History units may be applied toward the 27 upper-division units requirement.

SOC 113 or ANT 225 must be taken prior to any upper-division Social Science course.)

### **Public Administration Emphasis**

#### **Lower Division Requirements**

POL 213 American Government  
POL 223 American State and Local Government

#### **Upper Division Requirements**

POL 395 Political Economy or  
BUS 218 Macroeconomics and BUS 313 Microeconomics  
POL 499 Senior Project

12 units from POL 425, 451, 453, 491, 493

12 additional units of Political Science or BUS 321, 373, 433, 463

(A maximum of nine upper-division Business Administration.)

### **Political Science Minor** (21 units)

#### **Lower Division Requirements**

POL 213 American Government  
POL 223 State and Local Government

#### **Upper Division Requirements**

POL 395 Political Economy or BUS 218 Macroeconomics and BUS 313 Microeconomics  
12 upper division units in Political Science

### **Pre-Law Program**

The department also offers a pre-law certificate program, and provides a full range of counseling services in preparation for law school. The pre-law certificate offers a specific series of courses intended to prepare students for both the LSAT and law school. Students can also receive active advice for the LSAT examination. Dr. Tim Luther serves as the pre-law program advisor.

#### **Lower Division Requirements (9 units)**

POL 213 American Government  
POL 223 American State and Local Government  
PHI 253 Logic

#### **Upper Division Requirements (24 units)**

ENG 300 Rhetoric and Writing  
PHI 323 Ethics  
PHI 324 Applied Ethics  
POL 441 Law and Government Internship/Law Internship  
POL 453 Administrative Law and Bureaucracy  
POL 483 Constitutional Law

Six (6) units selected from the following: PHI 363, POL 423, 425, or 429

## Certificate in Public Administration

Designed primarily for government employees and persons seeking public employment, the program for a certificate in public administration provides both practical and theoretical training in this field.

A sequence of six courses is required for the certificate. Although these courses are offered in the evenings and late afternoons for the convenience of students who are employed, all courses are open to all Cal Baptist students. The sequence of courses may be completed within one year, but the coursework may be extended over a longer period of time if desired.

Courses beginning with the prefix BUS are listed in the Business section of this catalog.

Courses beginning with the prefix ENG are listed in the English section of this catalog.

Courses beginning with the prefix HIS are listed in the History section of this catalog.

Courses beginning with the prefix SOC are listed in Social Science section of this catalog.

## Political Science Coursework

- |         |  |                      |
|---------|--|----------------------|
| POL 213 | American Government (3) M  | Fall, Spring         |
|         | The course provides an introductory overview of the American political system. It begins with the principles of the Declaration of Independence, Constitution, Bill of Rights and develops their impact on the Nation. It also covers the avenues and means of democratic citizenship and political influence in American politics. The course further examines the major political institutions in America: Congress, Presidency, Bureaucracy, Courts, and State. In order to assess the impact of government on society, the course concludes with an exploration of public policy. (Meets state requirement in United States Constitution and California Government.) |                      |
| POL 223 | American State and Local Government (3) M  | Fall (odd years)     |
|         | This course studies the place and responsibilities of state and local governments in America and how they relate with other units of government. This includes an assessment of the citizenship and participation in state and local politics, both at the individual and collective level; and then an examination of state political institutions, such as governors, state legislatures, state courts, and administration. The course also covers city and county governments, and other local units of government. Although it is comparative, special attention is given to California politics.  |                      |
| POL 323 | Political Parties and Interest Groups (3)  |                      |
|         | The study of the nature, development, organization, function, and methods of political parties. Also designed to furnish an understanding of the pluralist nature of the American system through the dynamics of group action and their methods and impact.  |                      |
| POL 333 | International Relations (3) M  | Evening College      |
|         | This course explores how nations conduct political and military relations with each other. This includes an examination of the history of conflict and war, terrorism, the tools and conduct of diplomacy, international agencies and law, nongovernmental actors, global and regional issues and concerns, third world politics, international economics and globalization, and human rights.   |                      |
| POL 390 | Congress and the Presidency (3) M  | Fall (even years)    |
|         | The study of the place, responsibilities, and functions of Congress and the presidency in American politics is covered. This includes congressional organization and behavior, congressional elections, party leadership, congressional rules and procedures, and the committee system, with its effect on policy. The presidency roles, powers, and functions are also examined. The president's relationship with both the media and public, other branches, presidential character and leadership are included. Both branches are examined in light of checks and balances.   |                      |
| POL 395 | Political Economy (3) I  | Fall (odd years)     |
|         | This course explores the relationship between the economy and politics and provides both a description and assessment of the economy. This entails an overview of economic theory, macroeconomics, savings, investments, microeconomics and markets, inflation, monetary policy, international economics and globalization, and the role of the private sector and government.   |                      |
| POL 399 | Independent Studies (3)  | Fall, Spring, Summer |
|         | Independent study of a specific area of political science not offered by the department. This allows a student to explore a specific area of political science on an independent basis. It is directly supervised by specific faculty in the program and has specific timetables and course requirements. (This course does not meet the POL general education requirement.)   |                      |
| POL 400 | Special Studies in Political Science (3)   | Evening College      |
|         | This course examines special topics in political science. Topics are announced each time that the course is offered. It may be taken twice if different content is offered. (This course does not meet the POL general education requirement.) Prerequisite: POL 213.  |                      |

## Political Science

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- POL 415 World Geography (3) M** **Spring**  
This course studies the world's geographic areas and the outstanding human, social, and physical features of realms and regions. In doing so, special attention is given to the more important features of histories, societies, cultures, and religions of the people living in the region. It also examines the relationship between human life and natural environment. The purpose is to help students better understand the world, our relationship with the environment, and human connections around the globe. (This course does not meet the POL general education requirement.)
- POL 423 Classical Political Philosophy (3) I** **Fall (odd years)**  
This course examines the origin of Western political, social, and legal thought in order to understand the present through the great political works of the past. It begins in ancient Greece in early democratic Athens and moves through Socrates, Plato, and Aristotle. From there, the course explores classical Rome, focusing on Polybius and Cicero. Since the advent of Christianity shapes the development of medieval political thought, the political thought of St. Augustine, John of Salisbury, St. Thomas Aquinas, Marsilio of Padua, Dante, and Thomas More are discussed. Crosslisted with HIS 433 and PHI 423.
- POL 425 Modern Political Philosophy (3) I** **Spring (even years)**  
This course entails a comparative study of modern social, legal, and political philosophy, from the Renaissance toward the present by focusing on the great works of the Western traditions, including Machiavelli, Hobbes, Locke, Rousseau, Montesquieie, Kant, Hegel, Bentham, Marx, Mill. The course examines the relationship between these various political philosophers and the modern political world. Crosslisted with HIS 425 and PHI 425.
- POL 427 American Political Theory (3) I** **Fall (even years)**  
This course provides an exploration of the founding of the American Republic. It begins with the colonial period, noting the relationship between religion, liberty, and politics, and then moves to ideas that shaped the American Revolution. From there it analyzes the discussions on the Constitution by both the Federalists and the Antifederalists. The course also examines the discussions surrounding the new Republic and the growth of the nation, including the struggles regarding individualism, liberty, equality, race, gender, wealth, economic regulation, and community responsibility. Cross-listed with HIS 427.
- POL 429 Critical Political Philosophy & Postmodernism (3) I** **Spring (odd years)**  
This course examines 20th century responses to modernity and its political and social theories. It focuses on continental philosophers and relates their ideas to contemporary society and politics. It begins with the Frankfurt School of critical theory and its criticisms of modern culture, and then moves from Nietzschean and Heideggerian thought to the hermeneutic theory of Gadamer and Ricoeur. After this, the course assesses the political relevance of the poststructuralism of Foucault, Derrida, and Lyotard. It concludes with Habermas' discourse ethics and deliberative democracy. Cross-listed with PHI 429.
- POL 440-441 Law and Government Internship (3-3)** **Fall, Spring, Summer**  
Internships are offered in various legal and government offices and political parties. Supervision given by instructor and agency head, with scheduled conferences and written work required. (This course does not meet the POL general education requirement.) Prerequisites: POL 213, 223 and consent of Chair of Department of History, Philosophy, and Political Science.
- POL 443 Diplomatic History of the United States (3)** **Fall (odd years)**  
This course is a history of the diplomatic relations of the United States and the development of the leading principles of foreign policy set within the context of an analysis of various geo-political models. Cross-listed with HIS 443.
- POL 451 Executive Leadership in the Public Sector (3)** **Evening College**  
This course introduces students to the executive and management skills necessary for successful leadership in public organizations. Emphasis is on assessment of personal growth needs and enhancement of administrative skills, including communication, decision-making, motivation, leadership styles, and team building. (This course does not meet requirements for general education. It is Web-enhanced.)
- POL 453 Administrative Law and Bureaucracy (3) M** **Spring (even years)**  
This course examines the place and impact of executive agencies on the formation and implementation of administrative law and regulation in America. This includes an overview of the administrative process, a discussion of administrative power, and bureaucratic organization. The course then examines the steps, stages, and participants of the administrative process, such as delegation of authority, administrative rulemaking, agency adjudication, and judicial review. The course concludes with a discussion of tort liability and sovereign immunity, the relationship between the bureaucracy and the other branches, and administrative reform.
- POL 456 Contemporary Legal Issues (3)** **Evening College**  
This course is an examination of the ever-changing legal climate of law enforcement with special emphasis upon constitutional issues.

- POL 465**     **Policy Process and Analysis (3)**     **Evening College**  
This class examines policy-making theory and practice in the United States. Theoretical models studied include rational, incremental, and institutional, group, elite, public choice, and game theory. Policy areas covered include civil rights, criminal justice, health, and welfare, education, environmental protection, economic policy, and national defense. (web-enhanced)
- POL 483**     **Constitutional Law (3) M**     **Spring (odd years)**  
This course examines the history, organization, and process of judicial review where the court interprets and applies the Constitution to a real world context. To this end, major Supreme Court cases that determine the meaning and practice of the Constitution are discussed. These includes cases that address the powers and responsibilities of the national branches of government, federalism and state power, first amendment expressions rights, religious liberties, criminal justice and rights of the accused, property rights, privacy, equal protection, and voting rights. Cross-listed with HIS 493.
- POL 490**     **Contemporary Issues in Public Administration (3)**     **Evening College**  
This course uses case studies to examine the history and scope of public administration in the United States. An emphasis is placed on both practice and theory, financial administration, problems of management, administration organization and behavior, decision-making, and intergovernmental relations. (Web-enhanced)
- POL 491**     **Public Personnel Management (3) I**     **Evening College**  
The course includes theory and current practices in personnel management at the local, state, and national levels of government. Topics covered include the history and development of public personnel management, the constitutional dimensions of employment law, employee training and development, and current human resource issues such as affirmative action, sexual harassment, and cultural diversity. (This course does not meet the POL general education requirement.)
- POL 493**     **Principles of Public Administration (3) I**  
This course examines the scope of public administration. Emphasis on practice as well as theory in personnel administration, financial administration, problems of management, administrative organization, merit systems, and intergovernmental relations by the use of case studies.
- POL 499**     **Senior Project (3)**     **Fall and Spring**  
A senior capstone course designed to demonstrate the competence of Political Science majors in the discipline and showcase their research and writing skills. The portfolio produced by the student in completion of this project must conform to the departmental guidelines for Senior Projects. Prerequisite: Senior status.

## SAMPLE COURSE PLAN

# PSYCHOLOGY

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
GST 100 FOCUS	1	Foreign Language II*	3
Foreign Language I*	3	Lab Science*	4
CIS Technology Course*	3	CST Christian Studies*	3
ENG 113 Composition*	3	ENG 123 Intermediate Composition*	3
MAT 115 Intermediate Algebra*	3	PSY 301 History and Systems of Psychology	3
PSY 213 General Psychology	3		3
	16		16

### Sophomore Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
Elective	3	Elective	3
COA Communication Arts*	3	CST Christian Studies*	3
HIS US History*	3	ENG English*	3
PHI Philosophy*	3	KIN Kinesiology*	4
PSY 322 Theories of Personality	3	PSY 320 Life-Span Development	3
	15		16

### Junior Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
Elective	3	Elective	2
Elective	3	Elective	3
PSY Concentration Course	3	ART/MUS Art/Music*	3
PSY 383 Statistical Techniques in Behavioral Science	4	PSY Concentration Course	3
PSY 473 Psychophysiology*	3	PSY 400 Introduction to Experimental Psychology*	4
	16		15

### Senior Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
Elective	3	Elective	3
Elective	3	Elective	3
HIS History*	3	CST Christian Studies*	3
POL Political Science*	3	PSY Concentration Course	3
PSY Concentration Course	3	PSY 325 Tests and Measurements	3
	15		15

\*Denotes possible general education course.



## PSYCHOLOGY

The Psychology major prepares graduates for employment in social service careers, and for graduate study in Psychology, Sociology, Social Work, and Anthropology. Students select at least one area of concentration within the major. Students are encouraged to pursue a complimentary minor. Students may complete a double major in Psychology and Sociology by substituting overlapping courses. Psychology majors may also complete a Sociology or Christian Behavioral Science minor.

### Psychology Major (38 units) BA

#### Core Courses (26 units)

##### Lower Division Requirements

PSY 213 General Psychology

##### Upper Division Requirements

PSY 301 History and Systems of Psychology

PSY 320 Life-Span Development

PSY 322 Theories of Personality

PSY 325 Tests and Measurements

PSY 383 Statistical Techniques in Social Science

PSY 400 Introduction to Experimental Psychology

PSY 473 Psychophysiology

#### Concentration Courses (12 units)

Students must complete all of the prescribed courses listed in one of the following concentrations:

Christian Behavioral Science; Life-Span Development; Research in Psychology; Social Work; General Behavioral Sciences or Psychology

#### Concentrations

##### Christian Behavioral Science

CBS 303 Marriage and the Family in the Christian Community

CBS 333 Integration of Behavioral Sciences and Theology

CBS 410 Theology as a Behavioral Science

CBS 423 Models of Christian Counseling

##### Life-Span Development

PSY 305 Developmental Psychology: Child or SWK 320 Human Behavior in the Social Environment I

PSY 315 Developmental Psychology: Adolescence or SWK 321 Human Behavior in the Social Environment II

PSY 443 Social Psychology

PSY 453 Psychology of Learning

##### Research in Psychology

For information on this concentration, see the Dean of the School of Behavioral Sciences

Social Work\*

SWK 300 Introduction to Social Work

SWK 320 Human Behavior and the Social Environment I

SWK 321 Human Behavior and the Social Environment II

SWK 330 Social Work Issues and Policy

\*The courses for this concentration are only available in the evening schedule. Traditional day students should consult the Dean of the School of Behavioral Sciences for scheduled offerings.

##### General Concentration in Behavioral Sciences or Psychology

Twelve (12) units of upper-division Psychology or Behavioral Science not previously taken. (ANT, CBS, PSY, SOC, SWK)

### Psychology Minor (21 Units)

PSY 320 Life-Span Development

PSY 322 Theories of Personality

PSY 473 Psychophysiology

Twelve (12) units of Upper Division Psychology\*

Note: PSY 213 is a prerequisite for the Psychology Minor.

\*Minor students may use elective units toward a Departmental Concentration.

## Psychology

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### Psychology Coursework

- PSY 213    **General Psychology (3)** Fall, Spring  
This introductory course is a survey of the process of adjustment, growth, learning, remembering, perceiving, thinking, sensation, and emotions. It is meant to better equip the student to predict and control his life, and to understand the behavior of others as well as influence their lives. This course is a prerequisite to all other courses in Psychology.
- PSY 301    **History and Systems of Psychology (3)** Fall, Spring  
An overview of the majors schools of thought in psychology presented in historical context. Primary focus will include Psychoanalytical, Behavioral, Humanistic, and Cognitive approaches to understanding human psychology.
- PSY 305    **Developmental Psychology: Child (3)**  
Principles of psychological development from birth to adolescence.
- PSY 315    **Developmental Psychology: Adolescence (3)**  
Principles of psychological development from adolescence to senescence.
- PSY 320    **Life-Span Development (3)** Fall, Spring  
Principles of psychological development from birth to senescence.
- PSY 322    **Theories of Personality (3)** Fall, Spring  
Survey of theories of personality emphasizing structure, dynamics, functions, and development of basic attitudes that influence behavior and develop constructive behavior.
- PSY 323    **Marriage and the Family (3) I, M** Fall, Spring  
A basic study of marital and family relationships, the social and psychological significance of the family, the family in transition, adjustments in marriage, and the divorce problem. Comparison of American cultural and religious marital forms are included. Cross-listed with SOC 323.
- PSY 325    **Tests and Measurements (3)** Spring  
The construction, application, interpretation and evaluation of psychological tests. Tests used to measure general mental abilities, specific abilities and aptitudes, personality, interests and attitudes are surveyed. Prerequisite: PSY 383.
- PSY 335    **Group Dynamics (3) M**  
A study in which personal experience in a group is used to aid individuals in becoming more aware of themselves and the manner in which they affect others and in turn are affected by others. There is some consideration of the various types of groups and group processes.
- PSY 346    **Abnormal Psychology (3)** Spring  
Study of the dynamics, cultural implications and prevention of abnormal behavior including neuroses, psychoses, character disorders, psychosomatic reactions and other abnormal personality patterns. Textual and lecture attention will be given to the impact of the environment and oppressed populations in relation to abnormal behavior.
- PSY 383    **Statistical Techniques in Behavioral Science (4)** Fall  
The collection, treatment, and interpretation of data in research and testing using the SPSS (Statistical Package for the Social Sciences) computer program. Prerequisite: MAT115. Three hours lecture, three hours lab. Cross-listed with SOC 383.
- PSY 399    **Independent Study (3)**  
An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.
- PSY 400    **Introduction to Experimental Psychology (4)** Spring  
Design and execution of psychological experiments and the preparation of technical manuscripts. Prerequisites: PSY 383. Three hours lecture and two hours laboratory.
- PSY 401    **Special Topics in Psychology (3)**  
An in-depth seminar on a selected topic within Psychology.
- PSY 404    **Psychopathic Mind (3)**  
The professional seminar introduces students to the process and techniques of investigation and psychological profiling of serial murderers, serial rapists, and terrorists.

PSY 422	<b>Theories of Counseling (3)</b> A survey of modern theories of therapeutic counseling with emphasis on gaining an understanding of the psychological principles underlying these methods. Prerequisite: PSY 322.	Spring
PSY 440-441	<b>Internship in Human Services (3, 3)</b> A practical application of basic psychological and sociological principles in community or campus responsibilities under professional supervision. Open to department majors. Prerequisites: PSY 422 and consent of the Dean of the School of Behavioral Sciences.	Fall, Spring
PSY 443	<b>Social Psychology (3) M</b> Deals with the psychological impact of the customs, norms, institutions, and groups upon the individual and his behavior as influenced by social interaction. Cross-listed with SOC 443.	Fall
PSY 453	<b>Psychology of Learning (3)</b> A study of the learning process in the light of the various systems of learning theory and major research evidence.	Fall (even years)
PSY 459	<b>Dynamics of Religious Experience (3) M</b> An examination of the social psychological significance of religious experiences and practices viewed from their personal, cultural, and institutional aspects. Cross-listed with SOC 459.	Fall (odd years)
PSY 473	<b>Psychophysiology (3)</b> Introduction to the neural and endocrine processes underlying brain function and behavior. Lecture only.	Fall, Spring
PSY 495	<b>Research Project I (4)</b> Research proposal in topics of psychology. Prerequisite: PSY 400.	(As requested)
PSY 496	<b>Research Project II (4)</b> Conducting of the research proposed in PSY 495. Prerequisite: PSY 495.	(As requested)
PSY 498	<b>Grief and Loss Counseling (1)</b> A seminar presentation of approaches to grief and loss and its effect on individuals and families. Credit / No Credit	

## Public Administration (see Political Science)

**SOCIAL SCIENCE**

The Social Science major is designed to meet many of the state requirements for single subject matter competency. Within the interdisciplinary curriculum, students select at least one area of concentration. The Social Science major provides students for further study in secondary education. All Social Science majors must meet with the designated faculty advisor in the School of Education.

**Social Science Major (66 units) BA**

## Core Courses (54 units)

**I. History and Geography (24 units)**

HIS	213	History of the U.S. to Reconstruction
HIS	315	Latin American History
HIS	325	Non-Western Culture and History
HIS	333	Nineteenth Century Europe or HIS 343 Twentieth Century Europe
Three (3) units from HIS 353 , HIS 360, HIS 363, or HIS 373		
Nine (9) units from HIS 223, HIS 311, HIS 393, or POL 415		

**II. Government (15 units)**

POL	223	State and Local Government
POL	333	International Relations
POL	390	Congress and the Presidency
POL	425	Modern Political Philosophy or POL 427 American Political Theory
POL	483	Constitutional Law

**III. Economics**

POL	395	Political Economy
BUS	218	Macroeconomics

**IV. Behavioral Sciences\* (6 units)**

ANT	430	Culture and Personality
SOC	390	American Political and Social Institutions

**V. Final Project (3 units)**

POL/HIS	399	Independent Study: Senior Project
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\*Prerequisites for all upper division behavioral science or social science courses: ANT 225 or SOC 113.

**Concentration Courses\* (12 units)**

Students will complete 12 units in one of the following concentrations:

History; Government; Behavioral Science; Interdisciplinary (English, Christian Studies, Art/Music, and Philosophy)

\*Courses applied to the core requirements may not be used to fulfill concentration requirements.

**Concentrations****History (select 12 units from the following)**

HIS	333	Nineteenth Century Europe
HIS	353	Renaissance and Reformation Europe
HIS	360	Enlightenment Europe
HIS	363	History of England to 1688
HIS	383	The West in American History
HIS	400	Special Topics
HIS	415	The Ancient World

**Government (12 units)**

POL	323	Political Parties and Interest Groups
POL	400	Special Studies in Political Science
POL	423	Classical Political Philosophy
POL	427	American Political Theory

**Behavioral Science \* (12 units)**

COA	308	Interpersonal Communication
PSY	322	Theories of Personality
PSY	335	Group Dynamics
PSY	453	Psychology of Learning

\*Prerequisite for all upper division psychology courses: PSY 213.

**Interdisciplinary** (select 12 units from the following)

(Students must complete one course from each of the four areas: English, Christian Studies, Art and Music, and Philosophy. Any exceptions must be approved in writing by the Department Chair and forwarded to the student's permanent file.)

ENG	213	Survey of British Literature I	ART	312	History of Art: Ancient to Renaissance
ENG	223	Survey of British Literature II	ART	322	History of Art: Renaissance to Present
ENG	233	Survey of American Literature I	ART	345	Nineteenth Century Art History
ENG	243	Survey of American Literature II	ART	346	History of Modern Painting
ENG	253	Survey of World Literature I	ART	385	Film as Art, Film as Culture
ENG	263	Survey of World Literature II	MUS	313	Music History (to 1750)
ENG	303	Topics in World Literature I	MUS	323	Music History (since 1750)
ENG	304	Topics in World Literature II	MUS	333	Song Literature
ENG	313	Multicultural Literature	MUS	345	Choral, Orchestral and Band Literature
			MUS	492	Arts in Worship
CST	210	Pentateuch and Former Prophets	PHI	323	Ethics
CST	220	Latter Prophets and Writings	PHI	324	Applied Ethics
CST	230	Jesus and the Gospels	PHI	343	Philosophy of Religion
CST	240	Paul and the Early Church	PHI	400	Special Studies
CST	300	History of Baptist Thought	PHI	423	Classical Political Philosophy
CST	370	Christian Doctrine	PHI	425	Modern Political Philosophy
			PHI	429	Critical Political Philosophy & Postmodernism
			PHI	429	Critical Political Philosophy & Postmodernism

The Social Science major is an interdisciplinary curriculum, drawing from a broad variety of disciplines. Course descriptions are located in the corresponding major/discipline, listed alphabetically in this catalog.

**Requirements for the Social Science Teaching Credential**

See the Chair of the History, Philosophy and Political Science Department for details about the social science waiver program.

The Social Science major is an interdisciplinary curriculum, drawing from a broad variety of disciplines. Course descriptions are located in the corresponding major/discipline, listed alphabetically in this catalog.

**Social Work (see Behavioral Science)**

## SAMPLE COURSE PLAN

# SOCIOLOGY

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
GST 100 FOCUS	1	Elective	3
Foreign Language I*	3	Foreign Language II*	3
Elective	3	ANT 225 Cultural Anthropology	3
CIS Technology Course*	3	ENG 123 Intermediate Composition*	3
ENG 113 Composition *	3	MAT 115 Intermediate Algebra*	3
SOC 113 Introduction to Sociology	3		15
	16		

### Sophomore Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
Elective	3	Elective	3
CST Christian Studies*	3	Lab Science*	4
HIS US History*	3	CST Christian Studies*	3
MUS/ART Music/Art*	3	ENG English*	3
SOC 381 Social Theory*	3	SOC 323 Marriage and the Family*	3
	15		16

### Junior Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
Concentration Course	3	Elective	3
POL Political Science*	3	Concentration Course	3
HIS History*	3	COA Communication Arts*	3
ANT 430 Culture and Personality	3	SOC 335 Social Problems	3
SOC 383 Statistical Techniques in Behavioral Science	4	SOC 385 Methods of Research	4
	16		16

### Senior Year

Fall	Units	Spring	Units
GST 050 Chapel	0	GST 050 Chapel	0
Elective	3	Elective	3
Science*	4	Elective	2
Concentration Course	3	Concentration Course	3
PHI Philosophy*	3	CST Christian Studies*	3
SOC 337 Deviant Behavior	3	SOC 390 American Social and Political Institutions	3
	16		15

\*Denotes possible general education course.

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## SOCIOLOGY

The Sociology major prepares graduates for employment in social service careers, and for graduate study in Sociology, Criminology, Social Work, and Anthropology. Students select at least one area of concentration within the major. Students are encouraged to pursue a complimentary minor. Students may complete a double major in Psychology and Sociology by substituting overlapping courses. Sociology majors may also complete a Psychology or Christian Behavioral Science minor.

### **Sociology Major** (44 units) BA

#### Core Courses (32 units)

##### Lower Division Requirements

ANT 225 Cultural Anthropology  
 SOC 113 Introduction to Sociology

##### Upper Division Requirements

ANT 430 Culture and Personality  
 SOC 323 Marriage and the Family  
 SOC 335 Social Problems  
 SOC 337 Deviant Behavior  
 SOC 381 Social Theory  
 SOC 383 Statistics  
 SOC 385 Methods of Research  
 SOC 390 American Social and Political Institutions

#### Concentration Courses (12 units)

Students must complete all of the prescribed courses listed in one of the following concentrations:

Christian Behavioral Science; Life-Span Development; Research in Psychology; Social Work; General Behavioral Sciences or Psychology

#### Concentrations

##### Christian Behavioral Science

CBS 303 Marriage and the Family in the Christian Community  
 CBS 333 Integration of Behavioral Sciences and Theology  
 CBS 410 Theology as a Behavioral Science  
 CBS 423 Models of Christian Counseling

##### Life-Span Development

PSY 305 Developmental Psychology: Child or SWK 320 Human Behavior in the Social Environment I  
 PSY 315 Developmental Psychology: Adolescence or SWK 321 Human Behavior in the Social Environment II  
 PSY 443 Social Psychology  
 PSY 453 Psychology of Learning

##### Research in Psychology

For information on this concentration, see the Dean of the School of Behavioral Sciences

##### Social Work\*

SWK 300 Introduction to Social Work  
 SWK 320 Human Behavior and the Social Environment I  
 SWK 321 Human Behavior and the Social Environment II  
 SWK 330 Social Work Issues and Policy

\*The courses for this concentration are only available in the evening schedule. Traditional day students should consult the Dean of the School of Behavioral Sciences for scheduled offerings.

##### General Concentration in Behavioral Sciences or Psychology

Twelve (12) units of upper-division Behavioral Science or Psychology not previously taken. (ANT, CBS, PSY, SOC, SWK)

## Sociology

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### Sociology Minor (21 Units)

SOC 323 Marriage and Family

SOC 335 Social Problems

SOC 381 Social Theory

Twelve (12) units of Upper Division Sociology\*

Note: SOC 113 is a prerequisite for the Sociology Minor.

\*Minor students may use elective units toward a Departmental Concentration.

Courses beginning with the prefix ANT are listed in the Behavioral Science section of this catalog.

Courses beginning with the prefix CBS are listed in the Christian Behavioral Science section of this catalog.

Courses beginning with the prefix PSY are listed in the Psychology section of this catalog.

Courses beginning with the prefix SWK are listed in the Behavioral Science section of this catalog.

### Sociology Coursework

- SOC 113 Introduction to Sociology (3) M** **Fall, Spring**  
A general introduction to the scientific study of human behavior in social settings. It includes major theories of human behavior in terms of culture, socialization, primary groups, stratification and social class, population, family, religion, and social change. This course or ANT225 is a prerequisite for all other courses in Sociology or Anthropology with the exception of ANT225.
- SOC 323 Marriage and the Family (3) I, M** **Fall, Spring**  
A basic study of marital and family relationships, the social and psychological significance of the family, the family in transition, adjustments in marriage, and the divorce problem. Comparison of American cultural and religious marital forms are included. Cross-listed with PSY 323.
- SOC 335 Social Problems (3)**  
A study of the nature and meaning of social problems and deviant behavior in American Society. The incidence and characteristics of selected social problems of major public interest will be explored.
- SOC 337 Deviant Behavior (3)**  
An overview of causes, implications and social patterns of deviant behavior. Included subjects are role conflict, normlessness, alienation, group deviance and social theory in understanding and correcting social problems that result from deviance.
- SOC 381 Social Theory (3)** **Fall**  
The theoretical constructs of Sociology are examined in light of the historical development of the discipline.
- SOC 383 Statistical Techniques in Behavioral Science (4)** **Fall**  
The collection, treatment, and interpretation of data in research and testing using the SPSS (Statistical Package for the Social Sciences) computer program. Prerequisite: MAT115. Three hours lecture, three hours lab. Cross-listed with PSY 383.
- SOC 385 Methods of Research (4)** **Spring**  
An examination of philosophical assumptions and scientific methodology in both the laboratory, field and practice settings. Research issues include qualitative and quantitative methods, research design and data analysis with the SPSS (Statistical Package for the Social Sciences) computer program, systematic evaluation of practice, and ethical issues related to research. Prerequisite: SOC 383, PSY 383.
- SOC 390 American Political and Social Institutions (3)** **Fall, Spring**  
An understanding of social institutions in modern society and their impact on citizens will be sought. The nature of formal organizations within institutions and the way institutions such as political, economic, educational, religious and familial effect each other will be studied.
- SOC 399 Independent Study (3)**  
An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.
- SOC 400 Special Topics in Behavioral Science (3)**  
An in-depth seminar on a selected topic within the Behavioral Sciences.
- SOC 443 Social Psychology (3) M** **Fall**  
Deals with the psychological impact of the customs, norms, institutions, and groups upon individuals and their behavior as influenced by social interaction. Cross-listed with PSY 443.
- SOC 459 Dynamics of Religious Experience (3) M** **Fall (odd years)**  
An examination of the social psychological significance of religious experiences and practices viewed from their personal, cultural, and institutional aspects. Cross-listed with PSY 459.



## SPANISH

The Spanish minor is designed to enable students to gain a bilingual proficiency and multicultural adaptability so that they are well-equipped for future professional and ministerial careers where linguistic and cultural knowledge in Spanish is helpful. Students are encouraged to seek study abroad opportunities in Spanish-speaking countries.

### Spanish Minor (18 units)

#### Prerequisites

- SPA 115 Elementary Spanish I  
SPA 125 Elementary Spanish II

#### Lower Division Requirements

- SPA 213 Intermediate Spanish I  
SPA 223 Intermediate Spanish II

#### Upper Division Requirements

- SPA 315 Spanish Oral Traditions  
SPA 325 Spanish Grammar in Context & Composition

Two (2) additional upper division Spanish courses from the following: SPA 335, SPA 345 or SPA 355

### Spanish Coursework

- |         |  |                        |
|---------|--|------------------------|
| SPA 115 | Elementary Spanish (3) M<br>A study of the fundamentals of the Spanish language. Emphasis is on the ability to write, read, speak, and understand simple Spanish through a variety of activities, both in and out of the classroom, homework assignments, and language lab participation. Must pass with a C- or better to continue in SPA 125.  | Fall, Spring           |
| SPA 125 | Elementary Spanish (3) M<br>Completion of the fundamentals of the Spanish language with emphasis upon correct pronunciation and mastery of a practical vocabulary. Practice on oral and written expression through a variety of activities, both in and out of the classroom, homework assignments, and language lab participation. Simple study of Hispanic civilization. Pre-requisite: SPA 115 with C- or better or equivalent. Must pass with a C- or better to continue in SPA 213. | Fall, Spring           |
| SPA 213 | Intermediate Spanish (3) M<br>A review of Spanish grammar with special emphasis upon idiomatic language and verb forms. Conversation, translation, composition, and collateral reading of modern Spanish prose. Prerequisite: SPA 115 and 125, or equivalent, with C- or better.   | Upon sufficient demand |
| SPA 223 | Intermediate Spanish (3) M<br>Continued grammar review and reading, translation, and interpretation of modern Spanish poetry and prose. Classroom activities are supplemented with a variety of homework assignments and language lab participation. Prerequisite: SPA 213 with a grade of C- or better.   | Upon sufficient demand |
| SPA 315 | Oral Traditions (3) M<br>Uses storytelling and narrative to expand students' communication skill. Studies myths, folk tales, fairy tales, and other traditional literature in Spanish.   |                        |
| SPA 325 | Spanish Grammar in Context and Composition (3) M<br>Focuses on the mechanics of the Spanish language using a variety of literary passages to demonstrate complex semantics and syntax structures.  |                        |
| SPA 335 | Spanish in the Professions (3) M<br>Study of the application of linguistic skills in a professional setting.   |                        |
| SPA 345 | Survey of Iberian Literature I (3) M<br>Covers multiple genres of literature produced in Spain from ancient times to the 17th century.   |                        |
| SPA 355 | Survey of Latin American Literature I (3) M<br>Explores Latin American literature from early periods to the 17th century. Attention will be paid to different genres arising from both indigenous traditions and the ethnographical narratives of the conquest.  |                        |
| SPA 399 | Independent Study (1-3) M<br>An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Other courses listed in the catalog may not be taken by independent study.  |                        |
| SPA 400 | Special Topics (1-3) M<br>Focuses on a different topic each time offered. May be repeated with change in subject matter.   |                        |

## SAMPLE COURSE PLAN

# VISUAL ARTS

This course plan represents a SAMPLE course schedule and degree progression. Each student's schedule and degree plan will be developed in consultation with an academic advisor, taking into account the student's major, placement, competencies, transfer work, class availability and other factors. Within the general education coursework, 12.0 units must be upper division, 9.0 units must be interdisciplinary, and 9.0 units must be multicultural. Please see an academic advisor for further details.

### Freshman Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
GST 100	FOCUS	1		Elective	3
	Foreign Language I*	3		Foreign Language II*	3
ENG 113	Composition*	3	ENG 123	Intermediate Composition*	3
CIS	Technology Course*	3	MAT 115	Intermediate Algebra*	3
ART 204	Basic Drawing	3	ART 253	Intermediate Ceramics	3
ART 232	Beginning Ceramics	3			15
		<u>16</u>			

### Sophomore Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
	Elective	3	CST	Christian Studies*	3
	Elective	3		Elective	3
BEH	Behavioral Science*	3		Lab Science*	4
HIS	US History*	3	POL	Political Science*	3
ART 225	Fundamentals of Sculpture	3		Elective	3
		<u>15</u>			<u>16</u>

### Junior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
BEH	Behavioral Science*	3		Elective	3
ENG	English*	3		Elective (UD)	3
ART 350	Gallery Methods	3		Science*	4
ART 385	Film as Art	3	CST	Christian Studies*	3
ART 315	Advanced Ceramics I	3	ART 316	Advanced Ceramics II	3
		<u>15</u>			<u>16</u>

### Senior Year

Fall		Units	Spring		Units
GST 050	Chapel	0	GST 050	Chapel	0
COA	Communication Arts*	3		Elective	1
PHI	Philosophy*	3		Elective	3
ART 412	Topics in Art	3	CST	Christian Studies*	3
ART 432	Advanced Sculpture I	3	HIS	History*	3
ART 400	Special Problems in Art	3	ART 430	Art and the Bible*	3
		<u>15</u>	ART 433	Advanced Sculpture II	3
					<u>16</u>

\*Denotes possible general education course.

Speech (see Communication Arts)

Theatre (see Communication Arts)

## VISUAL ARTS

The Visual Arts major provides students with an understanding of and appreciation for traditional and modern expressions of the visual, and to incorporate appropriate technologies. Students may seek careers in graphic design, education, and gallery supervision.

### Visual Arts Major (39 units) BA

#### Lower Division Requirements

ART 204 Basic Drawing

Nine (9) additional lower division units in visual arts

#### Upper Division Requirements

ART 350 Gallery Methods

Nine (9) upper division Art History and Theory units from the following:

ART 312 History of Art: Ancient to Renaissance

ART 322 History of Art: Renaissance to Present

ART 345 Nineteenth Century Art History

ART 346 History of Modern Painting

ART 385 Film as Art/Film as Culture

ART 412 Topics in Art

ART 415 Aesthetics and the Classroom

ART 430 Art and the Bible

Fifteen(15) upper division Studio Art units from the following:

ART 300 Advanced Art: Traditional Media and the Macintosh

ART 315 Advanced Ceramics I

ART 316 Advanced Ceramics II

ART 350 Gallery Methods

ART 383 Painting II

ART 400 Special Problems in Art

ART 432 Advanced Sculpture I

ART 433 Advanced Sculpture II

### Visual Arts Minor (24 units)

#### Lower Division Requirements

Nine (9) units in visual arts, including:

ART 201 Principles of Color and Design

ART 204 Basic Drawing

#### Upper Division Requirements

ART 350 Gallery Methods

Six (6) upper division Art History and Theory units from the following:

ART 312 History of Art: Ancient to Renaissance

ART 322 History of Art: Renaissance to Present

ART 345 Nineteenth Century Art History

ART 346 History of Modern Painting

ART 385 Film as Art/Film as Culture

ART 412 Topics in Art

ART 415 Aesthetics and the Classroom

ART 430 Art and the Bible

## Visual Arts

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Six (6) upper division Studio Art units from the following:

ART 300	Advanced Art: Traditional Media and the Macintosh
ART 315	Advanced Ceramics I
ART 316	Advanced Ceramics II
ART 350	Gallery Methods
ART 383	Painting II
ART 400	Special Problems in Art
ART 432	Advanced Sculpture I
ART 433	Advanced Sculpture II

## Visual Arts Coursework

- ART 201 **Principles of Design and Color (3) M**  
An introduction to the principles of two-dimensional design and color theory and their use as tools for effective visual communication.
- ART 204 **Basic Drawing (3) M**  
This course is one of the foundation courses that develops the perceptual and technical skills for effective drawing. Presents drawing as an essential tool for visual expression. May be repeated once for credit. This course is also recommended for general education.
- ART 225 **Fundamentals of Sculpture (3) M**  
Basic elements of sculpture. Creating forms in clay, plaster, paper and multi-media techniques.
- ART 226 **Intermediate Sculpture (3)**  
Similar to 225. Emphasis on clay handbuilding and modeling. Some work in found objects and multi-media techniques.
- ART 232 **Beginning Ceramics (3) M**  
Introduction to working with clay, using pinch, coil, slab and wheel; applying glazes, exploring decorating techniques using oxides. History of clay as an art form.
- ART 253 **Intermediate Ceramics (3)**  
Developing clay as an art form; study of properties of clay, glaze and their origin; fusion of materials; stacking and loading kiln, emphasis on wheel throwing. Prerequisite: ART 232.
- ART 283 **Painting I (3, 3) M**  
Projects introduce traditional painting methods in oils or acrylic paints. Applied studio work, slide lectures, group discussions, field trips possible. Prerequisite: ART 201 or ART 204.
- ART 298 **Introduction to the Macintosh (3)**  
A course for the Visual Arts student. Builds familiarity with the Macintosh platform and the user interface. Includes projects using the major graphics and digital video software applications, Adobe PhotoShop, Adobe Illustrator, Adobe After Effects, Quark Express, and Final Cut Pro. Prerequisite: ART 201 or ART 204 or ART 283.
- ART 300 **Advanced Art: Traditional Media and the Macintosh (3-6) M**  
An essential course for the serious art student. Projects in painting, drawing and digital media. Emphasis on developing skills and concepts. Course is designed to be repeated for credit. Section (a), emphasis in painting and drawing; section (b), emphasis in digital media using the Macintosh platform; section (c), Senior Exhibit preparation. Section (c) must be taken during student's graduating semester. May be repeated twice for credit. Prerequisite: ART 201 or ART 204.
- ART 312 **History of Art: Ancient to Renaissance (3) M**  
A survey of the history of western art from prehistoric times to the Renaissance. Lecture and slides.
- ART 315 **Advanced Ceramics I (3)**  
Advanced pottery with emphasis on wheel throwing and design problems. Individual objectives will more or less regulate the type of work done, although specific assignments will be given. Advanced-level performance is expected. Prerequisite: ART 253.
- ART 316 **Advanced Ceramics II (3)**  
Advanced pottery with emphasis on wheel throwing and design problems. Individual objectives will more or less regulate the type of work done, although specific assignments will be given. Advanced-level performance is expected. Prerequisite: ART 315.
- ART 322 **History of Art: Renaissance to Present (3) M**  
A survey of the history of western art from the Renaissance in the Fifteenth Century in Italy to the Twentieth Century in America. Lecture and slides.

- ART 345 **Nineteenth Century Art History (3) M**  
A study of the major developments in the visual arts in Europe from David to the first Impressionist show in 1874. Lecture and slides.
- ART 346 **History of Modern Painting (3) M**  
A study of the development of modern painting from the French Impressionist movement to the present day in the United States. Lecture and slides.
- ART 350 **Gallery Methods (3) M**  
Provides an overview of gallery business as well as practical experience in all aspects of gallery presentation. Students work with an advisor in planning, designing, and promoting campus exhibits. Includes visits to local and regional galleries and museums. Involves working closely with exhibiting artists. May be repeated twice for credit. No prerequisite.
- ART 383 **Painting II (3) M**  
Projects further develop skills learned in Painting 283. Applied studio work, slide lectures, group discussions, field trips possible. May be repeated one time for credit. Prerequisite: ART 283.
- ART 385 **Film as Art/Film as Culture (3) M**  
A study of major developments in the history of film as they reflect perceptual and cultural changes in the Twentieth Century.
- ART 399 **Independent Study (credit variable)**  
An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.
- ART 400 **Special Problems in Art (credit variable) M**  
Specialized instruction in various media. For the advanced art student capable of exploring a personal direction in his/her creative work. May be repeated twice for credit with change of topic.
- ART 401 **Projects in Design and Color (3) M**  
A continuation of ART 201. Advanced study of the principles of two-dimensional design and color theory and their use as tools for effective visual communication. Prerequisite: ART 201.
- ART 412 **Topics in Art (1-4) M**  
Projects in topics of current interest not normally covered by established courses. Content variable. May be repeated twice for credit with change of topic.
- ART 415 **Aesthetics and the Classroom (3) M**  
An upper division and graduate level course for the classroom teacher and liberal studies major. Also meets the art history requirement for Visual Arts. Studies assumptions we make about art, investigates our difficulties in understanding art, builds skill in perceiving and communicating about art, and connects lessons learned to practical classroom application. Cross-listed with ART 515.
- ART 430 **Art and the Bible (3) M**  
A study of the dynamic relationship which has historically existed between the content of Biblical texts and visual art, with consideration also being given to select examples of music and literature. Cross-listed with ART 530.
- ART 432 **Advanced Sculpture I (3)**  
Advanced problems in sculpture and individual problems in various media. For Art majors and those who wish to develop individual statements in a sculptural media. Prerequisite: ART 225 or 226.
- ART 433 **Advanced Sculpture II (3)**  
Advanced problems in sculpture and individual problems in various media. For Art majors and those who wish to develop individual statements in a sculptural media. May be repeated one time for credit. Prerequisite: ART 432



START  
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CALIFORNIA  
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UNIVERSITY  
EVENING COLLEGE

**Riverside Campus**

8432 Magnolia Avenue  
Riverside, CA 92504  
Phone: (909) 343-4284  
FAX: (909) 358-1181

**San Bernardino Site**

1325 Auto Plaza Drive, Suite 140  
San Bernardino, CA 92408  
Phone: (909) 885-1898  
FAX: (909) 381-1866

**High Desert Site**

9280 Maple Ave.  
Hesperia, CA 92345  
Phone: (760) 948-9970  
FAX: (760) 948-9978

*finish well*

'03

'04



# Evening College Academic Calendar 2003 - 2004

## Fall 2003 Semester

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### Session 1

September	1	Labor Day Holiday (no classes, offices closed)
	2	Classes begin - Session 1
	9	Last day to add a course for credit
	9	Last day to drop a course with a refund
	29	Last day to withdraw from a course with a "W" (no refund)
October	31	Session closes - Session 1

### Session 2

November	3	Classes begin - Session 2
	10	Last day to add a course for credit
	10	Last day to drop a course with a refund
	25	Last day to withdraw from a course with a "W"
	26-28	Offices closed beginning at 12:00 noon on the 26th
	27	Thanksgiving Holiday (no classes)
December	1	Offices open
	22	Offices closed (December 22 - January 1)
	24	Christmas Eve Holiday (no classes)
	25	Christmas Day Holiday (no classes)
	26	Classes resume
	30	Semester and Session 2 closes
	31	New Years Eve Holiday (no classes)

## Spring 2004 Semester

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### Session 1

January	1	New Years Day Holiday (no classes)
	2	Offices opened
	2	Classes begin - Session 1
	9	Last day to add a course for credit
	9	Last day to drop a course with a refund
	19	Martin Luther King Jr. Holiday (no classes, offices closed)
	30	Last day to withdraw from a course with a "W" (no refund)
February	27	Session closes - Session 1

### Session 2

March	1	Classes begin - Session 2
	9	Last day to add a course for credit
		Last day to drop a course with a refund
	29	Last day to withdraw from a course with a "W"
April	9	Good Friday Holiday (no classes, offices closed)
	30	Semester and Session 2 closes



**Summer 2004 Semester****Session 1**

May	3	Classes begin - Session 1
	10	Last day to add a course for credit
		Last day to drop a course with a refund
		Last day to withdraw from a course with a "W" (no refund)
	31	Memorial Day Holiday (no classes, offices closed)
June	30	Session closes - Session 1

**Session 2**

July	1	Classes begin - Session 2
	4	Independence Day Holiday (no classes, offices closed)
	8	Last day to add a course for credit
		Last day to drop a course with a refund
	22	Last day to withdraw from a course with a "W"
August	31	Semester and Session 2 closes

## Evening College Academic Calendar 2004 - 2005 (Proposed)

**Fall 2004 Semester****Session 1**

September	1	Classes begin - Session 1
	6	Labor Day Holiday (no classes, offices closed)
	14	Last day to add a course for credit
	14	Last day to drop a course with a refund
	28	Last Day to withdraw from a course with a "W" (no refund)
October	29	Session closes - Session 1

**Session 2**

November	1	Classes begin - Session 2
	8	Last day to add a course for credit
	8	Last day to drop a course with a refund
	24-26	Offices closed beginning at 12:00 noon on the 24th
	25	Thanksgiving Holiday (no classes)
	29	Offices open
	29	Last day to withdraw from a course with a "W"
December	21	Offices closed (December 21 - January 2)
	24	Christmas Eve Holiday (no classes)
	25	Christmas Day Holiday (no classes)
	27	Classes Resume
	30	Semester and Session 2 closes
	31	New Years Eve Holiday (no classes)

**Evening College**

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**Spring 2005 Semester**

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**Session 1**

January	1	New Years Day Holiday (no classes)
	3	Offices open
	3	Classes begin - Session 1
	10	Last day to add a course for credit
	10	Last day to drop a course with a refund
	17	Martin Luther King Jr. Holiday (no classes, offices closed)
	28	Last day to withdraw from a course with a "W" (no refund)
February	28	Session closes - Session 1

**Session 2**

March	1	Classes begin - Session 2
	8	Last day to add a course for credit
	8	Last day to drop a course with a refund
	25	Good Friday Holiday (no classes, offices closed)
	28	Last day to withdraw from a course with a "W"
April	29	Semester and Session 2 closes

**Summer 2005 Semester**

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**Session 1**

May	2	Classes begin - Session 1
	9	Last day to add a course for credit
	9	Last day to drop a course with a refund
	27	Last day to withdraw from a course with a "W" (no refund)
	30	Memorial Day Holiday (no classes, offices closed)
June	30	Session closes - Session 1

**Session 2**

July	1	Classes begin - Session 2
	4	Independence Day Holiday (no classes, offices closed)
	13	Last day to add a course for credit
	13	Last day to drop a course with a refund
	29	Last day to withdraw from a course with a "W"
August	31	Semester and Session 2 closes

## EVENING COLLEGE

Evening College provides adult students baccalaureate degree completion programs within a Christian context. Three site locations offer a variety of accelerated degree plans designed to help students earn a Bachelor of Arts or Bachelor of Science degree. Approximately 13 majors and/or minors, including elementary and secondary teacher preparation programs with waivers, are available between the Riverside Campus, San Bernardino and High Desert sites.

### Admission Requirements

The following is required for individuals to be considered for admission to the undergraduate degree completion programs offered through Evening College:

1. Completed Application for Admission and non-refundable application fee
2. Official transcripts of all college coursework
3. Minimum of 30 semester (45 quarter) transferable units, with a minimum cumulative grade point average of 2.0

### Student Status

Applicants to the Evening College program will be considered according to the following classifications:

1. Standard – Students who have completed 30 or more transferable semester units, have met prerequisite course requirements, and have achieved a grade point average of 2.0 or above (based on a 4.0 scale)
2. Bridge – Students who have completed a minimum of 24 transferable semester units with a grade point average of 2.0 or above. Students admitted at Bridge status are required to complete program prerequisite courses prior to enrolling in upper division major courses
3. Special Student – Students offered Special Student status, are eligible to enroll for up to 6 semester units. To continue beyond 6 units the student must meet admission requirements for Standard status  
NOTE: Special Students are not eligible for financial aid.
4. Denial – Denial may occur when a person does not meet the qualifications for admission to the categories stated above. California Baptist University reserves the right to deny admission to applicants who are antagonistic with the philosophy and purpose of the University

## Academic Information

All academic policies located in the Academic Information section of this catalog pertain to Evening College students.

### Scholastic Requirements

All students must complete 124 hours of college work. For most Evening College students, this will include 49 hours in the core program, 45-60 hours of general education requirements, and the requisite number of general electives to reach 124 units.

### Transfer Restrictions

A maximum of 100 semester units may be accepted in transfer toward fulfilling degree requirements. Within these 100 units, no more than 30 upper division units may be transferred. No more than 70 semester units may be accepted in transfer from a community college. Therefore, it may be necessary for students to take additional coursework beyond program curriculum. This coursework may be taken from California Baptist University, CLEP, AP, DANTES, military credit, or another four-year institution. A maximum of 30 semester units is allowable from examinations (AP, CLEP, and Prior Learning).

The Office of the Registrar will evaluate previous college work to determine its relationship to the requirements of California Baptist University. Only coursework completed with a grade of C- or higher will be accepted in transfer. Lower division units and units from institutions that do not offer a baccalaureate degree will not be accepted for upper division credit under any circumstances. California Baptist University does not accept transfer work that was not designated as degree-applicable by the issuing institution.

All coursework completed at other institutions will be computed into your California Baptist University cumulative grade point average regardless of course transferability.

### Credit for Prior Learning

Students in Evening College may enroll for a one-unit portfolio development seminar. With guidance from the faculty, the student will develop a portfolio documenting college level learning which has been obtained outside of the traditional college classroom setting through work related training, professional experiences, and community involvement. Portfolio credit can only be earned toward general elective credits and can not be earned in a student's major.

### Attendance and Withdrawal Policies

Completion of the registration process constitutes a contract and obligates the student for full payment. The student must secure the appropriate form from Academic Services to add, drop, or withdraw from a course. To withdraw from the University, the student must submit a Petition to Withdraw form to the Office of the Registrar. Students should consult the University Calendar, Schedule of Classes, or Academic Services for course and semester add, drop, and withdraw dates..

Class attendance is of paramount importance, and excessive absences will negatively affect the final grade. The individual instructor defines, in the course syllabus, the grading and attendance policies for each class.

### Adding a Course

During the initial Add period a student may add a course to his or her schedule of classes. Adding a course may result in the increase of student account tuition and fee charges.

### Dropping a Course

During the initial Drop period a student may drop a course and receive full credit of tuition if applicable. No mark will appear on the transcript. A student may not drop a class merely by ceasing to attend. Dropping a class could result in the reduction of already awarded financial aid and an increase in the student account balance.

### Withdrawal from a Course

Students may withdraw from a course during the Withdraw period. A grade of W will appear on the transcript. No credit of tuition will be granted. After the Withdraw period no withdraw from a course will be permitted. Students who cease attendance after the withdrawal date will receive a grade of F in that course.

A student who never attends or stops attending a course for which he or she is officially registered, without following the accepted procedures, will receive a grade of F in that course. A student who wishes to initiate withdrawal from a course after the deadline may do so by filing a petition to present a serious and compelling reason for withdrawal to the Office of the Registrar. Approval for such a withdrawal will be granted only in extreme cases where extenuating circumstances are evident and can be substantiated. No financial adjustments are made. Failing or performing poorly in a class, and dissatisfaction with the subject matter, class or instructor is not acceptable serious and compelling reasons for late withdrawal.

*See the Academic Information section of this catalog for information on the following academic policies:*

Academic Appeals	Grade Changes
Academic Computing	Grade Reports
Academic Dishonesty	Graduation Check List
Academic Resources	Center Graduation Honors
Additional Major or Minor	Graduation Requirements
Advanced Placement Credit	Graduation Under a Particular Catalog
Annie Gabriel Library	Incomplete Grade Policy
Approval for Graduation	Privacy of Student Records
Auditing a Course	Quality Points
Challenging a Course for Credit or Exemption	Repeating Courses for Credit
Change of Address	Scholastic Regulations
Classification of Students	Second Major
College Level Examination Program (CLEP) and DANES	Semester Honors
Course Grade	Size of Classes
Course Load	Transfer Restrictions
Degree Posting Dates	Upper Division
Double Major	Veterans Information
Dropping a Course	Withdrawal from the University
Electives	Withdrawal from the Semester
Enrollment at Other Institutions	Work in Residence
Examinations/Make-up Tests	

## GENERAL EDUCATION REQUIREMENTS

The general education for bachelor's degree programs is designed to be transfer-friendly, allowing a wide range of coursework from community colleges or other universities to apply to degree requirements. General education requirements for waiver students are much more prescriptive - students completing waiver programs should consult their academic advisor for specific general education coursework which meets state standards.

<b>Competency Requirements</b>	<b>Units</b>
ENG 113 or SAT II* English score of 600	0-3
MAT 115 or SAT II* Math score of 550	0-3
Technology coursework (CIS) or Approved High School technology course or CIS 265 exam	0-3
Two semesters of the same college level foreign language or two years of the same high school foreign language with grades of B or higher or SAT II Foreign Language score of 600	0-6
<b>Total for Competency Requirements</b>	<b>0-15</b>

<b>Core Curriculum</b>	<b>Units</b>
Behavioral Sciences	6
ENG 123	3
English	3
Communication Arts	3
Art or Music	3
Philosophy	3
US History	3
Study Abroad/Non US History	3
Political Science	3
Lab Science	4
Science or Kinesiology	4
CST 100	4
Christian Studies (upper division)	3
<b>Total for Core Curriculum</b>	<b>45</b>
<b>Total General Education Units</b>	<b>45-60</b>

- 12 units of the core curriculum must be taken at the upper division level
- 9 units of general education coursework must have an Interdisciplinary designation
- 9 units of general education coursework must have a Multicultural designation
- Students must meet all pre-requisites in order to register for an upper division course
- Courses may not double count for core curriculum categories, but they may be applied to a major, minor or concentration as well as the core curriculum
- General education requirements are waived (with the exception of Christian Studies and two semesters of English composition) for individuals transferring to CBU with an IGETC certified associate's degree

## Program Requirements

Program requirements include coursework to complete the designated major, the Christian Studies general education requirement, and in some cases, upper division electives necessary for degree completion.

NOTE: Some variations may apply depending on the program. Students should consult an academic advisor for specific requirements.

### **Bachelor of Arts in Behavioral Science – Social Work Concentration**

ANT	225	Cultural Anthropology
ANT	430	Culture and Personality
CST	100	Overview of the Bible
CST	XXX	Upper Division Christian Studies
PSY	322	Theories of Personality
PSY	473	Psychophysiology
SOC	381	Social Theory
SOC	383	Statistical Tech in Behavioral Science
SOC	385	Methods of Research
SOC	390	American Political and Social Institutions

Concentration: SWK300 Intro to Social Work

Concentration: SWK320 Human Behavior & Social Environment I

Concentration: SWK321 Human Behavior & Social Environment II

Concentration: SWK330 Social Work Issues and Policy

6.0 upper division units in the Behavioral Sciences (ANT, CBS, PSY, or SOC)

### **Bachelor of Arts in Business Administration**

BUS	301	e-Business Fundamentals
BUS	303	Business Finance
BUS	313	Microeconomics
BUS	315	Business Statistics
BUS	333	Principles of Marketing
BUS	337	Administration Biblical Principles (meets Upper Division CST requirement)
BUS	340	Management Science
BUS	343	Human Resource Management
BUS	347	Financial Accounting I
BUS	348	Financial Accounting II
BUS	358	Fundamentals of Business Law
BUS	433	International Economics and Marketing
BUS	463	Business and Organizational Management
BUS	485	Business Policy and Strategy
CIS	369	Intermediate Computing
CST	100	Overview of the Bible

### **Bachelor of Arts in Christian Studies**

CST	210	Pentateuch and Former Prophets
CST	220	Latter Prophets and Writings
CST	230	Jesus and the Gospels
CST	240	Paul and the Early Church
CST	300	History of Baptist Thought
CST	350	Biblical Interpretation
CST	360	History of the Christian Church
CST	370	Christian Doctrine
CST	380	Intro to Christian Education
CST	381	Christian Missions
CST	400	Special Topics in Christian Studies
CST	451	Biblical Preaching
CST	480	Pastoral Ministry
CST	490	Supervised Ministry
CST	XXX	Upper Division New Testament
CST	XXX	Upper Division Old Testament

**Bachelor of Arts in English**

(Subject Matter Competency option is available; additional coursework may apply)

CST	100	Overview of the Bible
CST	XXX	Upper Division Christian Studies
ENG	201	Intro to Literature
ENG	213/223	British Literature OR ENG233/243 American Literature
ENG	253/263	Survey of World Literature
ENG	303	Topics in Literature
ENG	313	Multicultural Literature
ENG	333/343/345	Period Literature
ENG	350	Research and Writing in Literature and Language
ENG	353	Children's Literature OR ENG363 Young Adult Literature
ENG	401	Literary Theory and Criticism
ENG	413	Shakespeare
ENG	463	Intro to Linguistics
ENG	373	Creative Writing
ENG	475	Language Acquisition
ENG	499	Capstone Project

**Additional course(s) to complete subject matter competency and credential pre-requisites**

ANT	225	Cultural Anthropology OR ENG2XX Literature Survey not already taken OR HIS311 Minorities in America
EDU	300	American Public Schools
EDU	302	Growth, Development and Learning
ETC	305	Educational Computing—Level I

**Bachelor of Arts in Liberal Studies – Human Development Concentration**

(This program does not meet Elementary Subject Matter Competence. Candidates for the Preliminary Multiple Subject Credential must pass CSET.)

COA	333	Oral Interpretation/Reader's Theatre
CST	100	Overview of the Bible
CST	XXX	Upper Division Christian Studies
EDU	300	American Public Schools
EDU	302	Growth, Development and Learning
ENG	353	Children's Literature
ENG	463	Linguistics
ETC	305	Computers for Teachers – Level I
HIS	311	Minorities in America
HIS	393	History of California
KIN	363	Movement Experiences for Children
POL	415	World Geography
Concentration: ECH 320 Cognitive Development		
Concentration: ECH 340 Perceptual-Motor Development		
Concentration: ECH 350 Social and Emotional Development		
Concentration: EDU 341 The Exceptional Child		

**Bachelor of Arts in Liberal Studies – English Concentration**

(This program does not meet Subject Matter Competence. Candidates for the Preliminary Multiple Subject Credential must pass CSET.)

- COA 333 Oral Interpretation/Reader's Theatre
- CST 100 Overview of the Bible
- CST XXX Upper Division Christian Studies
- EDU 300 American Public Schools
- EDU 302 Growth, Development and Learning
- ENG 353 Children's Literature
- ENG 463 Linguistics
- ETC 305 Computers for Teachers
- HIS 311 Minorities in America
- HIS 393 History of California
- KIN 363 Movement Experiences for Children
- POL 415 World Geography
- Concentration: ENG 303 Topics in World Literature
- Concentration: ENG 313 Multicultural Literature
- Concentration: ENG 333/343/345
- Concentration: ENG 413 Shakespeare

**Bachelor of Arts in Liberal Studies – Social Science Concentration**

(This program does not meet Subject Matter Competence. Candidates for the Preliminary Multiple Subject Credential must pass CSET.)

- COA 333 Oral Interpretation/Reader's Theatre
- CST 100 Overview of the Bible
- CST XXX Upper Division Christian Studies
- EDU 300 American Public Schools
- EDU 302 Growth, Development and Learning
- ENG 353 Children's Literature
- ENG 463 Linguistics
- ETC 305 Computers for Teachers
- HIS 311 Minorities in America
- HIS 393 History of California
- KIN 363 Movement Experiences for Children
- POL 415 World Geography
- Concentration: HIS 315 Latin American History
- Concentration: HIS 325 Non-Western Culture and History
- Concentration: HIS 443 Diplomatic History of the US
- Concentration: SOC 390 American Political and Social Institutions



**Bachelor of Arts in Liberal Studies**

(This program does not meet Subject Matter Competence. Candidates for the Preliminary Multiple Subject Credential must pass CSET.)

COA	311	Drama Workshop: Children's Theater
CST	100	Overview of the Bible
CST	XXX	Upper Division Christian Studies
EDU	300	American Public Schools
EDU	302	Growth, Development and Learning
ENG	353	Children's Literature
ENG	463	Intro to Linguistics
HIS	311	Minorities in America
HIS	393	California History
HUM	213	Integrated Humanities I
HUM	223	Integrated Humanities II
POL	415	World Geography

Concentration:

Concentration:

Concentration:

Concentration:

**Bachelor of Arts in Management**

BUS	301	e-Business Fundamentals
BUS	315	Business Statistics
BUS	330	Business and Organizational Behavior
BUS	337	Administration Biblical Principles (meets Upper Division CST requirement)
BUS	343	Human Resource Management
BUS	463	Business and Organizational Management
BUS	475	Project and Team Management
BUS	485	Business Policy and Strategy
BUS	435	Leadership in Organizations
COA	425	Organizational Communication
CST	100	Overview of the Bible
SOC	390	American Political and Social Institutions

Concentration:

Concentration:

Concentration:

Concentration:

**Concentrations may be available in:**

- Church Management
- Construction Management
- e-Business Management
- Human Resource Management
- Logistics Management
- Organizational Management
- Retail Management
- Transportation Management

### **Bachelor of Arts in Political Science – Public Administration Concentration**

CST	100	Overview of the Bible
CST	XXX	Upper Division Christian Studies
HUM	213	Humanities I or HUM 223 Humanities II
POL	223	American State and Local Government
POL	333	International Relations
POL	390	Congress and the Presidency
POL	395	Political Economy
POL	423	Classical Political Philosophy
POL	425	Modern Political Philosophy
POL	453	Administrative Law and Bureaucracy
POL	465	Policy Process and Analysis
POL	483	Constitutional Law
Concentration: POL 451 Executive Management & Development in Public Sector		
Concentration: POL 490 Contemporary Issues in Public Administration		
Concentration: POL 491 Public Personnel Management		
Concentration: POL 493 Principles of Public Administration		

### **Bachelor of Arts—Double Major in History and Political Science with Single Subject Matter Competency in Social Science**

ANT	430	Culture and Personality
BUS	218	Macroeconomics
BUS	313	Microeconomics
CST	100	Overview of the Bible
CST	353	Comparative Religions
ENG	463	Intro to Linguistics
HIS	223	US History II
HIS	311	Minorities in America
HIS	315	History of Latin America
HIS	325	Non-Western Civilization
HIS	353 or HIS363	European History
HIS	363 or HIS373	European History
HIS	393	History of California
HUM	213	Integrated Humanities I
HUM	223	Integrated Humanities II
MUS	2—	Applied Music
POL	223	State and Local Government
POL	333	International Relations
POL	390	Congress and the Presidency
POL	395	Political Economics
POL	415	World Geography
POL	423	Classical Political Philosophy
POL	425	Modern Political Philosophy
POL	483	Constitutional Law
POL	499	Senior Project
SOC	390	American Political and Social Institutions

**Bachelor of Arts in Psychology**

CST	100	Overview of the Bible
CST	XXX	Upper Division Christian Studies
PSY	320	Life-Span Development
PSY	322	Theories of Personality
PSY	323	Marriage and Family
PSY	325	Tests and Measurements
PSY	346	Abnormal Psychology
PSY	383	Statistical Methods in Psychology
PSY	400	Intro to Experimental Psychology
PSY	422	Theories of Counseling
PSY	423	Models of Christian Counseling
PSY	430	Culture and Personality
PSY	443	Social Psychology
PSY	459	Dynamics of the Religious Experience
PSY	473	Psychophysiology

3.0 upper division units of Psychology coursework

**Bachelor of Arts in Social Science (with Single Subject Matter Competency)**

ANT	430	Culture and Personality
BUS	218	Macroeconomics
BUS	313	Microeconomics
CST	100	Overview of the Bible
CST	353	Comparative Religions
ENG	463	Intro to Linguistics
HIS	311	Minorities in America
HIS	315	History of Latin America
HIS	325	Studies in Non-Western Civilization
HIS	333/343	History of Europe
HIS	353/363	History of Europe
HIS	393	History of California
POL	223	State and Local Government
POL	333	International Relations
POL	390	Congress and the Presidency
POL	395	Political Economics
POL	415	World Geography
POL	453	Administrative Law and Bureaucracy
POL	425	Modern Political Philosophy
POL	483	Constitutional Law
POL	499	Senior Project
SOC	390	American Political and Social Institutions

**Bachelor of Science in Criminal Justice**

CJS	366	Juvenile Delinquency
CJS	433	Criminology
CJS	496	Institutional and Community Corrections
CJS	497	Comparative Criminal Justice
CJS	498	Criminal Justice System in America
CJS	499	Methods of Research for Criminology
CST	100	Overview of the Bible
CST	XXX	Upper Division Christian Studies
HIS	311	Minorities in America
POL	223	American State and Local Government
POL	390	Congress and the Presidency
POL	400	Special Topics in Government
POL	425	Modern Political Philosophy
POL	465	Policy Process and Analysis
POL	483	Constitutional Law
POL	493	Principles of Public Administration

### **Bachelor of Science in Criminal Justice: Active Duty Law Enforcement Track**

Basic Peace Officer Training Academy (12-18 units)

BUS	435	Leadership in Organizations
CJS	351	Evidence
CJS	352	Advanced Investigation
CJS	353	Narcotics and Drug Enforcement
CJS	354	Computers for Law Enforcement
CJS	355	Report Writing for Criminal Justice
CJS	366	Juvenile Delinquency
CJS	497	Comparative Criminal Justice
CJS	499	Methods of Research for Criminology
HIS	311	Minorities in America
PHI	324	Applied Ethics
POL	223	American State and Local Government
POL	483	Constitutional Law
POL	493	Principles of Public Administration
POL	451	Executive Management and Development in the Public Sector
POL	456	Contemporary Legal Issues

### **Bachelor of Science in Information Systems Management**

BUS	337	Administration Biblical Principles (meets Upper Division CST requirement)
BUS	463	Business and Organizational Management
BUS	475	Project and Team Management
CIS	265	Information Systems Essentials
CIS	268	Computer Programming Language
CIS	305	Communication Through Visual Presentation
CIS	367	Database Management System
CIS	369	Intermediate Computing
CIS	370	Systems Analysis
CIS	391	Operating Systems
CIS	393	Networking Basics
CIS	405	Internet Principles and Practice
CIS	465	Advanced Computer Applications
CIS	485	Intellectual Property Rights
CIS	490	Capstone: IT Management
CST	100	Overview of the Bible

#### **Certificates may be available in:**

- Computer Applications
- Data Administration
- Network Administration
- Computer Programming
- Internet Operations
- Webmastering

## Bachelor of Science in Kinesiology

CST	100	Overview of the Bible
CST	XXX	Upper Division Christian Studies
KIN	263	Movement Anatomy
KIN	301	Sport Coaching and Officiating
KIN	302	Contemporary Health Issues
KIN	303	Foundations of Kinesiology
KIN	332	Lifelong Motor Development
KIN	353	Care and Prevention of Athletic Injury
KIN	363	Movement Experiences for Children
KIN	383	Exercise Physiology
KIN	403	Methods of Teaching Sport Activities I
KIN	413	Methods of Teaching Sport Activities II
KIN	423	Organization and Administration of Physical Education
KIN	454	Behavioral Aspects of Sport
KIN	473	Measurement and Evaluation in Kinesiology
KIN	490	Principles of Conditioning Athletes

## Student Financial Aid

The financial aid policies in this catalog apply to all eligible students enrolled in the Evening College program. Students of the Evening College may be eligible to apply for a variety of federal, state, private, and/or institutional assistance. Eligibility requirements and procedures for applying for federal, state or private aid are outlined in the Financial Aid section of this catalog. Information concerning these programs is also available through the Financial Aid Office.

## Graduation Time Limit for Governmental Financial Aid Programs

An undergraduate who has not graduated according to one of the following time frames or their equivalent will not be eligible for financial aid. For Evening College degree completion programs, the time limit begins when the student starts his/her studies at the University.

- Full-time students taking at least 24 hours per year have five years of financial aid eligibility to complete the degree.
- Three-quarter time students taking at least 18 hours per year have seven years of financial aid eligibility to complete the degree.
- Half-time students taking at least 12 hours per year have ten years of financial aid eligibility to complete the degree.

## Institutional Programs

### Common Requirements for Institutional Programs (Evening College Students Only)

With regard to institutional financial assistance, the following common requirements have been established for all students enrolled in the Evening College:

- Students are eligible for Minister's Kin scholarship only. See the Undergraduate Institutional Scholarship section of this catalog for further details.
- All scholarships are applied directly to a student's account. No cash distributions are made directly to the scholarship recipient. Scholarships are not transferable to any student other than the recipient.
- In order to maintain aid eligibility, students receiving any financial aid must maintain satisfactory academic progress, as stated in the Financial Aid section of this catalog,
- Institutional scholarships are limited and may not be awarded if all available funds have been appropriated.
- Students must complete their financial aid file by the first published add/drop date of each Fall semester, Spring semester, and Summer semester.
- All awards are based on full-time enrollment of 12 hours per semester or session. Students enrolled for less than 12 hours are eligible to receive aid, prorated accordingly.
- All institutional aid is tuition-based. If a student receives additional non-institutional tuition-based aid (such as Cal Grant), the amount of tuition-based aid may need to be reduced so the total tuition-based aid does not exceed the cost of tuition.



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## Administration and Faculty

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